



Kenton County School District | It's about ALL kids.

# Issue Paper

**DATE:**

4/14/2026

**AGENDA ITEM (ACTION ITEM):**

Consider/Approve the contract with Turkey Foot Middle School Drama Club and Music Theatre International to perform the production of Into the Woods Jr. The musical will be produced by the Turkey Foot Drama Club in the Spring of 2027.

**APPLICABLE BOARD POLICY:**

01.1 Legal Status of the Board

**HISTORY/BACKGROUND:**

Each year the Turkey Foot Middle School Drama Club performs a musical for students, parents, and the community. This license will permit the Turkey Foot Drama Club to perform the show, purchase the actor's books, director's guide, and musical score.

**FISCAL/BUDGETARY IMPACT:**

\$1,500 to be paid by the Turkey Foot Middle School Drama Club Activity Account.

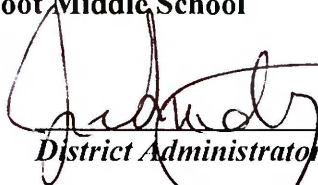
**RECOMMENDATION:**

Approval to execute the contract with Turkey Foot Middle School Drama Club and Music Theatre International to perform the production of Into the Woods Jr. The musical will be produced by the Turkey Foot Drama Club in the Spring of 2027.

**CONTACT PERSON:**

Matt Moore, Principal Turkey Foot Middle School

  
Principal/Administrator

  
District Administrator

  
Superintendent

Use this form to submit your request to the Superintendent for items to be added to the Board Meeting Agenda. Principal –complete, print, sign and send to your Director. Director –if approved, sign and put in the Superintendent's mailbox.

Your MTI Rep: ROSEANNE GEORGE  
 Your MTI Account Number: 0042890  
 Contract Number: 7136554

**Licensee:**

TURKEY FOOT MIDDLE SCHOOL  
 C/O: ALISON PEENO  
 3230 TURKEYFOOT RD.  
 EDGEWOOD, KY 41017

TELE#: FAX:  
 E-MAIL: alison.peeno@kenton.kyschools.us

Contract Issue Date: 05/15/26  
 Contract Expiration Date: 06/26/26  
 Valid For Performances From: 05/15/26 - 05/15/27  
 Actual Performance Dates: 03/04/27 - 03/06/27  
 MTI Access Code: INT4598172

**PRODUCTION CONTRACT** for INTO THE WOODS JR  
 CONTRACT PROVISIONS:

ALL PERFORMERS MUST BE IN THE 9TH GRADE AND UNDER. THIS LICENSE INCLUDES THE RIGHTS FOR UNLIMITED PERFORMANCES WITHIN \*ONE\* YEAR AS RECORDED IN THE DATES ABOVE.

**AMOUNT ENCLOSED**

SHOWKIT™ (See *Additional Materials Order Form* for a list of ShowKit™ contents)

Royalty. . . . . \$ 139.00

Non-Refundable Materials Fee . . . . . \$ 556.00

SHOWKIT SHIPPING (Rush Delivery available for \$90.00 in U.S.): . . . . . \$ 45.00  
Rush Delivery available in Canada for \$115.00. Canadian Shipments are by most efficient carrier, unless otherwise instructed.

SALES TAX (where applicable): . . . . . \$

ADDITIONAL MATERIALS TOTAL (from *Additional Materials Order Form* — please attach): . . . . . \$

**TOTAL AMOUNT ENCLOSED** (Payable in U.S. Funds): . . . . . \$

**PAYMENT**

- CHECK or MONEY ORDER (No personal checks accepted. Make payable to MUSIC THEATRE INTERNATIONAL)
- CREDIT CARD: (circle one) VISA MASTERCARD AMERICAN EXPRESS
- Card Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_
- Name on card: \_\_\_\_\_ Billing Postal Code: \_\_\_\_\_
- Signature: \_\_\_\_\_ Amount: \_\_\_\_\_
- PURCHASE ORDERS: For schools and government agencies only, a signed, authorized purchase order is acceptable payment.

**SHIPPING**

Shipping Address: \_\_\_\_\_  
 (No P.O. Boxes) \_\_\_\_\_  
 City: \_\_\_\_\_ State/Province: \_\_\_\_\_ Zip/Postal Code: \_\_\_\_\_

Note: The ShowKit™ materials will be shipped upon receipt of a signed copy of the Production Contract and the full applicable fees. Please allow approximately ten (10) days for processing.

