

**Extended Field Trip Request & Forms**

**COST OF TRIP**

Estimated Total Cost of Trip

\$ 10,610

Meals/Lodging/Transportation  
\$10,610 (2250 transportation, 8360 Tickets + food)  
Name of Facility and City for Lodging \_\_\_\_\_

\$  
\$ 10,610

Additional Expenses (Specify) \_\_\_\_\_  
**\*\*TOTAL COST**

How Expenses of Trip Are to Be Paid

\$ 2250

School or District Amount From \*875 8th grade trip Source  
Association or Parent Group (Specify) 2250

\$

Student's Share (Individual Amount \$ 60.50)

\$ 8360

Provisions must be made for students who are unable to pay their share for any trip made during the instructional day.

Terms of the student fee waiver policy apply to all trips that are scheduled within the instructional day.

\$ 10,610

**\*\*TOTAL PAYMENT MUST MATCH TOTAL COST ABOVE\*\***

**PLEASE CHECK TO INDICATE THE FOLLOWING ITEMS HAVE BEEN ADDRESSED:**

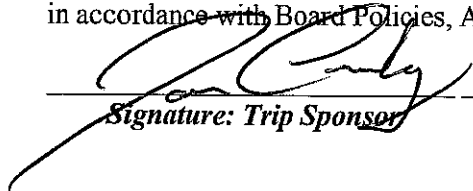
- Field Trip Policy & Procedures & Forms Have Been Reviewed  Yes  No
- List of Students Participating Attached  Yes  No
- Cost of Trip Completed  Yes  No
- Complete Itinerary of the Trip Attached  Yes  No
- Educational Plan for the Trip Attached (if instructional in nature)  Yes  No

**PRIOR to trip, sponsor will ensure completion**

- All Chaperones are on the Approved Volunteer List & Approved by Principal  Yes  No
- List of Chaperones completed (Mark whether teacher, parent, etc.)  Yes  No
- Field Trip Policy & Procedures have been reviewed by all chaperones on trip  Yes  No

**Per Kentucky regulations, all trip forms/signatures shall be retained at school for five (5) years.**

I accept the responsibility of seeing that the above event is represented accurately and shall be carried out in accordance with Board Policies, Administrative Procedures, and any applicable school council policies.

  
Signature: Trip Sponsor

4-15-26  
Date

\_\_\_\_\_  
Signature: Principal Approval

\_\_\_\_\_  
Date

**Extended Field Trip Request & Forms**

**ADULT SPONSOR/CHAPERONE ACKNOWLEDGEMENT FORM**

**POWELL COUNTY SCHOOL DISTRICT  
EXTENDED/OVERNIGHT FIELD TRIPS**

DATE: May 23<sup>rd</sup>, 2026

TRIP: 8<sup>th</sup> Grade trip to Holiday World

SCHOOL and GROUP: Powell County Middle School 8<sup>th</sup> Grade

SUPERVISING STAFF MEMBER: Jonathan Cowley

I, Jonathan Cowley, hereby provide that I will be sponsoring/chaperoning a Powell County School trip. I understand that all Powell County Board of Education Policies and Procedures will be applicable on this trip and my strict adherence is necessary as I will be held responsible for violation of any and all policies and procedures regulating by sponsorship, chaperoning and/or conduct. I acknowledge that I am aware of all Powell County field trip policies and procedures for chaperone expectations related to student trips.

Further, it is my understanding the Powell County School District code of conduct shall always be applicable on school trips, and I will uphold the code of conduct as I would be expected to do on school property.

I acknowledge that no verbal waiver will release me from my obligations to abide and adhere to both the Powell County Board of Education Policies and Procedures or the Powell County School District code of conduct and that I may be held responsible for violations of either directive as if such occurred on school property.

**Check All That Apply**

- 25 or Older on Date of Trip
- Powell Schools Employee
- Parent/Legal Guardian of Student
- On the Current Powell Co. Volunteer Approved List

Understand school/health information related to students is confidential

Jonathan Cowley  
Chaperone Name (Print)

[Signature]  
Chaperone (Signature)

Keep all applicable forms and signatures related to trip on file at school for five (5) years.

