

Instructure.

Instructure, Inc.
6330 South 3000 East, Suite 700
Salt Lake City, UT 84121
United States

Order Form

Order: Q-574729-2
Date: 2026-05-05
Order Valid Through: 2026-06-30

Order Form for Fayette County Public Schools

Bill to Information

Entity Name: Fayette County Public Schools
Address: 701 East Main St.
City: Lexington

State/Province: Kentucky

Zip/Postal Code: 40502

Country: United States

Billing Contact

Name:

Email:

Phone:

Ship to Information

Entity Name: Fayette County Public Schools
Address: 1126 Russell Cave Road
City: Lexington

State/Province: Kentucky

Zip/Postal Code: 40505

Country: United States

Shipping Contact

Name: Amy Johns

Email: amy.johns@fayette.kyschools.us

Phone: +1 859 492 6490

Billing Information

Billing Frequency: Annual Upfront

Billing Frequency Term: Non-Recurring items will be invoiced upon signing. Recurring items will be invoiced 30 days prior to the annual start date.

Payment Terms: Net 30

Year 1								
Ref	Description	Start Date	End Date	Invoice	Metric	Qty	Price	Amount
S4	Canvas Certified Technical Administrator Re-Certification Bundle	2026-07-01		Non-Recurring	Per Each	1	USD 1,000.00	USD 1,000.00
S1	Canvas LMS Cloud Subscription	2026-07-01	2027-06-30	Recurring	User	32,000	USD 5.05	USD 163,600.00
S2	Additional Ticketing System License	2026-07-01	2027-06-30	Recurring	Per Each	1	USD 500.00	USD 500.00

Billing Summary			
Segment	Recurring	Non-Recurring	Total
Year 1	USD 162,100.00	USD 1,000.00	USD 163,100.00
Total	USD 162,100.00	USD 1,000.00	USD 163,100.00

Products	Description	Qty
Canvas Certified Technical Administrator Re-Certification Bundle		1.00

Canvas Certified Technical Administrator Re-Certification Program	One enrollment in a course to re-certify as a Canvas Certified Technical Administrator. Once a named participant has enrolled in recertification, the named participant may not be swapped for a different named participant. The named participant must have previously certified as a Canvas Technical Administrator and their previous certification may not be lapsed for longer than 9 months prior to purchase of recertification. Delivery of the Canvas Certified Technical Administrator program is only available in English. Institutions who purchase at least 1 Canvas Certified Technical Admin seat and a quantity of Canvas Certified Educator seats equal to or greater than 10% of their faculty (10 seat minimum) will receive Canvas Certified Institution designation. Canvas Certified Institution designation is valid for two years. For details on the Canvas Certified Institution please see https://docs.google.com/document/d/1Z1HudS9yQXIZ9CnWDnJ9RJ2MAui-QgUtQ_humsj2VWU/preview#heading=h.va6eb3bwsku8	1.00
Canvas Certified Technical Administrator Support Benefit	Upon completion of a Canvas Certified Technical Administrator program, a named field admin will have the option to have their support tickets routed to second level support upon submission, bypassing tier 1 support. Access to the support benefit is only available for the field administrators who have completed the Canvas Certified Technical Administrator program and/or recertified and is only available while the field admin works at the institution that has purchased this benefit. Support benefit is not transferrable to other institutions or other field administrators. Customer must have an active subscription to Canvas in order to access and utilize the Canvas Certified Technical Administrator Support Benefit. Any unused services that remain after Customer's Canvas subscription has lapsed are non-refundable.	1.00
Canvas LMS Cloud Subscription	Canvas LMS Cloud Subscription: Per User	32,000.00
Additional Ticketing System License	Additional Ticketing System license per year	1.00

Quote Special Terms

The services provided under this Order Form shall begin on the first year Start Date set forth above and continue through the last year End Date set forth above, provided, however, that Instructure may provide certain implementation related services prior to the first year Start Date at its sole discretion.

User Clause: User Metric reflects the maximum number of individuals authorized by the Customer to access and/or use the Service and Customer has paid for such access and/or use.

User Typical Use Clause: In the event Customer enables access to the Service to more Users over a given contract year than are allocated to such contract year as set forth above, then Instructure reserves the right, in its sole discretion, to invoice the Customer for such additional number of Users. In addition, the User fees set forth above are based on the assumption that Customer's Users will use the Service commensurate with the average usage patterns of users across Instructure's user base in the aggregate (such average usage being referred to herein as "Typical Use") and do not account for usage of the Service by Customer's Users beyond such Typical Use. To the extent the Users' usage of the Service, in the aggregate, exceeds the Typical Use at any given time, Instructure reserves the right, in its sole discretion, to increase the fees by an amount proportional to such excess usage. In the event Instructure increases the fees pursuant to this paragraph, Instructure shall send an invoice to Customer for the applicable increase along with documentation evidencing the additional usage of or additional Users who have access to the Service giving rise to such fee increase. Any invoice sent pursuant to the foregoing shall be due and payable within 30 days of receipt.

Payment Terms - Renewal Order Form: In the event that Customer fails to execute this Order Form prior to the Start Date listed above, all fees shall become due payable upon Customer's receipt of an invoice.

Non-Recurring Expiration: Unless otherwise stated in an applicable Statement of Work or this Order Form, Non-Recurring Products and 3rd Party Products must be completed within 12 months beginning on the later of the last date of signature or the Initial Start Date specified in this Order Form.

Product Special Terms

Instructure's support terms are available as follows: <https://www.instructure.com/canvas/support-terms>

Terms and Conditions

Governing Terms: This Order Form shall be governed by the Master Terms and Conditions which can be found here: <https://www.instructure.com/policies/mastertermsconditions>

Data Processing Addendum: The data processing addendum between the parties is available at: <https://www.instructure.com/policies/data-processing-addendum>

Conflict Clause: In the event of any conflict between this Master Terms and Conditions and any addendum thereto and this Order Form, the provisions of this Order Form shall control.

Product Supplement Terms: Product Specific Supplements which can be found here: <https://www.instructure.com/policies/product-supplements>, govern the use of the applicable product and/or feature offerings listed in this Order Form and/or utilized by Customer, and are incorporated into the Master Terms and Conditions.

Omnia Contract Number: OMNIA Contract #R250502

Notes:
OMNIA RFP Contract Number: R201402

PURCHASE ORDER INFORMATION	TAX INFORMATION
Is a Purchase Order required for the purchase or payment of the products on this order form?	Check here if your company is exempt from US state sales tax:

Please Enter (Yes or No):	
If Yes, please enter PO Number:	<i>Please email all US state sales tax exemption certifications to ar@instructure.com</i>

Customer purchasing documentation, such as Purchase Orders, shall only be used as proof of acceptance of the Order Form referenced therein, and the associated Master Terms and Conditions. Any terms and conditions included in any such Customer purchasing documentation are hereby expressly disclaimed by Instructure, shall be void and of no effect, and shall in all cases be superseded by the applicable Master Terms and Conditions.

By executing this Order Form, each party agrees to be legally bound by this Order Form.

Fayette County Public Schools

Signature: _____
Name: _____
Title: _____
Date: _____

Instructure, Inc. (USA/CAN)

Signature: _____
Name: _____
Title: _____
Date: _____

ag 5/27/24
CA 5/27/26

