

## RECORD OF BOARD PROCEEDINGS (MINUTES)

Ft. Mitchell, KY

The BEECHWOOD Board of Education met in the Beechwood Teacher Learning Center at 6:00 PM, on May 11, 2026, with the following members present:

### **Attendance Taken at 6:00 PM:**

#### Present Board Members:

Mrs. Jeanne Berger  
Mr. Kyle Burns  
Mr. Bradford Hood  
Mrs. Amy Sleet  
Mrs. Laura Wooten

### **I. Call to Order**

The mission of Beechwood Independent School District is to provide innovative education grounded in tradition. Our educational vision is to inspire students to embrace responsibility, productivity and compassion of a global community. Our vision is communicated to students, faculty, and our community by various media from the printed word to the internet and is exemplified by our district slogan: Innovative education grounded in tradition.

#### **I.A. Call to Order / Roll Call**

#### **I.B. Staff Members Present**

Mr. Justin Kaiser, Superintendent  
Dr. Sarah Schobel, Asst Superintendent  
Mr. Alan Yanke, High School Principal  
Mrs. Jana Bromley, Asst High School Principal  
Mrs. Alicia Wittmer, Asst Elementary Principal  
Mr. Tim Lillard, Technology Director  
Mrs. Stephanie Layton, Business and University Liaison

Mr. Ryan Booth, Dir of Athletics/DPP  
Mrs. Ashley Ritchie, Gifted/Talented  
Mrs. Kristi Ward, Finance Director  
Mrs. Lori Reed, Board Secretary  
Also in attendance: Board Attorney, Aaren Meehan

### **I.C. Recognition of Guests**

#### **I.C.1. Superintendent Award Winner, Erin Goetz**

Nominated by Michael Brinkman

#### **I.C.2. Poetry Out Loud State Winner, Bella Slone**

#### **I.D. Public Comment**

Rationale:

Each Person wishing to address the Board of Education must sign in. When called upon to speak the person who speaks should stand, give his/her name and group he/she represents, and then address his/her comments directly to the Board of Education Chairperson.

**No public comment was made.**

## II. Discussion and Action Agenda

### II.A. Amend Board Policy 01.45 Board Meeting Agenda

Rationale:

First reading was April 13, 2026

**Motion Passed:** Motion to approve the Amended Board Policy 01.45 regarding the Board Meeting Agenda passed with a motion by Mrs. Jeanne Berger and a second by Mrs. Laura Wooten.

Mrs. Jeanne Berger	Yes
Mr. Kyle Burns	Yes
Mr. Bradford Hood	Yes
Mrs. Amy Sleet	Yes
Mrs. Laura Wooten	Yes

### II.B. Amend Board Policy 01.421 Public Participation in Open Meetings

Rationale:

First reading on April 13, 2026

**Motion Passed:** Motion to approve to Amend Board Policy 01.421 Public Participation in Open Meetings passed with a motion by Mrs. Jeanne Berger and a second by Mrs. Laura Wooten.

Mrs. Jeanne Berger	Yes
Mr. Kyle Burns	Yes
Mr. Bradford Hood	Yes
Mrs. Amy Sleet	Yes
Mrs. Laura Wooten	Yes

### II.C. Auditor Recommendation and Contract - Cloyd and Associates

**Motion Passed:** Motion to approve the recommendation of Cloyd and Associates for the audit passed with a motion by Mrs. Laura Wooten and a second by Mr. Kyle Burns.

Mrs. Jeanne Berger	Yes
Mr. Kyle Burns	Yes
Mr. Bradford Hood	Yes
Mrs. Amy Sleet	Yes
Mrs. Laura Wooten	Yes

### II.D. Discussion: Naming of Stadium: Board Policy 05.1

Discussion of possibly naming the stadium for coach Mike Yeagle. It was suggested that there be a plaque stating his contributions to Beechwood.

## III. Consent Agenda

**Motion Passed:** Approval to adopt consent agenda passed with a motion by Mr. Bradford Hood and a second by Mrs. Laura Wooten.