**ACCEPTANCE**

ShowKits™ are non-transferable and non-refundable.  
 With this contract you are agreeing to produce INTO THE WOODS JR  
 By signing below, you agree to the terms and conditions set forth in the Dramatic Performing Rights License.

Print Your Name: \_\_\_\_\_ Title: \_\_\_\_\_  
 Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
 Email: \_\_\_\_\_ Day Phone: ( ) \_\_\_\_\_

Your MTI Rep: ROSEANNE GEORGE  
 Your MTI Account Number: 0042890  
 Contract Number: 7136554

**Licensee:**

TURKEY FOOT MIDDLE SCHOOL  
 C/O: ALISON PEENO  
 3230 TURKEYFOOT RD.  
 EDGEWOOD, KY 41017

TELE#: FAX:  
 E-MAIL: alison.peeno@kenton.kyschools.us

Contract Issue Date: 05/15/26  
 Contract Expiration Date: 06/26/26  
 Valid For Performances From: 05/15/26 - 05/15/27  
 Actual Performance Dates: 03/04/27 - 03/06/27  
 MTI Access Code: INT4598172

**PRODUCTION CONTRACT** for INTO THE WOODS JR  
 CONTRACT PROVISIONS:

ALL PERFORMERS MUST BE IN THE 9TH GRADE AND UNDER. THIS LICENSE INCLUDES THE RIGHTS FOR UNLIMITED PERFORMANCES WITHIN \*ONE\* YEAR AS RECORDED IN THE DATES ABOVE.

**AMOUNT ENCLOSED**

SHOWKIT™ (See Additional Materials Order Form for a list of ShowKit™ contents)

Royalty..... \$ 139.00  
 Non-Refundable Materials Fee ..... \$ 556.00

SHOWKIT SHIPPING (Rush Delivery available for \$90.00 in U.S.): ..... \$ 45.00  
Rush Delivery available in Canada for \$115.00. Canadian Shipments are by most efficient carrier, unless otherwise instructed.

SALES TAX (where applicable): ..... \$

ADDITIONAL MATERIALS TOTAL (from Additional Materials Order Form — please attach): ..... \$

TOTAL AMOUNT ENCLOSED (Payable in U.S. Funds): ..... \$

**PAYMENT**

CHECK or MONEY ORDER (No personal checks accepted. Make payable to MUSIC THEATRE INTERNATIONAL)  
 CREDIT CARD: (circle one) VISA MASTERCARD AMERICAN EXPRESS  
 Card Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_  
 Name on card: \_\_\_\_\_ Billing Postal Code: \_\_\_\_\_  
 Signature: \_\_\_\_\_ Amount: \_\_\_\_\_

PURCHASE ORDERS: For schools and government agencies only, a signed, authorized purchase order is acceptable payment.

**SHIPPING**

Shipping Address: \_\_\_\_\_  
 (No P.O. Boxes) \_\_\_\_\_  
 City: \_\_\_\_\_ State/Province: \_\_\_\_\_ Zip/Postal Code: \_\_\_\_\_

Note: The ShowKit™ materials will be shipped upon receipt of a signed copy of the Production Contract and the full applicable fees. Please allow approximately ten (10) days for processing.

**ACCEPTANCE**

ShowKits™ are non-transferable and non-refundable.  
 With this contract you are agreeing to produce INTO THE WOODS JR  
 By signing below, you agree to the terms and conditions set forth in the Dramatic Performing Rights License.

Print Your Name: \_\_\_\_\_ Title: \_\_\_\_\_  
 Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
 Email: \_\_\_\_\_ Day Phone: (\_\_\_\_) \_\_\_\_\_

# STANDARD MATERIALS

## YOUR SHOWKIT™ WILL CONSIST OF THE FOLLOWING:

- 30 ACTOR'S BOOK
- 1 DIRECTOR'S GUIDE
- 1 PIANO VOCAL SCORE
- 1 CHOREOGRAPHY VIDEOS DIGITAL
- 1 DOWNLOADABLE RESOURCES AND MEDIA
- 1 GUIDE VOCAL AND PERF TRACKS DIGITAL

# ADDITIONAL MATERIALS

## ADDITIONAL MATERIALS ORDER FORM

**You can order additional materials and theatrical resources at the following rates.**

To order, simply indicate the quantity of each item you would like and add the Grand Total to the Confirmation Page of this Production Contract.