**RELATED PROCEDURES:**

09.36 AP.211, 09.36 AP.212, 09.36 AP.23

Review/Revised:11/21/2023

**Holiday World and Splashin' Safari Trip Itinerary**  
**May 23, 2026**

**6:45 am** - Students arrive at PCMS

**8:00 am** - Buses depart from PCMS

**10:00 am** - Buses arrive at Holiday World and Splashin' Safari (Time Change embedded)

- Lunch in groups in the park

**4:30 pm** - All groups meet in Christmas for group picture

**5:00 pm** - Buses depart Holiday World and Spashin' Safari

**6:45 pm** - Arrive off Exit 43 in Waddy, KY for dinner (Arby's and McDonald's)

**7:45 pm** - Load buses

**9:00 pm** - Arrive back at PCMS

### Extended Field Trip Request & Forms

(In excess of 150 Miles, Overnight, Out-of-State or use by Common Carrier)

This form must be completed and sent to the Superintendent in time to be placed on the agenda of the Powell County Board of Education prior to the planned trip date. Safety and liability issues, as well as the availability of substitute teachers (where applicable) are all areas of Board responsibility.

**ALL ITEMS MUST BE COMPLETED FOR TRIP TO BE CONSIDERED.**

SCHOOL <u>Powell County Middle School</u>	Estimated # OF STUDENTS ELIGIBLE FOR TRIP <u>130</u> Male <u>72</u> Female <u>66</u> Estimated # OF STUDENTS PARTICIPATING <u>130</u> Male <u>72</u> Female <u>66</u>
ORGANIZATION OR GROUP <u>8<sup>th</sup> Grade Class</u>	
DATE(S) OF TRIP (Including Travel) <u>May 23<sup>rd</sup> 2026</u>	# OF SCHOOL DAYS INVOLVED <u>1</u>
SPONSOR'S NAME <u>Jonathan Conley</u>	
MALE CHAPERONES <u>7</u> FEMALE CHAPERONES <u>7</u>	
LOCATION(S): <u>Holiday World</u>	
CITY/STATE: <u>Santa Claus, Indiana</u>	

For out of state trips, please check here if medical assistance from a licensed medical professional is required for any students on trip. School nurse **MUST** be notified of trip.

✓

**TRANSPORTATION PROVISIONS:**

Powell County Public School bus ✓

Commercial Travel; Insurance Coverage Provided by Travel Firm: \_\_\_\_\_

Why is a Commercial Carrier being used in lieu of a Powell County School Bus? \_\_\_\_\_

Private Travel (Review 09.36 AP.2: Restrictions, parent notification, driver notification.)

Parent Transport – WAIVER REQUESTS ATTACHED (Note: District Transportation Must Be Offered)

Rental Vehicle – Type of vehicle \_\_\_\_\_, Rental Company \_\_\_\_\_

	Last Name	First Name	Active Students	
1	Adams	Adalynn	1	
2	Adams	Jonathan	1	
3	Adams	Jonathan	1	
4	Back	Braylon	1	
5	Baker	Perry	1	
6	Banks	Gracey	1	
7	Banks	Harmony	1	
8	Banks	Landon	1	
9	Barber	Melody	1	
10	Becraft	Kayleb	1	
11	Bishop	Karson	1	
12	Bishop	Vergie	1	
13	Booth	Hunter	1	
14	Bowman	James	1	
15	Boyd	Jesse	1	
16	Boyd	Keegan	1	
17	Brandstedter	Jakson	1	
18	Brewer	Caleb	1	
19	Brown-McCoy	Aedyn	1	
20	Bryant	Khloe	1	
21	Campbell	Austin	1	
22	Cavins	Sarah	1	
23	Chester	Samara	1	
24	Childers	Jayden	1	
25	Clair	Destiny	1	
26	Clark	Brayden	1	
27	Cline	James	1	
28	Cole	Landon	1	
29	Coleman	Garrett	1	
30	Congleton	Joshua	1	
31	Conrad	Khloe	1	
32	Crabtree	Kylee	1	