Mrs. Jeanne Berger	Yes
Mr. Kyle Burns	Yes
Mr. Bradford Hood	Yes
Mrs. Amy Sleet	Yes
Mrs. Laura Wooten	Yes

**III.A. Approval of Minutes****III.A.1. April 13, 2026****III.A.2. April 27, 2026 Finance Meeting****III.A.3. April 27, 2026 Joint Session****III.B. Monthly Bills****III.C. Use of Facility Requests****III.C.1. Camp Thrive****III.C.2. NKY Football Officials Association****III.D. Field Trips over 100 miles****III.D.1. Odyssey of the Mind World Finals****III.E. Leave without Pay**

Rationale:

Linda Nussbaum; April 13, 2026

**III.F. Pay Applications for Phase B****III.G. Pay Applications for Phase C****III.H. Change Orders****III.H.1. Change Order 202-19 for Rising Sun Developing, Inc**

Rationale:

Reimbursement to the contractor for inadvertently paying supplier invoices that should have been applied to a purchase order with the District. This cost is offset by a credit change order to the contingency fund. This a net zero cost to the District.

Non-recurring cost to construction fund. Change is consistent with priorities on DFP

**Motion Passed:** Motion to approve Change Order 202-19 to Rising Sun Developing in the amount of \$20,046.16 in order to reimburse the contractor for inadvertently paying supplier invoices that should have been applied to a purchase order with the District passed with a motion by Mr. Bradford Hood and a second by Mrs. Laura Wooten.

Mrs. Jeanne Berger	Yes
Mr. Kyle Burns	Yes
Mr. Bradford Hood	Yes
Mrs. Amy Sleet	Yes
Mrs. Laura Wooten	Yes

**III.H.2. Change Order 202-03-01 Construction Specialties**

Rationale:

Credit change order to move the unused balance of this purchase order to the contingency fund

Non-recurring cost to construction fund. Change is consistent with priorities on DFP

**Motion Passed:** Motion to approve Change Order 202-03-01 to Construction Specialties in the amount of (\$280.00) to move the unused balance of this purchase order to the contingency fund passed with a motion by Mr. Bradford Hood and a second by Mrs. Laura Wooten.

Mrs. Jeanne Berger	Yes
Mr. Kyle Burns	Yes
Mr. Bradford Hood	Yes
Mrs. Amy Sleet	Yes
Mrs. Laura Wooten	Yes

**III.H.3. Change Order 202-06-01 Hilltop Stone, LLC**

Rationale:

Credit change order to move the balance from the purchase order to the contingency fund in order to reimburse the contractor who inadvertently paid these invoices. This is a net zero cost to the District.

Non-recurring cost to construction fund. Change is consistent with priorities on DFP.

**Motion Passed:** Motion to approve Change Order 202-06-01 to Hilltop Stone, LLC in the amount of (\$20,046.16) to move the balance from the purchase order to the contingency fund in order to reimburse the contractor who inadvertently paid these invoices passed with a motion by Mr. Bradford Hood and a second by Mrs. Laura Wooten.

Mrs. Jeanne Berger	Yes
Mr. Kyle Burns	Yes
Mr. Bradford Hood	Yes
Mrs. Amy Sleet	Yes
Mrs. Laura Wooten	Yes

**III.H.4. Change Order 207-06 OK Interiors Corporation**

Rationale:

Credit change order to offset the additional cost to replace a door on the basement level of the new addition which was damaged during the construction

Non-recurring cost to construction fund. Change is consistent with priorities on DFP.

**Motion Passed:** Motion to approve Change Order 207-06 to OK Interiors Corporation in the amount of (\$2,700.00) to offset the additional cost to replace a door on the basement level of the new addition which was damaged during the construction passed with a motion by Mr. Bradford Hood and a second by Mrs. Laura Wooten.

Mrs. Jeanne Berger	Yes
Mr. Kyle Burns	Yes
Mr. Bradford Hood	Yes
Mrs. Amy Sleet	Yes
Mrs. Laura Wooten	Yes

**III.H.5. Change Order 211-03 The Atlas Corporation**

Rationale:

Additional labor cost to replace a damaged door on the basement level of the new addition. This change order is offset by a credit from the contractor responsible for the damage and is a net zero cost to the District.

Non-recurring cost to construction fund. Change is consistent with priorities on DFP.

**Motion Passed:** Motion to approve Change Order 211-03 to The Atlas Companies in the amount of \$1,333.00 to offset the additional cost to replace a door on the basement level of the new addition which was damaged during construction passed with a motion by Mr. Bradford Hood and a second by Mrs. Laura Wooten.

