



Kenton County School District | It's about ALL kids.

Issue Paper

DATE:

04/23/2026

AGENDA ITEM (ACTION ITEM):

Consider/Approve awarding the Architectural/Engineering Services for the Dixie Heights High School Renovation and Addition to Emboss as indicated on the Architectural/Engineering Services - Dixie Heights High School Renovation and Addition tabulation.

APPLICABLE BOARD POLICY:

Fiscal Management – 04.32 AP.1

HISTORY/BACKGROUND:

An advertisement to accept sealed proposals for Architectural/Engineering Services for the Dixie Heights High School renovation and addition was posted on the district website on February 27, 2026. Proposals were opened on Tuesday, April 7, 2026 at 2:00 PM EST.

FISCAL/BUDGETARY IMPACT:

Architectural fee schedule is set by the Kentucky Department of Education.

RECOMMENDATION:

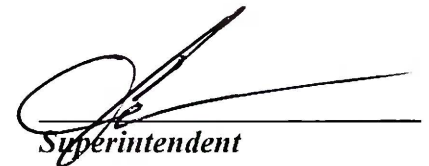
Approval to award the Architectural/Engineering Services for the Dixie Heights High School Renovation and Addition to Emboss as indicated on the Architectural/Engineering Services - Dixie Heights High School Renovation and Addition tabulation.

CONTACT PERSON:

Jennifer Weis-Smith


Principal Administrator


District Administrator


Superintendent

Use this form to submit your request to the Superintendent for items to be added to the Board Meeting Agenda.
Principal –complete, print, sign and send to your Director. Director –if approved, sign and put in the Superintendent’s mailbox.

KENTON COUNTY SCHOOL DISTRICT
ARCHITECTURAL/ENGINEERING SERVICES - DIXIE HEIGHTS HIGH SCHOOL RENOVATION AND ADDITION
PROPOSAL TABULATION

EXPERIENCE (20 Points Possible)						
	Emboss	GRW	Schmidt Associates	Sherman, Carter & Barnhart	SHP	Studio Kremer Architects
Evaluator 1	20.00	20.00	12.00	16.00	12.00	16.00
Evaluator 2	20.00	20.00	10.00	16.00	14.00	16.00
Evaluator 3	20.00	16.00	10.00	16.00	12.00	12.00
Evaluator 4	16.00	16.00	16.00	14.00	14.00	16.00
Evaluator 5	18.00	18.00	16.00	18.00	18.00	16.00
Evaluator 6	20.00	18.00	14.00	20.00	14.00	18.00
Average Score	19.00	18.00	13.00	16.67	14.00	15.67
PROJECT ORGANIZATION (20 Points Possible)						
	Emboss	GRW	Schmidt Associates	Sherman, Carter & Barnhart	SHP	Studio Kremer Architects
Evaluator 1	17.00	15.00	16.00	15.00	15.00	18.00
Evaluator 2	18.00	15.00	16.00	16.00	15.00	20.00
Evaluator 3	17.00	13.00	15.00	14.00	15.00	16.00
Evaluator 4	13.00	17.00	17.00	13.00	16.00	14.00
Evaluator 5	18.00	20.00	20.00	15.00	20.00	19.00
Evaluator 6	19.00	20.00	18.00	20.00	20.00	16.00
Average Score	17.00	16.67	17.00	15.50	16.83	17.17
ENGINEER SELECTION PROCESS (20 Points Possible)						
	Emboss	GRW	Schmidt Associates	Sherman, Carter & Barnhart	SHP	Studio Kremer Architects
Evaluator 1	14.00	14.00	12.00	16.00	12.00	10.00
Evaluator 2	12.00	16.00	12.00	16.00	12.00	8.00
Evaluator 3	16.00	14.00	10.00	14.00	12.00	8.00
Evaluator 4	14.00	16.00	16.00	14.00	14.00	12.00
Evaluator 5	12.00	14.00	16.00	14.00	14.00	10.00
Evaluator 6	14.00	20.00	18.00	14.00	12.00	12.00
Average Score	13.67	15.67	14.00	14.67	12.67	10.00

ABILITY TO COMPLETE PROJECTS WITHIN BUDGET AND ON TIME (20 Points Possible)						
	Emboss	GRW	Schmidt Associates	Sherman, Carter & Barnhart	SHP	Studio Kremer Architects
Evaluator 1	20.00	11.00	11.00	14.00	12.00	9.00
Evaluator 2	20.00	12.00	8.00	14.00	16.00	6.00
Evaluator 3	20.00	8.00	9.00	14.00	16.00	6.00
Evaluator 4	12.00	16.00	14.00	16.00	12.00	12.00
Evaluator 5	16.00	16.00	14.00	17.00	18.00	11.00
Evaluator 6	20.00	19.00	15.00	18.00	18.00	14.00
Average Score	18.00	13.67	11.83	15.50	15.33	9.67
REFERENCES (20 Points Possible)						
	Emboss	GRW	Schmidt Associates	Sherman, Carter & Barnhart	SHP	Studio Kremer Architects
Reference 1	18.00	18.00	20.00	20.00	20.00	20.00
Reference 2			16.00		20.00	20.00
Reference 3						
Average Score	18.00	18.00	18.00	20.00	20.00	20.00
TOTALS (100 Points Possible)						
	Emboss	GRW	Schmidt Associates	Sherman, Carter & Barnhart	SHP	Studio Kremer Architects
Experience	19.00	18.00	13.00	16.67	14.00	15.67
Project Organization	17.00	16.67	17.00	15.50	16.83	17.17
Engineer Selection Process	13.67	15.67	14.00	14.67	12.67	10.00
Ability to Complete Project within Budget and on Time	18.00	13.67	11.83	15.50	15.33	9.67
References	18.00	18.00	18.00	20.00	20.00	20.00
Total Points	85.67	82.00	73.83	82.33	78.83	72.50

*The Board reserves the right to provide the sole reference score for Emboss and GRW, since they have been a vendor for the District within the past five years

= Best evaluated proposal