



Kenton County School District | It's about ALL kids.

# Issue Paper

**DATE:**

4/23/2026

**AGENDA ITEM (ACTION ITEM):**

Consider / Approve Direct Purchase Order Change Order No. 1 with Worly Plumbing Supply (26004133) for the White's Tower Renovation Project - BG 25-351.

**APPLICABLE BOARD POLICY:**

01.1 Legal Status of the Board; 04.31 Authority to Encumber and Expend Funds; 702 KAR 4:160

**HISTORY/BACKGROUND:**

This is the first (1<sup>st</sup>) change order for Direct Purchase Order No. 26004209 for the White's Tower Elementary School Phase II Construction Project associated with Morel Construction Company. The original DPO amount was \$90,000.00. This change order for a deduction of \$6,441.00 with no previous change orders makes the new contract sum \$83,559.00.

Item No. 1: Owner and Architect Requested: Delete overflow drains and cow's tongues (downspout nozzles).

DEDUCT: \$ 6,441.00

TOTAL DEDUCT: \$ 6,441.00

**SUMMARY OF CHANGE ORDERS FOR WHITES TOWER PHASE II – BG 25-351**

The original contingency for this project	\$ 523,350.00
Total for prior approved change orders	(\$ 1,271.00)
Total for prior Material/Equipment Direct Purchase Order changes	\$ 9,250.00
Total for current change orders	<u>\$ 6,441.00</u>
Contingency Balance	\$ 537,770.00

**FISCAL/BUDGETARY IMPACT:**

Deduction of \$6,441.00 to Direct Purchase Order No. 26004133.

**RECOMMENDATION:**

Approve the Direct Purchase Order Change Order No. 1 with Worly Plumbing Supply (26004133) for the White's Tower Renovation Project - BG 25-351.

**CONTACT PERSON:**

Matt Rigg, Chief Operations Officer

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*Principal/Administrator*

  
\_\_\_\_\_  
*District Administrator*

  
\_\_\_\_\_  
*Superintendent*



# AIA® Document G701® – 2017

## Change Order

<b>PROJECT: (Name and address)</b> Renovation - White's Tower Elementary School 2977 Harris Pike Independence, KY 41051	<b>CONTRACT INFORMATION:</b> Contract For: Material Purchase Order  Date: November 19, 2025	<b>CHANGE ORDER INFORMATION:</b> Change Order Number: 01-Worly Plumbing Supply Date: April 22, 2026
<b>OWNER: (Name and address)</b> Kenton County Board of Education 2044 Tuscanyview Drive Covington, KY 41017	<b>ARCHITECT: (Name and address)</b> Emboss Design, PSC 906 Monmouth Street Newport, KY 41071	<b>CONTRACTOR: (Name and address)</b> Worly Plumbing Supply 96 Caldwell Drive Cincinnati, OH 45216

**THE CONTRACT IS CHANGED AS FOLLOWS:**

*(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)*

Per RFP No. 2, delete overflow drains and cows tongues. Requested by Architect and Owner. Cost Benefit to Owner: Deletes material no longer required and returns value back to Owner. DEDUCT: \$6,441.00 to KCSD Purchase Order No. 26004133

The original Contract Sum was	\$	90,000.00
The net change by previously authorized Change Orders	\$	0.00
The Contract Sum prior to this Change Order was	\$	90,000.00
The Contract Sum will be decreased by this Change Order in the amount of	\$	6,441.00
The new Contract Sum including this Change Order will be	\$	83,559.00

The Contract Time will be unchanged by ( ) days.  
 The new date of Substantial Completion will be

**NOTE:** This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

**NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.**

 ARCHITECT (Signature)	 CONTRACTOR (Signature)	 OWNER (Signature)
BY: Mark Perry, Sr. Project Manager (Printed name, title, and license number if required)	Dale Strain (Printed name and title)	BY: Matt Rigg, Chief Operations Officer (Printed name and title)
4/22/2026 Date	4/22/2026 Date	 Date