ITEM	QUANTITY	COST EACH	TOTAL
<b>ADDITIONAL MATERIALS</b>			
ACTOR'S BOOK	_____ x	\$ 10.00=	\$ _____
DIRECTOR'S GUIDE	_____ x	\$ 100.00=	\$ _____
PIANO VOCAL SCORE	_____ x	\$ 40.00=	\$ _____
<b>THEATRICAL RESOURCES</b>			
ACTOR'S BOOK TENPACK	_____ x	\$ 75.00=	\$ _____
CUSTOMIZABLE SHOW POSTERS AND ARTWORK	_____ x	\$ 175.00=	\$ _____
DIGITAL SCRIPT & PIANO/VOCAL SCORE	_____ x	\$ 199.00=	\$ _____
HOW DOES THE SHOW GO ON?	_____ x	\$ 21.00=	\$ _____
LOGO PACK DIGITAL	_____ x	\$ 75.00=	\$ _____
SCENIC PROJECTIONS	_____ x	\$ 495.00=	\$ _____
SCENIC PROJECTIONS PRO	_____ x	\$ 1,795.00=	\$ _____
SOCIAL MEDIA MARKETING KIT	_____ x	\$ 150.00=	\$ _____
STAGE WRITE APPLICATION	_____ x	\$ 150.00=	\$ _____
LOGO TEES SIX-PACK ADULT LARGE	_____ x	\$ 80.00=	\$ _____
LOGO TEES SIX-PACK ADULT MEDIUM	_____ x	\$ 80.00=	\$ _____
LOGO TEES SIX-PACK ADULT SMALL	_____ x	\$ 80.00=	\$ _____
LOGO TEES SIX-PACK ADULT X-LARGE	_____ x	\$ 80.00=	\$ _____
LOGO TEES SIX-PACK ADULT XX-LARGE	_____ x	\$ 80.00=	\$ _____
LOGO TEES SIX-PACK CHILD LARGE	_____ x	\$ 80.00=	\$ _____
LOGO TEES SIX-PACK CHILD MEDIUM	_____ x	\$ 80.00=	\$ _____
LOGO TEES SIX-PACK CHILD SMALL	_____ x	\$ 80.00=	\$ _____

Add total for all items here.

ADDITIONAL MATERIALS TOTAL ..... \$ \_\_\_\_\_

ADDITIONAL MATERIALS SHIPPING ..... \$ \_\_\_\_\_

*(do not apply shipping charge for digital items such as Logo Packs):*

Add'l Materials Total	Standard	Rush	Add'l Materials Total	Standard	Rush
\$1 - \$100	\$15.00	\$44.00	\$401 - 500	\$31.00	\$120.00
\$101 - \$200	\$19.00	\$60.00	\$501 - 600	\$35.00	\$140.00
\$201 - \$300	\$23.00	\$80.00	\$601 - 700	\$39.00	\$160.00
\$301 - \$400	\$27.00	\$100.00	\$700 and up	go to mtishows.com/ship	

Make sure to enter (above) the appropriate Additional Materials Shipping Charge based on the tables on the left. US and Canada only. Customers in other countries must contact MTI for exact shipping fees.

SALES TAX (where applicable): \$ \_\_\_\_\_

**ADDITIONAL MATERIALS GRAND TOTAL (add this total to Contract Confirmation Page)** \$ \_\_\_\_\_

You MUST return this form along with your contract to receive materials. All sales are final. No refunds or exchanges.

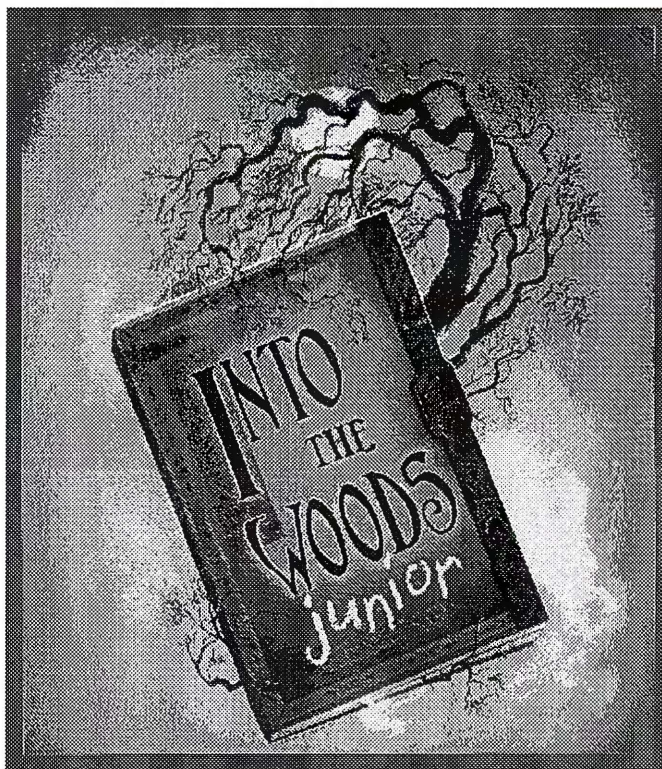
\*\*\* For shows offering Customized Poster, the purchase of a Customized Poster and/or Social Media Marketing Kit requires purchase of a Logo Pack. If you order a Customized Poster without ordering a Logo Pack, a Logo Pack (at \$75) will automatically be added to your order.\*\*\*

