

COMPLETE ALL INFORMATION AND RETURN TO TRANSPORTATION

STUDENTS

BEECHWOOD INDEPENDENT SCHOOLS

09.36 AP.21

TRANSPORTATION/FIELD TRIP REQUEST FORM

TODAY'S DATE 5/12/2026 [] Elementary [X] High School [] Guardian Angel

Faculty/Staff/Coach/Sponsor(s) Coach Hart - Boys Basketball Team
Date(s) of Trip Dec 27-30 Departure Time TBD Return Time TBD

*If Peanut/Tree Nut Allergy Safety Alert is checked on the School-Related Trip Permission Slip and Medical Release Form (09.36 AP.211) then faculty/staff member(s) sponsoring this trip are responsible to ensure buses/mode of transportation comply with procedure related to foods on trip.

TYPE OF TRIP (CHECK ONE):

- [] Classroom Field Trip, Specify Class
[] Class Trip (i.e. Junior, Senior), Specify
[] Organization/Club Trip, Specify
[X] Other (athletic, band, if applicable), Specify Play in a Holiday Tournament

**DESTINATION Smokey Mountain Winter Classic Miles (one way) to destination:
City/State Gatlinburg, TN

[X] Overnight: Give name of lodging and address Gatlinburg Mansion, 509 Pinnacle Vista Road
Gatlinburg, TN 37738

TRANSPORTATION

Number of Buses needed (1 driver per bus unless otherwise indicated) or [] Suburban [X] Van
See 09.36 AP.212

**Does trip exceed 100 miles? [X] Yes [] No If Yes, trip requires Board of Education approval.

THIS SECTION COMPLETED BY TRANSPORTATION DEPARTMENT

Bus Available [] Yes [] No Suburban Available [] Yes [] No Van Available [] Yes [] No
Bus # has been reserved.
Transportation Supervisor Signature Date

- [] Use of Common Carrier in Lieu of School Bus Procedure 09.36
(Complete Use of Common Carrier form, requires Board of Education approval)
[] Private Vehicle, if allowed by policy. Specify Driver(s)

Purpose/Educational Value Team Bonding + Play out of state competition
Number of days absent from school 0 Number of: Students Going on Trip 15 Faculty/Staff 4

Other Chaperones ARE ALL CHAPERONES ON THE VOLUNTEER LIST? [] YES [] NO
IF NO, THEY WILL NEED TO COMPLETE THE YOUTH LEADER FORM AND BE APPROVED PRIOR TO CHAPERONING.

SUPERVISION - Attach a list of names of adults accompanying students on trip.

Trip Approved [X] Yes [] No
Principal Signature Date 5/12/2026

Trip Approved [] Yes [] No Superintendent/Designee Signature Date
[] Yes [] No Board of Education Signature Date

Chaperones for the Trip

Ross Hart

Richard Skinner

John Blackwell

Mike Stubblefield