Mrs. Jeanne Berger	Yes
Mr. Kyle Burns	Yes
Mr. Bradford Hood	Yes
Mrs. Amy Sleet	Yes
Mrs. Laura Wooten	Yes

**III.H.6. Change Order 211-01-03 Atlas Enterprises**

Rationale:

Additional material cost to replace a damaged door on the basement level of the new addition. This change order is offset by a credit from the contractor responsible for the damage and is a net zero cost to the district.

Non-recurring cost to construction fund. Change is consistent with priorities on DFP.

**Motion Passed:** Motion to approve Change Order 211-01-03 to Atlas Enterprise in the amount of \$1,367.00 to offset the additional cost to replace a door on the basement level of the new addition which was damaged during construction passed with a motion by Mr. Mr. Bradford Hood and a second by Mrs. Laura Wooten.

Mrs. Jeanne Berger	Yes
Mr. Kyle Burns	Yes
Mr. Bradford Hood	Yes
Mrs. Amy Sleet	Yes
Mrs. Laura Wooten	Yes

**III.H.7. Change Order 215-06 The Geiler Company**

Rationale:

Credit change order to offset the additional cost of commissioning services due to ongoing installation deficiencies.

Non-recurring cost to construction fund. Change is consistent with priorities on DFP.

**Motion Passed:** Motion to approve Change Order 215-06 to The Geiler Company in the amount of (\$4,927.50) to offset the additional cost of commissioning services due to ongoing installation deficiencies passed with a motion by Mr. Bradford Hood and a second by Mrs. Laura Wooten.

Mrs. Jeanne Berger	Yes
Mr. Kyle Burns	Yes
Mr. Bradford Hood	Yes
Mrs. Amy Sleet	Yes
Mrs. Laura Wooten	Yes

**III.H.8. Change Order 215-05-01 Trane US, Inc**

Rationale:

Credit change order to move the unused balance of this purchase order to the contingency fund.

Non-recurring cost to construction fund. Change is consistent with priorities on DFP.

**Motion Passed:** Motion to approve Change Order 215-05-01 to Trane US, Inc in the amount of (\$4,387.77) to move unused balance of this purchase order to the contingency fund passed with a motion by Mr. Bradford Hood and a second by Mrs. Laura Wooten.

Mrs. Jeanne Berger	Yes
Mr. Kyle Burns	Yes
Mr. Bradford Hood	Yes
Mrs. Amy Sleet	Yes
Mrs. Laura Wooten	Yes

**III.H.9. Change Order 216-08 Delta Electrical Contractors**

Rationale:

Credit change order to offset the additional cost of commissioning services due to ongoing installation deficiencies

Non-recurring cost to construction fund. Change is consistent with priorities on DFP.

**Motion Passed:** Motion to approve Change Order 216-08 to Delta Electrical Contractors in the amount of (\$14,782.50) to offset the additional cost of commissioning services due to ongoing installation deficiencies passed with a motion by Mr. Bradford Hood and a second by Mrs. Laura Wooten.

Mrs. Jeanne Berger	Yes
Mr. Kyle Burns	Yes
Mr. Bradford Hood	Yes
Mrs. Amy Sleet	Yes
Mrs. Laura Wooten	Yes

**III.H.10. Change Order 216-09 Delta Electrical Contractors**

Rationale:

Additional cost to trace the cause of inoperable courtyard lighting and corrective work required to make operational \$3,642. Also additional cost to provide power from the building to the sprinkler pit \$21,711

Non-recurring cost to construction fund. Change is consistent with priorities on DFP.

**Motion Passed:** Motion to approve Change Order 216-09 to Delta Electrical Contractors in the amount of \$25,535.00 for courtyard lighting and additional cost to provide power from the building to the sprinkler pit passed with a motion by Mr. Bradford Hood and a second by Mrs. Laura Wooten.

Mrs. Jeanne Berger	Yes
Mr. Kyle Burns	Yes
Mr. Bradford Hood	Yes
Mrs. Amy Sleet	Yes
Mrs. Laura Wooten	Yes

**III.H.11. Change Order 216-10 Delta Electrical Contractors**

Rationale:

Reimbursement to the contractor for inadvertently paying supplier invoices that should have been applied to a purchase order with the district. This cost is offset by a credit change order to move the balance from the PO to the contingency fund. This is a net zero cost to the district.

