



**SchoolRelated Student Trip Request Forms**

**Complete this form for Out-of-State trips or trips using Alternative Transportation. (Page 2 of form)**

Will Boosters Clubs be paying for all or part?  Yes  No. If yes, how much: \$1,000

Pam Alcorn/Amy Baker  
Print Booster President/Designee's Name

Booster President/Designee's Signature

Date

Will General Athletic Fund be paying for any part?  Yes  No If yes, how much: \_\_\_\_\_

Donald Smith  
Print School Athletic Director's Name

School Athletic Director's Signature

Date

Lynn Flach  
Print Coaches' Name

Lynn Flach  
Coaches' Signature

5-21-26  
Date

I have reviewed and discussed these details with the coach/sponsor  I approve  I Disapprove

Mike Floro  
Print Principal's Name

Mike Floro  
Principal's Signature

5/21/26  
Date

**This box to be completed only if request applies to sporting events.**

I have reviewed all details:  I approve  I Disapprove

Donald Smith  
Print District Athletic Director's Name

District Athletic Director's Signature

Date

**A completed staff note must be attached to this prior to submission.**

**RELATED PROCEDURES:**

09.36 AP.211, 09.36 AP.212, 09.36 AP.23

Review/Revised:10/20/2016