

OK AS TO FORM  
AMH 5-13-2026



Jefferson County Public Schools  
Administrative Offices

VanHoose Education Center  
3332 Newburg Road  
Louisville, KY 40218  
(502) 485-3011

May 14, 2026

To Whom It May Concern,

Jefferson County Public Schools (JCPS) is pleased to provide this letter of commitment in support of the proposal, *Supporting PLC Leads and Drivers of Curriculum-Based Professional Learning in High School Science*, submitted by faculty at the University of Louisville. This work reflects an ongoing and productive research-practice partnership between JCPS and the University of Louisville to strengthen science teaching and learning across our district. JCPS is currently implementing a standards-aligned, high-quality science curriculum in high schools, and early collaboration with University of Louisville researchers has underscored the critical role of Professional Learning Communities (PLCs) and PLC Leads in supporting meaningful implementation.

The proposed project directly addresses this priority by developing and studying supports for PLC Leads to guide curriculum-based professional learning, with an emphasis on curriculum internalization and coaching cycles grounded in analysis of student work. These approaches align closely with JCPS priorities around instructional coherence, evidence-informed practice, and high-quality teaching and learning experiences for all students. The proposed project addresses these needs by focusing on practical, school-embedded supports that improve curriculum use, collaborative planning, and instructional coherence.

JCPS is committed to serving as a partner throughout the project period. Our participation will include the following:

**Design and Co-Development:** JCPS will collaborate with University of Louisville researchers to co-develop and refine tools and routines that support PLC Leads, including curriculum internalization protocols and coaching cycle structures. District staff will provide ongoing input to ensure that project activities remain aligned with district priorities and are feasible within the school contexts.

**Coordination and Implementation Support:** JCPS will support communication and coordination with participating schools, including facilitating engagement with PLC Leads, teachers, and school-based administrators. The district will assist with scheduling and alignment with professional learning calendars to support implementation.

**Access and Participation:** JCPS will facilitate access to participating PLCs, professional learning sessions, and relevant instructional artifacts, as appropriate. The district will support teacher and PLC lead participation in project activities, consistent with district policies and schedules.

**Data Sharing and Research Activities:** JCPS will collaborate with the University of Louisville team to support research activities, including interviews, surveys, and PLC observations involving participating educators. All data sharing will be conducted in accordance with JCPS research approval processes, including Institutional Review Board (IRB) and district research review requirements.

JCPS recognizes this project as a high-value opportunity to strengthen district capacity and contribute to broader knowledge in the field. Specifically, this work will:

- Build the capacity of PLC Leads to facilitate effective, curriculum-based professional learning;
- Strengthen consistent instructional routines across high school science classrooms;
- Support more effective use of high-quality instructional resources;
- Enhance collaboration between district staff, school-based educators, and university researchers;
- Generate practical tools and research insights that can inform district improvement efforts and be relevant to other large, urban districts.

At the point of award, JCPS will submit an agreement to the Board of Education that outlines project roles and responsibilities in further detail.

JCPS values this partnership with the University of Louisville and looks forward to contributing meaningfully to this work. We believe this project represents a strong example of how sustained research-practice partnerships can improve instruction while advancing knowledge of the field.

Sincerely,



Brian Yearwood, Ed.D.  
Superintendent

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**Non-Federal Demonstration Partnership (FDP) Subrecipient – Commitment Form**

***Pass-Through Entity (PTE) Information***

|   |  |
|---|--|
| PTE Legal Name: <b>University of Louisville Research Foundation, Inc.</b> | PTE UEI (SAM) #: <b>E1KJM4T54MK6</b>   |
| PTE Principal Investigator (PI) Name: <b>Justin McFadden</b>              |  |
| PTE PI's Email address: <b>jrmcfa05@louisville.edu</b>                    | PTE PI's Phone #: <b>(502)852-3976</b> |
| PTE Internal Project Identifier (optional): <b>3000806</b>                |  |

***Subrecipient (Sub) Information***

|   |                                       |                   |
|---|---------------------------------------|-------------------|
| Sub Legal Name: <b>Board of Education of Jefferson County, Kentucky dba Jefferson County Public Schools</b> |                                       |                   |
| Sub UEI (SAM) #: <b>R5D3NH1SNPA7</b>  | Sub EIN #: <b>61-6001316</b>          |                   |
| Sub Congressional District: <b>KY III</b>   |                                       |                   |
| Sub Address: <b>3332 Newburg Road</b>   |                                       |                   |
| City: <b>Louisville</b>   | State: <b>Kentucky</b>                | Zip: <b>40218</b> |
| Sub Principal Investigator (PI) Name: <b>Brittany Thompson</b>  |                                       |                   |
| Sub PI's email address: <b>brittany.thompson@jefferson.kyschools.us</b>                                     | Sub PI's Phone #: <b>502-200-9368</b> |                   |
| Sub Internal Project Identifier (optional):   |                                       |                   |

***Sub Administrative Contact***

|   |   |
|---|---|
| Sub Admin. Name/Title: <b>Shalonda Foster</b>                           |   |
| Sub Admin. Email address: <b>shalonda.foster@jefferson.kyschools.us</b> | Sub Admin. Phone #: <b>502-485-3051</b> |
| Sub Email for Award Notifications (if different from above):            |   |