Non-recurring cost to construction fund. Change is consistent with priorities on DFP.

**Motion Passed:** Motion to approve Change Order 216-10 to Delta Electrical Contractors in the amount of \$97,895.28 to reimburse contractor for inadvertently paying supplier invoices that should have been applied to a purchase order with the district passed with a motion by Mr. Bradford Hood and a second by Mrs. Laura Wooten.

Mrs. Jeanne Berger	Yes
Mr. Kyle Burns	Yes
Mr. Bradford Hood	Yes
Mrs. Amy Sleet	Yes
Mrs. Laura Wooten	Yes

**III.H.12. Change Order #216-02-01 Kendall Electric, Inc**

Rationale:

Credit change order to move the balance from the PO to the contingency fund in order to reimburse the contractor who inadvertently paid invoices. This is zero cost to the district Non-recurring cost to construction fund. Change is consistent with priorities on DFP.

**Motion Passed:** Motion to approve the Change order 216-02-01 Kendall Electric, Inc in the amount of -97,895.28 to move balance from the PO to the contingency fund in order to reimburse the contractor who inadvertently paid invoices passed with a motion by Mr. Bradford Hood and a second by Mrs. Laura Wooten.

Mrs. Jeanne Berger	Yes
Mr. Kyle Burns	Yes
Mr. Bradford Hood	Yes
Mrs. Amy Sleet	Yes
Mrs. Laura Wooten	Yes

**III.I. Capital Funds Request (CFR)****III.J. Professional Development Plans****III.J.1. BISD (District)****III.J.2. Beechwood High School****III.J.3. Beechwood Elementary School****III.K. Lau (English Learner) Plan****III.L. Continuation of Learning (NTI) Plan****III.M. NKCES - Regional School Program Contract****III.N. Pay Day Schedule 2026-2027****IV. Information****IV.A. Superintendent's Report****IV.A.1. District Presentations - Community Engagement; Strength and Conditioning**

Discussion:

Community Engagement presented by Sarah Schobel, Stephanie Layton and Ryan Booth; Strength and Training presentation by Colt Place, Director of Sports Performance, CSCS

**IV.A.2. Finance Report****IV.A.3. SBDM Meeting Minutes****IV.A.4. DRAFT of 27-28 School Calendar****IV.B. Personnel Report****V. Closed Session per KRS 61.810 (1)(b) Acquisition of property**

**Motion Passed:** Motion to enter into closed session per KRS 61.810 (1)(b) regarding acquisition of property passed with a motion by Mrs. Laura Wooten and a second by Mr. Kyle Burns.

Mrs. Jeanne Berger	Yes
Mr. Kyle Burns	Yes
Mr. Bradford Hood	Yes
Mrs. Amy Sleet	Yes
Mrs. Laura Wooten	Yes

**VI. Exit Closed Session**

**Motion Passed:** Motion to Exit Closed Session passed with a motion by Mr. Bradford Hood and a second by Mr. Kyle Burns.

Mrs. Jeanne Berger	Yes
Mr. Kyle Burns	Yes
Mr. Bradford Hood	Yes
Mrs. Amy Sleet	Yes
Mrs. Laura Wooten	Yes

**VII. Agenda in Official Board Minutes**

**Motion Passed:** Approval of making the agenda part of the official board minutes passed with a motion by Mr. Bradford Hood and a second by Mr. Kyle Burns.

Mrs. Jeanne Berger	Yes
Mr. Kyle Burns	Yes
Mr. Bradford Hood	Yes
Mrs. Amy Sleet	Yes
Mrs. Laura Wooten	Yes

**VIII. Adjourn**

**Motion Passed:** Motion to adjourn the meeting passed with a motion by Mr. Bradford Hood and a second by Mr. Kyle Burns.

Mrs. Jeanne Berger	Yes
Mr. Kyle Burns	Yes
Mr. Bradford Hood	Yes
Mrs. Amy Sleet	Yes
Mrs. Laura Wooten	Yes

**ATTEST:** \_\_\_\_\_  
Secretary

**APPROVED:** \_\_\_\_\_  
Chairman