Sarah Palm

6371 Cliffside Drive

Florence, KY 41042

March 14, 2011

Dear Gallatin County Board of Education Members:

I am writing to request the approval to extend my maternity leave until April 29, 2011. Our daughter Adeline was born late and my husband and I both believe she would be too young to leave if I return when I originally planning on April 11th.

Thank you for your consideration of this.

Sincerely,

Sarah Palm

Gallatin County Lower and Upper Elementary

Music Teacher