

SBDM Minutes
New Highland Elementary School
Regular SBDM Meeting
March 25, 2026, 4:00 p.m.

1. Opening Business - M. Vessels

a. Call meeting to order/attendance

The meeting was called to order at 4:00 p.m. The members present were Sarah Banker, Lana Honaker, Kristen Hand, Melissa Vessels, and Shanquet Cisse. The member absent was Nick Mathers. Visitors present were Tonya Desjardins and Brittany Smith.

b. Approval of agenda

A motion was made to approve the agenda with the addition of 2.j. for FRC Assurance by S. Banker and seconded by L.Honaker.

All in favor.

c. Approval of previous meeting's minute

Corrected the spelling error on the name Shanquet. A motion to approve the February 25, 2026 minutes was made by K. Hand and seconded by S. Cisse. All in favor.

d. Good news report

Leprechaun Luncheon

Red Carpet Awards

Read A Thon

STEAM Night

Attendance Award

PTO Officer Election

SBDM Elections

e. Public comments

No public comment.

2. Student Achievement/Planning - M. Vessels

a. [CSIP](#) Progress Monitoring

b. 26-27 Staffing Allocations—*council signed off on the 2026-2027 Staffing Allocations*

c. Accident Report—*M. Vessels presented the report*

d. 21st Century—*the grant will continue for the 2026-2027 school year.*

e. STEAM Camp—*NHES will host a STEAM Camp, June 8-12*

f. Current Certified/Classified Openings for 2026-2027—*current openings include IA I, 21st Century Grant Coordinator, and Special Education Teacher*

g. PreK/K Registration—*M. Vessels presented the latest preK/K registration numbers.*

h. Impact Survey Results—*M. Vessels presented the top two results (teacher use of assessment to inform instruction and interacting with students from different cultural backgrounds), as well as lowest areas (importance to hire more specialists to help students and disruptions to the learning environment due to student behavior) for the Impact Survey.*

i. 2026-2027 PPA Budget Proposal

A motion was made to approve the 2026-2027 PPA Budget Proposal by S. Banker and seconded by S. Cisse. All in favor.

j. F.R.C. Assurance for 2026 - 2028

A motion was made to approve the FRC Assurance by K. Hand and seconded by L. Honaker. All in favor.

3. Budget Report - M. Presthus

Dr. Vessels gave the report.

4. Committee Reports - Committee Chairpersons

a. Curriculum and instruction committee (Standing Committee) - J. DeJesus

Committee Updates *No new updates.*

b. Planning and professional development committee (Standing Committee) - M. Vessels

Committee Updates *Gave budget update*

c. School culture and resource committee (Standing Committee) - I. Ling

Committee Updates *Ms. Ling sent an email which Dr. Vessels shared.*

d. Positive Behavior Intervention and Support (PBIS) committee (Standing Committee) - A. Jones

Committee Updates *The PBIS monthly celebration will be this Friday.*

e. Budget Committee (Adhoc Committee) - K. Hand

Committee Updates *Ms. Hand sent an email which Dr. Vessels shared*

5. Consultation for Kindergarten and Special Education Certified Positions

A motion was made to approve the recommendation for Mrs. Flickinger for the Kindergarten position and Amber Maxberry for Special Education position by S.Banker and seconded by S.Cisse. All in favor.

6. Adjournment - M. Vessels

At 4:50 Dr. Vessels made a motion to adjourn the meeting, K. Hand first and S.Banker seconded. All in favor.

Secretary **Tonya Desjardins**