

MUNICIPAL ORDER 18-2026

A MUNICIPAL ORDER AUTHORIZING AND DIRECTING THE MAYOR TO EXECUTE AN APPLICATION FOR AN OFFICE OF JUVENILE JUSTICE AND DELINQUENCY PREVENTION (OJJDP) FY25 OPIOID AFFECTED YOUTH INITIATIVE PROGRAM GRANT THROUGH THE U.S. DEPARTMENT OF JUSTICE IN THE AMOUNT OF \$750,000.00; AND AUTHORIZING AND DIRECTING THE FUNDS TO BE DISBURSED TO VOLUNTEERS OF AMERICA MID-STATES, INC.; AND AUTHORIZING AND DIRECTING THE MAYOR TO EXECUTE AN AGREEMENT WITH VOLUNTEERS OF AMERICA MID-STATES, INC. CONCERNING THE FUNDS.

WHEREAS, the United States Department of Justice (“DOJ”) has funds available for the Office of Juvenile Justice and Delinquency Prevention (“OJJDP”) FY25 Opioid Affected Youth Initiative to provide services for youth and families impacted by opioid and other substance use disorders; and

WHEREAS, Volunteers of America Mid-States, Inc. desires to apply for funds in the amount of Seven Hundred Fifty Thousand Dollars (\$750,000.00) from DOJ for use over a three (3) year period to administer applicable services; and

WHEREAS, the City of Owensboro will act as a conduit for obtaining the funds from DOJ and disbursing them to Volunteers of America Mid-States, Inc. for its use in accordance with a Memorandum of Understanding concerning said matter; and

WHEREAS, no match is required for this grant.

NOW, THEREFORE, BE IT ORDERED BY THE CITY OF OWENSBORO, KENTUCKY, AS FOLLOWS:

Section 1. That the Mayor be, and he hereby is, authorized and directed to execute a grant application to be filed for a OJJDP FY25 Opioid Affected Youth Initiative Program Grant through DOJ in the amount of \$750,000.00, for which no match is required from the City.

Section 2. The Board of Commissioners further authorizes the City of Owensboro to disburse the funds to Volunteers of America Mid-States, Inc. for its use in providing services for youth and families impacted by opioid and other substance use disorders.

Section 3. The Mayor is hereby authorized and directed to execute a Memorandum of Understanding setting out the terms and conditions of the funding received from DOJ to be disbursed to Volunteers of America Mid-States, Inc.

Section 4. That the Mayor, City Manager and appropriate staff members are hereby authorized and directed to execute any and all other agreements, instruments or documents necessary and appropriate to effectuate and implement any grants awarded to the City.

INTRODUCED, PUBLICLY READ AND FINALLY APPROVED ON ONE READING, this the 5th day of May, 2026.

Thomas H. Watson, Mayor

ATTEST:

Beth Davis, City Clerk

MEMORANDUM OF UNDERSTANDING

Between

City of Owensboro, Kentucky
(Lead Applicant)

And

Volunteers of America Mid-States, Inc.
(Subrecipient / Service Provider)

I. PURPOSE AND SCOPE

This Memorandum of Understanding (MOU) establishes a formal agreement between the City of Owensboro and Volunteers of America Mid-States (VOAMID) for the implementation of the OJJDP FY25 Opioid Affected Youth Initiative (OAYI).

The purpose of this partnership is to collaboratively design, implement, and deliver prevention, intervention, and treatment services for youth and families impacted by opioid and other substance use disorders, consistent with the goals of the OAYI program .

This MOU defines the roles, responsibilities, and financial relationship between City of Owensboro, as the lead applicant, and VOAMID, as the primary provider of program services.

All activities conducted under this agreement will comply with:

- a. OJJDP and DOJ grant requirements
- b. 2 C.F.R. Part 200 (Uniform Guidance)
- c. Applicable civil rights and nondiscrimination laws
- d. OJP reporting and performance measurement requirements

II. PARTNERSHIP CONTEXT

The City of Owensboro and VOAMID share a commitment to addressing the impact of substance use disorders on youth and families. Through this collaboration:

- a. The City of Owensboro will provide leadership, coordination, and oversight
- b. VOAMID will deliver direct services and program implementation

Together, the partners will strengthen coordination across systems including behavioral health, justice, education, and community-based services, consistent with OAYI program expectations.