***Project Information***

|  |   |   |   |
|--|---|---|---|
| Project Title: <b>Supporting PLC Leads as Drivers of Curriculum-Based Professional Learning in High School Sci</b> |   |   |   |
| Prime Awarding Agency: <b>National Science Foundation</b>  |   |   |   |
| Project Period   | Start: <b>09/2026</b>                   | End: <b>09/2029</b>                     | Total Proposed Amount: <b>\$114935</b>  |
| Cost Sharing:  | <input type="checkbox"/> Yes            | <input checked="" type="checkbox"/> No  | Total Cost Share Amount: <b>\$0</b>   |
| Fixed Amount proposed Subaward (per 2 CFR §200.45):  |   | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No   |
| Address where project will be performed: <b>1905 S Third Street</b>  |   |   |   |
| City: <b>Louisville</b>  | State: <b>KY</b>                        |   | Zip: <b>40208</b>   |
| Human Subjects:  | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No             | If YES, please provide Institutional Assurance Number (FWA #): <b>Pending</b> |
| Vertebrate Subjects:   | <input type="checkbox"/> Yes            | <input checked="" type="checkbox"/> No  | If YES, please provide Institutional Assurance Number (OLAW #):               |

***Debarment and Suspension***

|   |   |
|---|---|
| <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | Entity, PI, or any other employee or student participating in this project is presently debarred, suspended, proposed for debarment, or deemed ineligible, or otherwise excluded from or ineligible for participation in federal assistance programs, federal contracts, or activities.   |
| <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | Within three previous years, Entity or PI has had one or more contracts terminated for default by any federal agency.   |
| <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | Entity, its officers, PI, or any other employee or student participating in the project recently indicted for, or otherwise criminally or civilly charged by a government entity.   |
| <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | Within three previous years, subrecipient or PI has been convicted of or had a civil judgment rendered against them for commission of fraud or criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state or local) contract or subcontract; violation of Federal or State antitrust statutes relating to the submission of offers; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property. |

Attach an explanation if you answer "Yes" to any of the four statements above. Depending on the explanation, PTE will make a determination whether or not it will be possible to establish a sub agreement with your organization.

Prior Federal Audits

Form with checkboxes for Yes/No and text: Within three previous years, Entity has been audited by a federal auditor (e.g. OIG).

Financial Conflict of Interest (FCOI) Compliance Statement - Please check the appropriate response below:

Form with checkboxes for FCOI compliance, including sub-points (1) and (2) regarding financial disclosures and conflicts of interest.

By signing below, Subrecipient certifies that the required training related to Conflict of Interest will be completed by all key personnel prior to engaging in any research related to any federally funded award.

Facilities and Administrative (F&A) costs included in this proposal have been calculated based on the following:

Form with checkboxes for F&A costs, including URL link and other rates.

Single Audit and Financial Status - Please check the appropriate response below:

Form with checkboxes for single audit requirements and entity types.

The following documents are attached to this Commitment Form:

Form with checkboxes for Sub Statement of Work, Sub Detailed Line Item Budget, Sub Budget Justification, and Other.

The information, certifications, and representations above have been read, signed and made by an authorized official of the subrecipient named herein.

\* Foreign entities only: I understand that if this subaward is NIH funded, I must provide access to copies of all lab notebooks, all data, and all documentation that supports research outcomes as described in the progress report...

Any work begun and/or expenses incurred prior to the full execution of a subaward agreement are at the Subrecipient's own risk.

Handwritten signature of Brian Yearwood.

Handwritten date: 5/13/26

Brian Yearwood, Ed.D., Superintendent

Name and Title of Authorized Official

### Subrecipient Financial Questionnaire

This form is to be completed if the Subrecipient is NOT required to have an annual audit in accordance with Single Audit Requirements in 2 CRF 200.

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#### Subrecipient Maturity

- 10+ years of Experience
- 5 – 10 years of Experience
- Subrecipient is start-up (less than 5 years of Experience)

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#### General Financial and Audit Information

Subrecipient has experience receiving same or similar sponsored awards Yes  No   
Annual financial statements have been audited by an independent firm Yes  No   
If yes, provide a copy or link to the most recent financial statements for your organization:

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#### Fiscal Responsibility and Internal Controls

Structure of the Subrecipient provides an adequate segregation of duties in regards to:

- Posting and approval of journal entries to the accounting system
- Cash management, including cash drawdowns and requests for reimbursement
- Review and approval of expenditures and procurements
- Review and approval of financial, performance and other required reports

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#### Accounting System

Subrecipient certifies that its accounting system is in accordance with generally accepted accounting principles and:

- Has the capability to identify the receipt and expenditure of funds separately for each award
- Has the capability to identify all U.S. Federal funds under the appropriate CFDA Program and number
- Has the capability to record costs according to the line-item categories in the award's budget
- Has the capability to record and properly document all cost share/matches, if applicable
- Has the capability to provide for the segregation of direct and indirect (F&A) expenses

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#### Funds Management

Disbursements are properly documented with evidence of receipt of goods or performance of services. Yes  No

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#### Documentation of Personnel Costs

Subrecipient has an appropriate and adequate effort reporting system, including proper review and approval of time allocation. Yes  No

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#### Procurement

Subrecipient has a procurement system that meets the requirements of 2 CFR 200. Yes  No

Subrecipient has procedures to ensure procurement at competitive prices. Yes  No

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#### Property Management

Subrecipient has policies and procedures in place to ensure compliance with requirements in 2 CFR 200 for real property acquisition, appraisal, negotiation and relocation. Yes  No

The information, certifications and representations above are accurate and current and have been read and made by an official of the Entity named herein that is authorized to make such certification on behalf of the entity.

  
Name and Title of Authorized Official

5/13/26  
Date