## ***AUTHOR BILLING - INTO THE WOODS JUNIOR***

In accordance with the Dramatic Performing Rights License, all advertising, such as posters and program covers, must include the show logo as provided in the ShowKit™ Director's Guide and all of the following author billing.

It is a violation of your contract if you crop or edit this logo in any way.

## Production of



*Music and Lyrics by* **Stephen Sondheim**

*Book by* **James Lapine**

*Originally Directed on Broadway by* **James Lapine**

*Original Broadway production produced by* **Heidi Landesman, M. Anthony Fisher, Rocco Landesman, Frederick H. Mayerson, Rick Steiner, Jujamcyn Theaters**

*Originally Produced by the* **Old Globe Theatre, San Diego, CA**

PLEASE KEEP THIS PAGE FOR YOUR RECORDS

## MTI BILLING CREDIT

In accordance with the Dramatic Performing Rights License, all publicity materials (posters, programs, etc.) MUST include the following credit:

### INTO THE WOODS JR

is presented through special arrangement with Music Theatre International (MTI).  
All authorized performance materials are also supplied by MTI.  
[www.MTIShows.com](http://www.MTIShows.com)

## VIDEOTAPING WARNING

This license does NOT grant you the right\*\* to make, use and/or distribute a mechanical recording (rehearsal, performance or otherwise) of the Play or any portion of it by any means whatsoever, including, but not limited to, audiocassette, videotape, film, CD, DVD and other digital sequencing. You agree to inform all parents, students and attendees of the above prohibitions against recording the show By means of both a program note and a pre-show announcement.

In compliance with the above condition, you MUST include the following warning in your program:

The videotaping or other video or audio recording of this production is strictly prohibited.

\*\*except with Disney titles, where a limited video license is available for \$75.00

PLEASE KEEP THIS PAGE FOR YOUR RECORDS

**DRAMATIC PERFORMING RIGHTS LICENSE**

**YOUR SIGNATURE IN THE ACCEPTANCE SECTION OF THE PRODUCTION CONTRACT WILL ACKNOWLEDGE THAT:**

- a) you have read and understood the terms, conditions and provisions set forth below;**
- b) you are authorized to enter into the Dramatic Performing Rights License on behalf of Licensee; and**
- c) you agree to the terms, conditions and provisions contained herein on behalf of the Licensee.**