33	Creech	Samuel	1	
34	Crooker	Kyra	1	
35	Curtis	Colton	1	
36	Densmore	Kaydence	1	
37	Dunn	Zoey	1	
38	Durbin	Kaylee	1	
39	Edwards	Mason	1	
40	Estes	Bentley	1	
41	Fannin	Molly	1	
42	Fouch	Aiden	1	
43	Goode	Kylee	1	
44	Goodwin	Johnny	1	
45	Griggs	Ryan	1	
46	Haddix	Alexis	1	
47	Hall	Hannah	1	
48	Hall	Karson	1	
49	Hammons	Makenzie	1	
50	Hardin	Cadence	1	
51	Harris	Joshua	1	
52	Hendrix	Parkerann	1	
53	Herald	Jaxon	1	
54	Herald	Jonathon	1	
55	Hernandez	Emilio	1	
56	Hernandez	Gabryel	1	
57	Hernandez	Sophia	1	
58	Hilario	Madalyn	1	
59	Hill	Isaiah	1	
60	Holmes	Natalie	1	
61	Howell	Jacob	1	
62	Hunt	Shilah	1	
63	Jefferson	Daniel	1	
64	Jefferson	Jaylen	1	
65	Johnson	Jaden	1	

66	Jones	Emma	1	
67	Kellogg	Carson	1	
68	Kendrick	Timothy	1	
69	Kennon	Evan	1	
70	Kidwell	Sebastian	1	
71	King	Shaylynn	1	
72	Kingsbury	Tytus	1	
73	Kirk	Marti	1	
74	Knox	Charlie	1	
75	Knox	Christopher	1	
76	Lairson	Ryleigh	1	
77	Larrison	Emma	1	
78	Larrison	Peyton	1	
79	Ledford	Raegen	1	
80	Litteral	Khloe	1	
81	Lowe	Abrielle	1	
82	Maggard	Augusta	1	
83	Marcum	Sophia	1	
84	Mays	Dylan	1	
85	McIntosh	Payton	1	
86	Mercer	Mark	1	
87	Moore	Bryson	1	
88	Moore	Olivia	1	
89	Mullins	Gabriella	1	
90	Mullins	Sarah	1	
91	Neace	Aubrie	1	
92	Neace	Broncyn	1	
93	Nolan	Kolbi	1	
94	O'Neal	Baylea	1	
95	Oder	Aiden	1	
96	Pascual	Guinevere	1	
97	Pasley	Waylyn	1	
98	Patel	Sheekhu	1	

99	Poston	Anthony	1	
100	Prater	Casepian	1	
101	Rice	Noah	1	
102	Risner	Logan	1	
103	Robinson	Kyleigh	1	
104	Rogers	Brayden	1	
105	Rogers	Kayleigh	1	
106	Rogers	Taylor	1	
107	Rose	Ayden	1	
108	Ross	Courtney	1	
109	Russell	Lily	1	
110	Scott	Rylan	1	
111	Shick	Kylie	1	
112	Skidmore	Jerus	1	
113	Smallwood	Conleigh	1	
114	Smith	Bailey	1	
115	Spencer	Brette	1	
116	Stamper	Brieana	1	
117	Stamper	Triston	1	
118	Strong	Earl	1	
119	Sturgill	Autom	1	
120	Taylor	Drake	1	
121	Taylor	Hadlee	1	
122	Tipton	Ronnie	1	
123	Townsend	Bailee	1	
124	Townsend	Kenlee	1	
125	Townsend	Lochlann	1	
126	Tracy	Harley	1	
127	Turner	Bentley	1	
128	Venters	Maci	1	
129	Walker	Destiny	1	
130	Wardle	Christian	1	
131	Watson	Alayia	1	

132	Watson	Aniya	1	
133	Weaver	Brantley	1	
134	Wells	Logan	1	
135	Wells	Natalie	1	
136	White	Brennan	1	
137	White	Zoey	1	
138	Wright	Jaxyn	1	