



JESSE BACON, SUPERINTENDENT
ADRIENNE USHER, DEPUTY SUPERINTENDENT
BRANDY HOWARD, CHIEF ACADEMIC OFFICER
TROY WOOD, CHIEF OPERATIONS OFFICER

TO: Dr. Jesse Bacon, Superintendent
Dr. Adrienne Usher, Deputy Superintendent

FROM: Dr. Althea Hurt, Director of Human Resources

DATE: June 4, 2026

RE: Item for JUNE Board Meeting - Additional Clerical Time

Principal Joe Lee of Bullitt Central High School requests to utilize Section 6 (SBDM) funds to pay for 3.5 additional clerical hours per day, which will be combined with his remaining vacant 2 hours per day of General Fund clerical time to secure a second full time front desk position for coverage to meet the needs of the population at a Title 1 School.

OUR MISSION IS TO INSPIRE AND EQUIP OUR STUDENTS TO SUCCEED IN LIFE

BULLITT COUNTY PUBLIC SCHOOLS IS AN EQUAL EDUCATION AND EMPLOYMENT INSTITUTION



Bullitt Central High School

1330 Highway 44 East
Shepherdsville, Kentucky 40165

Phone: 502-869-6000

June 2, 2026

TO: Dr. Adrienne Usher and Dr. Althea Hurt

We at Bullitt Central are seeking to create a full time front office clerical position utilizing Section 6 Funds. Due to significant declines in enrollment and cuts to clerical hours we are left with only enough hours for one full time front desk clerical position. I currently have 2 hours available. I am requesting 3.5 more hours to be paid out of Section 6 funds in order for us to create a second full time position for our front desk so it is fully staffed at all times to meet the needs of our population at a Title 1 school. The approximate cost of this position is \$15,635.

For more information contact Joe Pat Lee, Principal of Bullitt Central High School.

Joe Pat Lee
Principal
Bullitt Central High School