1. Your authorized materials will consist of the nonrefundable items, as listed on the Standard Materials page, for your cast to keep.
2. You agree that
  - Ticket prices for any performance of the show shall not exceed \$20.00 per ticket and
  - No performance shall take place for any audience exceeding 750 people unless such performances are free of any admission charge, donations or contributions. Any deviation from the foregoing restrictions requires the prior written permission of Music Theatre International.
3. This License grants one (1) cast the right to perform the Play as many times as you would like within the licensed dates listed on the front of this license. In any event it is a violation of this license and copyright laws to use ShowKit™ Materials in part or in whole past the license dates of this production.
4. All advertising, such as posters and program covers, must include the show logo as provided in the ShowKit™. You will not make or sell merchandise bearing this logo, with the exception of t-shirts if purchased from MTI. You will inform the parents and students that they are also bound by this prohibition.
5. The student books are to be distributed to the performers and are theirs to keep. All performers in the show must be in 9th grade or younger, unless otherwise authorized in writing in advance by MTI.
6. The performance rights granted by this license apply only to the organization named on this license through special arrangement with Music Theatre International, exclusive licensing agent for live stage performances of this play.
7. You understand that this play is fully protected by Federal and International Copyright laws, and therefore:
  - You will properly credit the Authors of the Play, credit Music Theatre International and reproduce the play logo and trademark on all posters and in all programs exactly as provided.
  - You must perform this Play exactly as it has been provided to you in the materials, and you may not add or delete any music or lyrics (including adding songs or dialogue from the full version of the Play or any film version of the Play), alter any music or lyrics, change the sequence of songs or scenes, or make changes of any kind in the text of the Play, including deletions and changes to the period, characters and characterizations.
  - You will not reproduce, post or electronically transmit on the Internet or social media, rent or sell any of the materials.
  - Recording: This license does not grant you the right to (i) record and/or distribute an audio or audiovisual recording (rehearsal, performance or otherwise) of the Play or any portion of it by any means whatsoever, including, but not limited to, tape, film, CD, DVD or digital versions; or (ii) televise, broadcast, stream, make available for download or otherwise post on the Internet or through any mobile device the Play or any portion of it. You agree to inform all parents, students and attendees of the above prohibitions against recording the show by means of both a program note and a pre-show announcement. If you have purchased a Streaming or Video License (where available) for your production of the Play, you may permit limited recording in accordance with the terms of the Streaming or Video License.
  - Restrictions on Use of Replica Elements: This Production Contract allows the public performance of the Play as represented in the ShowKit materials provided by MTI. The rights granted by MTI do not include the right to utilize any of the choreography, staging, direction, designs (including set, costume, video or projections), or other intellectual property from any prior productions of the Play or from any film version of the Play. The rights to all of those elements, in whole or in part, are owned by third parties and are not granted as part of this Performance License. Licensee may use production elements such as choreography, direction, designs and/or logos when (i) any such elements are specifically provided as part of the ShowKit materials, and thereby authorized for use by MTI, or (ii) where available, the Licensee purchases an MTI Production Resource thereby granting a license to use said element.
8. The use of makeup to alter a performer's race or ethnicity (e.g., blackface, etc.) is strictly prohibited under this license. Certain titles may have additional casting requirements set forth in a separate contract rider.

# **MTI CONTRACT CHECKLIST**

Before sending anything back to MTI, make sure you have completed all of the following steps!

Be sure to fill out:

- The **Additional Materials Order Form**, if applicable
- Transfer the total from Additional Materials to the **Production Contract**
- The "Total Amount Enclosed" on the **Production Contract**
- The Payment information completely on the **Production Contract**

Return the following completed forms, where applicable:

- The **Additional Materials Order Form**
- The **Limited Home Use Video Recording Permission** form
- The **Limited Streaming License**
- A copy of your **Purchase Order** (schools and government agencies only)

Complete, sign, and return ALL of the following:

- The **Production Contract** including:
  - Completed "Total Amount Enclosed"
  - Completed Payment information
- **FULL Payment**

## Request for Taxpayer Identification Number and Certification

Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

Give form to the  
requester. Do not  
send to the IRS.

**Before you begin.** For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See Specific Instructions on page 3.	<b>1</b>	Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.) <b>MTI ENTERPRISES INC</b>		
	<b>2</b>	Business name/disregarded entity name, if different from above. <b>dba MUSIC THEATRE INTERNATIONAL</b>		
	<b>3a</b>	Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only one of the following seven boxes. <input type="checkbox"/> Individual/sole proprietor <input checked="" type="checkbox"/> C corporation <input type="checkbox"/> S corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) _____ <b>Note:</b> Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner. <input type="checkbox"/> Other (see instructions) _____	<b>4</b>	Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any) _____
	<b>3b</b>	If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions. <input type="checkbox"/>		(Applies to accounts maintained outside the United States.)
	<b>5</b>	Address (number, street, and apt. or suite no.). See instructions. <b>423 W 55th STREET FLOOR 2</b>	Requester's name and address (optional)	
	<b>6</b>	City, state, and ZIP code <b>NEW YORK, NY 10019</b>		
	<b>7</b>	List account number(s) here (optional)		

**Part I Taxpayer Identification Number (TIN)**

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

**Note:** If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

<b>Social security number</b>									
or									
<b>Employer identification number</b>									
1	3	-	2	9	7	6	4	6	8

**Part II Certification**

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

<b>Sign Here</b>	Signature of U.S. person	Date <b>01/02/2026</b>
------------------	--------------------------	------------------------

**General Instructions**

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

**What's New**

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

**Purpose of Form**

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).