



**JESSE BACON, SUPERINTENDENT**  
ADRIENNE USHER, DEPUTY SUPERINTENDENT  
BRANDY HOWARD, CHIEF ACADEMIC OFFICER  
TROY WOOD, CHIEF OPERATIONS OFFICER

**TO:** Dr. Jesse Bacon, Superintendent

**FROM:** Sarah Smith, Director of School Safety and Mental Health

**DATE:** June 3, 2026

**SUBJECT:** Request for Shared Frequency between BCPS and Sheriff's Department/Dispatch

This memo serves as a formal request for approval to establish a shared radio frequency between Bullitt County Public Schools (BCPS) and the Bullitt County Sheriff's Office (BCSO)/Dispatch. Specifically, the Bullitt County School-Based Law Enforcement Agency requests authorization to operate on radio frequencies assigned to the BCSO by the FCC to establish immediate mutual aid interoperable communications.

Achieving this capability is essential for public safety workers to manage immediate responses to emergencies where the risk to life and limb is probable. These situations include, but are not limited to, natural disasters, school shootings, intruders, hostage situations, and hot pursuits.

The operational and technical guidelines are detailed in the attached Memorandum of Understanding (MOU). Key responsibilities include:

- **BCPS Responsibilities:** Maintaining radio communication equipment to FCC specifications, ensuring security from loss or theft, and refraining from "In-House" radio traffic not about Mutual Aid or Disaster Response incidents.
- **BCSO Responsibilities:** Securing and maintaining FCC licensing for all mutual aid frequencies, incurring all associated expenses for the communication network, and identifying and mitigating any inappropriate use of the mutual aid channels.

Establishing this link will ensure that our first responders can communicate effectively with the Bullitt County Dispatch Center during critical incidents.

Dinsmore legal counsel has approved this agreement.

cc: Troy Wood, Chief of Operations

**OUR MISSION IS TO INSPIRE AND EQUIP OUR STUDENTS TO SUCCEED IN LIFE**

**BULLITT COUNTY PUBLIC SCHOOLS IS AN EQUAL EDUCATION AND EMPLOYMENT INSTITUTION**

**Memorandum of Understanding**  
for the shared radio frequency between the  
Bullitt County Public Schools and Bullitt County Sheriff's Office

**1. Purpose of this Document**

This Memorandum of Understanding (MOU) is intended to document the intention of the Bullitt County Public Schools (BCPS) request to operate on radio frequencies granted and assigned to the Bullitt County Sheriff's Office (BCSO) by the Federal Communications Commission for the Bullitt County School-Based Law Enforcement Agency.

These channels will be collectively referred to as "frequencies" and will be offered to BCPS, who agree to abide by the rules of use. The Mutual Aid program will be provided at no cost.

By virtue of signing and submitting this MOU, the BCPS affirms it will comply with the operational and technical guidelines and the terms prescribed herein.

**2. Immediate Mutual Aid Interoperable Communications**

Immediate Mutual Aid Interoperability is the capability for agencies to tune into a dedicated frequency using the "Conventional Analog Mode" protocol that is shared among one or more public safety agencies. It would also allow first responders to establish an emergency communication link into the Bullitt County Dispatch Center and to request cross-connects across the three separate frequency bands used by first responders in the commonwealth.

Achieving immediate voice communication interoperability among disparate systems will enable public safety workers to communicate with each other to manage their immediate responses to emergencies and situations where the risk to life and limb is probable. These situations include, but are not limited to, natural disasters like flooding, forest fires, tornadoes, plant explosions, or terrorist attacks, and conditions requiring mutual aid such as hot pursuits, large traffic accidents, hostage situations, school shootings, intruders, or Amber alerts.

This Memorandum of Understanding establishes operational and technical guidelines to support immediate mutual aid interoperability between public safety first responders in Bullitt County in conjunction with the Bullitt County School-Based Law Enforcement Agency.

**3. Responsibilities of the Parties**

**BCPS agrees to:**

- a. Continue to maintain their radio communication equipment to meet FCC specifications.
- b. Maintain reasonable security from loss, theft, and unauthorized use of all radio communication equipment operating on BPD/ Nelson County Dispatch frequencies.
- c. Report immediately to the BCSO/Bullitt County Dispatch any incident that causes loss of control of any radio communication equipment operating on BCSO/Bullitt County Dispatch Frequencies.
- d. Submit updates when new radio communication equipment programmed with the Mutual Aid frequency is brought into service and old systems are retired.
- e. Refrain from "In-House" radio traffic not pertaining to a Mutual Aid and Disaster Response/ Coordination incident.
- f. Notify the dispatcher as soon as frequency cross-connects are no longer required.

**The BCSO agrees to:**

- g. Secure and maintain FCC licensing for all mutual aid frequencies subject to this MOU.
- h. Coordinate, license, and maintain any additional frequencies needed in the future to facilitate the mutual aid communication network.
- i. Incur expenses associated with securing, licensing, and maintaining the communication network.
- j. Identify any inappropriate use of the Mutual Aid Calling Channels and mitigate such use from occurring in the future.
- k. Mitigate contention of Mutual Aid Channels by exercising discipline over the radio communication network.
- l. Minimize traffic on all Mutual Aid Channels to maximize usage during emergencies.

**4. Period of Agreement**

This MOU will be effective when signed by both parties and approved by the BCSO Sheriff.

Agencies failing to keep their agreement current may not be allowed to renew their agreement or might be canceled if blatant misuse is determined.

**5. Terms of Agreement**

Use of BCSO radio frequencies other than those terms listed herein by the applicant agency is prohibited and could be considered a violation of the agreement. Any such violation by the partner agency could cause automatic termination of this agreement.

Any willful violation of FCC Rules or Regulations by the partnering agency could be considered a violation of the agreement. Any such violation will cause automatic termination of this agreement.

Any terms of this MOU found to be inconsistent or in conflict with any current BCSO directives or policies may be deemed invalid by the Sheriff of Bullitt County, but the remaining terms will remain in effect.

**6. Acceptance and Approval of Authorizing Officials**

Bullitt County Public Schools does hereby certify that all radios used by the Bullitt County School-Based Law Enforcement Agency are the type accepted in the Commercial Land Radio Service and are suitable for use as a public safety wireless device. Bullitt County Public Schools further agrees that they will take radio equipment out of service immediately if it is out of tolerance, causes any interference to other similar radio equipment, and/or it is determined that it is not type accepted.

As the executive authority to enter into a formal agreement, and on behalf of the employees of my agency who will have access to public safety channels, hereby accept and will abide by all terms contained within this MOU.

SIGNATURE PAGE

Signature \_\_\_\_\_ Date: \_\_\_\_\_

**Dr. Jesse Bacon**  
**Superintendent, Bullitt County Public Schools**

Signature \_\_\_\_\_ Date: \_\_\_\_\_

**Dr. Matt Mooney**  
**Board Chairperson, Bullitt County Public Schools**

As the Sheriff of Bullitt County, I am hereby granting permission for the Bullitt County School-Based Law Enforcement Agency to transmit/receive on the frequencies needed to serve their campuses.

Signature \_\_\_\_\_ Date: \_\_\_\_\_

**Walt Sholar**  
**Sheriff, Bullitt County Sheriff's Office**