III. ROLES AND RESPONSIBILITIES

- a. *City of Owensboro (Lead Applicant)*

The City of Owensboro will be responsible for overall project management, including:

Grant Administration

1. Serving as the applicant and recipient of OJJDP funding
2. Managing all grant-related requirements and communications

Financial Management

1. Overseeing the use of grant funds in accordance with the approved budget
2. Disbursing funds to VOAMID for program implementation
3. Maintaining financial records and documentation

Program Oversight

1. Monitoring program implementation and performance
2. Ensuring compliance with federal requirements
3. Submitting required programmatic and financial reports

Coordination

1. Convening partners and stakeholders
2. Supporting cross-agency collaboration
3. Providing strategic direction for the initiative
4. Establishing and facilitating regular coordination meetings with VOAMID to review program implementation, financial status, and performance outcomes in alignment with grant reporting timelines.

b. Volunteers of America Mid-States (Service Provider)

VOAMID will serve as the primary entity responsible for program implementation and service delivery, including:

Direct Services

1. Delivering prevention, intervention, and treatment services to youth and families
2. Implementing evidence-based or evidence-informed programming
3. Providing integrated, family-centered services

Program Operations

1. Staffing and managing day-to-day program activities
2. Coordinating referrals and partnerships with community stakeholders

Data & Reporting

1. Collecting required program data and performance measures
2. Submitting timely reports to the City of Owensboro
3. Participating in evaluation and continuous improvement activities

Collaboration

1. Supporting multidisciplinary service delivery approaches
2. Participating in scheduled coordination meetings with the City of Owensboro, including regular meetings aligned with reporting requirements
3. Providing program updates, data summaries, and performance insights during such meetings
4. Engaging in continuous quality improvement discussions and collaborative problem-solving

IV. PROGRAM MEETINGS AND REPORTING COORDINATION

- a. The City of Owensboro and VOAMID agree to maintain regular communication and coordination to ensure effective program oversight and compliance with grant requirements.

- i. The parties will conduct regular coordination meetings at least quarterly, aligned with financial reporting deadlines.

- ii. Additional meetings may occur in alignment with semi-annual performance reporting periods, or more frequently as needed to support program implementation and continuous quality improvement.
- iii. VOAMID will provide relevant programmatic and financial data in advance of scheduled meetings to support reporting and oversight activities.
- iv. The City of Owensboro will utilize information provided by VOAMID to complete and submit required federal reports.
- v. Both parties agree to collaborate in reviewing program outcomes, addressing challenges, and identifying opportunities for improvement.

V. FUNDING AND RESOURCE ALLOCATION

The City of Owensboro will provide funding to VOAMID to support program implementation in accordance with the approved grant budget.

- Funding will support personnel, program operations, and service delivery
- Payments will be made based on agreed-upon budget and performance expectations

VI. COMPLIANCE AND ACCOUNTABILITY

Both parties agree to comply with all applicable federal, state, and local regulations, including civil rights requirements and financial management standards.

VOAMID agrees to:

- Maintain appropriate records and documentation
- Participate in monitoring and review activities
- Address any compliance issues in a timely manner

VII. TERM OF AGREEMENT

This MOU will be effective upon execution and will remain in effect for the duration of the grant period, anticipated to be 36 months, unless modified or terminated by either party.

VIII. TERMINATION

Either party may terminate this agreement with written notice, subject to applicable grant requirements and completion of necessary closeout activities.

IX. SIGNATURES

This MOU is agreed to and executed by the parties below:

City of Owensboro, Kentucky

Name: Thomas H. Watson

Title: Mayor

Date: _____

Volunteers of America Mid-States

Name: Jennifer Hancock

Title: President and CEO

Date: _____