

Social Emotional Learning (SEL) Specialist

Appointment: Mental Health Therapists shall be appointed annually, upon the recommendation of the ACS Project Director, Chief Academic Officer, or Superintendent.

Qualifications:

1. Shall hold a Bachelor's Degree or higher from an accredited college or university in psychology, social work, human services or other equivalent certification.
2. Must be able to provide group psycho-educational skills lessons to students independently.
3. Must be able to work flexible hours to meet program needs and requirements.
4. Must have experience working with children.
5. Must have strong written and oral communication.
6. Shall demonstrate the ability to work effectively and positively with students, colleagues, and other adults.
7. Shall demonstrate the ability to communicate effectively with students, parents, teachers, and administrative staff.
8. Shall carry out all the required duties and responsibilities as required by the ACS Helps Grant.

Job Goal:

To provide mental health support services to students, parents, and school staff. A social emotional learning specialist must provide their services to the particular needs of each student, student group, and each situation; provide expertise, and direction to positively affect the educational outcomes and well-being of students in need.

General Duties and Responsibilities:

1. Shall carry out all responsibilities and duties as identified in the federal ACS Helps Grant without undue checking or follow-up by supervisors.
2. Shall determine appropriate actions within clearly defined guidelines.
3. Shall present a positive image of the school and self to the students, parents, and staff.
4. Shall communicate genuine care and concern for the individual growth and development of each student and staff member.
5. Shall react positively to directives.
6. Shall maintain confidentiality, verbal and written, of student's situations and educational records.
7. Shall strive to continuously improve professional competence.
8. Shall adhere to all School Board of Education Policies and Procedures.

Specific Duties and Responsibilities:

1. Shall analyze SEL and mental health data to determine the students to be served.
2. Shall provide support for students utilizing the relaxation room.
3. Shall work with district mental health therapist and ACS helps director to coordinate student support.
4. Shall create a schedule of small group psychoeducational lessons and adhere to the schedule to provide skills to students who need it.
5. Shall implement recommended behavioral interventions for students.
6. Shall provide necessary documentation and data to the Project Director or Chief Academic Officer in a timely manner and as required by the grant.
7. Shall support the mental health and SEL screening for students.
8. Shall adhere to laws, policies, and authority.
9. Shall perform other duties related to the position as assigned by supervisors.

Days of Employment: 196 days

Terms of Employment: The contract is for the minimum school term as reflected in the school calendar for the current year and district-approved salary schedule.