

MARION COUNTY JOB DESCRIPTION

Position Title: **Teacher, Regular Classroom**

Job Class: 2025, 2030, 2040, 2050, 2060

Department: Instruction

Reports To: Principal

Approved By: Marion County Board of Education

Date: June 2026

SUMMARY: Provides instruction, support, and leadership to help students develop academically, socially, emotionally, and behaviorally in a safe and effective learning environment. The teacher promotes student achievement by implementing high-quality instructional practices aligned to Kentucky Academic Standards and district expectations while fostering the development of responsible, productive, and engaged learners. Most assignments under this job description require in-person attendance as an essential function of the job for effective instruction, collaboration, and supervision.

ESSENTIAL DUTIES AND RESPONSIBILITIES: *Other duties may be assigned.*

- Builds positive relationships among students, staff, parents, and the community
- Promotes collaboration, professionalism, and leadership among colleagues
- Participates in professional organizations, professional learning activities, and ongoing professional growth opportunities
- Communicates effectively in both written and oral forms
- Contributes to the professional knowledge base regarding effective teaching and learning practices
- Assists in the development, implementation, and evaluation of curriculum, instructional materials, and instructional practices
- Participates in school and district committees, improvement planning, and educational initiatives
- Develops and implements instructional programs and activities that support student achievement and engagement
- Demonstrates effective communication, collaboration, conflict resolution, and problem-solving skills as a member of a professional learning community
- Maintains a safe, orderly, inclusive, and supportive learning environment conducive to student learning
- Demonstrates knowledge of content standards, curriculum, instructional strategies, and best practices within the assigned teaching discipline

- Designs and implements instruction that develops students' abilities to communicate effectively, apply core concepts, think critically, solve problems, work collaboratively, and become self-sufficient learners
- Utilizes a variety of instructional strategies, interventions, technology tools, and resources to meet the diverse learning needs of students
- Uses student performance data and assessment results to guide instructional decisions and improve student learning outcomes
- Assesses student learning using a variety of formative and summative assessment methods and communicates progress effectively to students, parents, and appropriate staff
- Differentiates instruction to support the academic, behavioral, social, and emotional needs of all students
- Collaborates with colleagues, parents, counselors, administrators, and community agencies to support student success and well-being
- Implements accommodations, modifications, and interventions as required by student plans and district procedures
- Maintains accurate records, reports, grades, and other documentation as required by district, state, and federal guidelines
- Demonstrates professionalism, ethical behavior, confidentiality, and adherence to district policies and procedures
- Reflects upon and evaluates teaching effectiveness and student outcomes to improve professional practice
- Participates in the district evaluation process and develops professional growth goals aligned with school and district priorities
- Shall adhere to the Professional Code of Ethics for Kentucky Certified School Personnel
- Performs other duties consistent with the position as assigned by the Principal or Superintendent

SUPERVISORY RESPONSIBILITIES: Supervises students in the classroom, on school property, and during school-related activities to ensure a safe and orderly environment.

QUALIFICATION REQUIREMENTS: To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

EDUCATION and/or EXPERIENCES: Bachelor of Arts or Bachelor of Science degree.

CERTIFICATES, LICENSES, REGISTRATIONS: Current valid teaching certificate.

LANGUAGE SKILLS: Ability to read, analyze, and interpret general business periodicals, professional journals, technical procedures, or governmental regulations. Ability to write reports, business correspondence, and procedure manuals. Ability to effectively present information and respond to questions from groups of managers, clients, customers, and the general public.

MATHEMATICAL SKILLS: Ability to work with mathematical concepts such as probability and statistical inference, and fundamentals of plane and solid geometry. Ability to apply concepts such as fractions, percentages, ratios, and proportions to practical situations.

TECHNOLOGY SKILLS: Ability to use technology to support instruction; access and manipulate data; enhance professional growth and productivity; communicate and collaborate with colleges, parents, and the community; and conduct research/solve problems.

REASONING ABILITY: Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists. Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.

OTHER SKILLS and ABILITIES: Ability to apply knowledge of current research and theory to instructional program; ability to plan and implement lessons based on division and school objectives and the needs and abilities of students to whom assigned. Ability to establish and maintain effective relationships with students, peers and parents; skill in oral and written communication.

PHYSICAL DEMANDS: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to stand and talk or hear and sometimes walk and sit. Occasionally the employee will bend or twist at the neck more than the average person. While performing the duties of this job, the employee may occasionally push or lift up to 50 pounds such as boxes of books and AV/VCR carts. The employee is directly responsible for safety, well-being, or work output of other people.

Specific vision abilities required by this job include close vision such as to read handwritten or typed material, and the ability to adjust focus. The position requires the individual to meet multiple demands from several people and interact with the public and other staff.

WORK ENVIRONMENT: The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The noise level in the work environment is moderate to loud. Duties are performed indoors and occasionally outdoors.