



Kenton County School District | *It's about ALL kids.*

Issue Paper

DATE:

05/18/2026

AGENDA ITEM (ACTION ITEM):

Consider/Approve the Letter of Agency (LOA) between KCS D and KDE to participate in the ERate Consortium for the procurement of eligible INTERNAL CONNECTIONS, and/or MANAGED INTERNAL BROADBAND SERVICES, and/or BASIC MAINTENANCE OF INTERNAL CONNECTIONS HARDWARE/SOFTWARE under both Category 1 and Category 2 services.

APPLICABLE BOARD POLICY:

01.1 Legal Status of the Board

HISTORY/BACKGROUND:

KCS D participates in the Federal ERate program for Category 1 and Category 2 technology items. KDE also participates in this program as a state entity and on behalf of the school district. Every 10 years, KCS D and KDE confirm participation in the ERate Consortium. The LOA attached is the document prepared by KDE on behalf of the district to continue this partnership until 9/30/2037.

FISCAL/BUDGETARY IMPACT:

N/A

RECOMMENDATION:

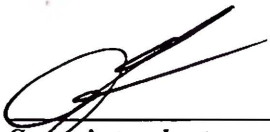
Approval the Letter of Agency (LOA) between KCS D and KDE to participate in the ERate Consortium for the procurement of eligible INTERNAL CONNECTIONS, and/or MANAGED INTERNAL BROADBAND SERVICES, and/or BASIC MAINTENANCE OF INTERNAL CONNECTIONS HARDWARE/SOFTWARE under both Category 1 and Category 2 services.

CONTACT PERSON:

Matthew Winkler, Director of Technology


Principal/Administrator


District Administrator


Superintendent

Use this form to submit your request to the Superintendent for items to be added to the Board Meeting Agenda. Principal –complete, print, sign and send to your Director. Director –if approved, sign and put in the Superintendent’s mailbox.



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**THE KENTON COUNTY
BOARD OF EDUCATION**

2044 Tuscanyview Dr., Covington, KY 41017
859.344.8888 – Fax 859.344.1531
www.kenton.kyschools.us
Dr. Henry Webb, Superintendent

TO: Kentucky Department of Education

FROM: Kenton County School District

RE: Letter of Agency for KDE 2027 KETS Network Products and Services Contracts (applicable through 9/30/2037)

This is to confirm our participation in the KENTUCKY DEPARTMENT OF EDUCATION E-Rate Consortium for the procurement of eligible INTERNAL CONNECTIONS, and/or MANAGED INTERNAL BROADBAND SERVICES, and/or BASIC MAINTENANCE OF INTERNAL CONNECTIONS HARDWARE/SOFTWARE under both Category 1 and Category 2 services. I hereby authorize the KENTUCKY DEPARTMENT OF EDUCATION to submit FCC Form 470, FCC Form 471, and other E-Rate forms to the Schools and Libraries Division of the Universal Service Administrative Company on behalf of the school district.

I understand that, in submitting these forms on our behalf, I am making certifications for the school district. By signing this Letter of Agency, I make the following certifications:

- (a) I certify that schools in the school district are all schools under the statutory definitions of elementary and secondary schools found in the No Child Left Behind Act of 2001, 20 U.S.C. §§ 7801(18) and (38), that do not operate as for-profit businesses and do not have endowments exceeding \$50 million.
- (b) I certify that our schools/school district has/have secured access, separately or through this program, to all the resources, including computers, training, software, internal connections, maintenance, and electrical capacity, necessary to use the services purchased effectively. I recognize that some of the aforementioned resources are not eligible for support. I certify that to the extent that the Billed Entity is passing through the non-discounted charges for the services requested under this Letter of Agency, that the entities I represent have secured access to all of the resources to pay the non-discounted charges for eligible services from funds to which access has been secured in the current funding year.
- (c) I certify that the services the school, library or district purchases at discounts provided by 47 U.S.C. § 254 will be used solely for educational purposes and will not be sold, resold, or transferred in consideration for money or any other thing of value, except as permitted by the rules of the Federal Communications Commission (Commission or FCC) at 47 C.F.R. § 54.500(et seq.).
- (d) I certify that our schools/school district has complied with all program rules, and I acknowledge that failure to do so may result in denial of discount funding and/or cancellation of funding commitments. I acknowledge that failure to comply with program rules could result in civil or criminal prosecution by the appropriate law enforcement authorities. I acknowledge that the discount level used for shared services is conditional, for future years, upon ensuring that the most disadvantaged schools that are treated as sharing in the service, receive an appropriate share of benefits from those services.
- (e) I certify that I will retain required documents for a period of at least ten years after the last day of service delivered. I certify that I will retain all documents necessary to demonstrate compliance with the statute and Commission rules regarding the application for, receipt of, and delivery of services receiving schools and libraries discounts, and that if audited, I will make such records available to the Administrator. I acknowledge that I may be audited pursuant to participation in the schools and libraries program.
- (f) I certify that I am authorized to order telecommunications and other supported services for the eligible entity(ies) covered by this Letter of Agency. I certify that I am authorized to make this request on behalf of the eligible entity(ies) covered by this Letter of Agency, that I have examined this Letter, that all of the information on this Letter is true and correct to the best of my knowledge, that the entities that will be receiving discounted services under this Letter pursuant to this application have complied with the terms, conditions and purposes of the program, that no kickbacks were paid to anyone and that false statements on this form can be punished by

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fine or forfeiture under the Communications Act, 47 U.S.C. §§ 502, 503(b), or fine or imprisonment under Title 18 of the United States Code, 18 U.S.C. § 1001 and civil violations of the False Claims Act.

- (g) I acknowledge that FCC rules provide that persons who have been convicted of criminal violations or held civilly liable for certain acts arising from their participation in the schools and libraries support mechanism are subject to suspension and debarment from the program. I will institute reasonable measures to be informed, and will notify USAC should I be informed or become aware that I or any of the entities, or any person associated in any way with my entity and/or the entities, is convicted of a criminal violation or held civilly liable for acts arising from their participation in the schools and libraries support mechanism.
- (h) I certify that, to the best of my knowledge, the non-discount portion of the costs for eligible services will not be paid by the service provider. I acknowledge that the provision, by the provider of a supported service, of free services or products unrelated to the supported service or product constitutes a rebate of some or all of the cost of the supported services.
- (i) I certify that I am authorized to sign this Letter of Agency and, to the best of my knowledge, information, and belief, all information provided to the Kentucky Department of Education for E-Rate submission is true.

Name of Entity (School District): Kenton County School District

Billed Entity Number: 128864

Date: _____

Signature: _____

Printed Name: Matthew Winkler

Title: Director of Technology