

DEPARTMENT OF FACILITIES

THOMAS STOKES, DIRECTOR

TRACY PARSLEY, MAINTENANCE SUPERVISOR

BOBBIE CASTLEMAN, CUSTODIAL SUPERVISOR

GEORGE BROCK, ENERGY MANAGER

MEMORANDUM

TO: Dr. Jesse Bacon, Superintendent

FROM: Thomas Stokes, Director of Facilities *TAS*

DATE: April 16, 2026

RE: BEHS PSC - BG 25-145 - B Sign DPO - Outdoor Back-Lit Light Credit

This is a material credit for lettering that was submitted as back-lit, but lighting is not required per the drawings. This credit covers omission of the back-lit option for exterior lettering

I recommend approval of this request.

Bullitt **EAST** Physical Science Center - Attached paperwork is listed below with *action items* noted for each:

- G701-2017 - BE PSC - Change Order DPO- B Sign for Back Lit Credit - *for Board Signature*
- BP1 - BEHS PSC - FACPAC - BSign- BackLit Sign Credit - *for Board Signature*
 - *BEHS DPO Change Summary B Sign Group – For Board Reference, no action required.*

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BULLITT COUNTY PUBLIC SCHOOLS IS AN EQUAL EDUCATION AND EMPLOYMENT INSTITUTION



AIA® Document G701® – 2017

Change Order

PROJECT: *(Name and address)*
BCPS Phasc III - Bid Package No. 1 -
Bullitt EAST Physical Science Center
11450 ky-44
Mt Washington, KY 40047

CONTRACT INFORMATION:
Contract For: DPO for Signage
Date: 07-15-2025

CHANGE ORDER INFORMATION:
Change Order Number: DPO 26901105 -
CO 1
Date: 03-23-2026

OWNER: *(Name and address)*
Bullitt County Public Schools Board of
Education
1040 Hwy 44 East
Shepherdsville, KY 40165

ARCHITECT: *(Name and address)*
Studio Kremer Architecture, Inc.
1231 South Shelby Street
Louisville, KY 40203

CONTRACTOR: *(Name and address)*
B Sign Group, Inc.
4239 Earnings Way
New Albany, IN 47150

THE CONTRACT IS CHANGED AS FOLLOWS:

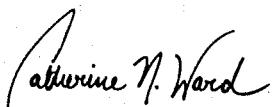
(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)
Refer to B Sign Group COR for credit for omission of back-lit signage.

The original Contract Sum was	\$ <u>49,979.49</u>
The net change by previously authorized Change Orders	\$ <u>0.00</u>
The Contract Sum prior to this Change Order was	\$ <u>49,979.49</u>
The Contract Sum will be decreased by this Change Order in the amount of	\$ <u>14,637.75</u>
The new Contract Sum including this Change Order will be	\$ <u>35,341.74</u>

The Contract Time will be unchanged by () days.
The new date of Substantial Completion will be

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.



ARCHITECT *(Signature)*

BY: Catherine Noble Ward, AIA
(Printed name, title, and license number if required)

4-17-2026

Date



CONTRACTOR *(Signature)*

BY: Dr. Jesse Bacon, Superintendent
(Printed name and title)

3-13-2026

Date

OWNER *(Signature)*

BY: Dr. Jesse Bacon, Superintendent
(Printed name and title)

Date

FACPAC PO Change Order Supplemental Information Form (Ref# 64793)

Form Status: Saved

Tier 1 Project: Phase 3 Athletics - BCHS and BEHS Field Houses

BG Number: 25-145

District: Bullitt County (HB678) (071)

Status: Active

Phase: Project Initiation (View Checklist)

Contract: Calhoun Construction Services, 0002, BP1 - Bullitt East Physical Science Center - General Construction

Type: General Contractor

Proposed

Purchase Order Number: 5 26901105

Vendor Name: B SIGN GROUP INC

Change Order Number	DPO 05 - Change Order 01
Time Extension Required	No
Date Of Change Order	4/20/2026
Change Order Amount To Date	Decrease

Construction Contingency

Calculations below are project wide. Remaining negative Construction Contingency may require the submission of a revised BG1.

Current Approved Amount	\$1,816,582.46
Net Approved COs	\$537,115.05
Remaining After Approved COs	\$1,279,467.41
Net All COs	\$229,120.14
Remaining After All COs	\$1,587,462.32

This Requested Change Order Amount (\$14,637.75)

+/-

Change In A/E Fee This Change Order \$0.00

+/-

Change In CM Fee This Change Order \$0.00

+/-

Remaining Construction Contingency \$1,587,462.32

Balance

Contract Change Requested By Architect/Engineer

Contract Change Reason Code Reduction of Scope

Change Order Description And Justification

This is a material credit for lettering that was submitted at back-lit, but lighting is not required per the drawings. This credit covers omission of the back-lit option for exterior lettering.

Cost Benefit To Owner

Contract unit prices have been utilized No to support the cost associated with this change order.

Detailed Cost Breakdown

Contract unit prices have not been utilized, provide a detailed cost breakdown which separates labor, material, profit and overhead.

Detail Item	Amount	Percent of Total
Labor		0.00%
Materials	(\$14,637.75)	100.00%
Profit and Overhead		0.00%
Bond Insurance		0.00%
Cost Breakdown Total:	\$-14,637.75	

Cost for this Change Order supported No by an alternate bid or competitive price quote
Explain Why

Change Order Supplemental Information Form Signature Page (Online Form Ref# 64793)

Catherine N. Ward

Architect

4-17-2026

Date

N/A

Construction Manager

Date

Lisa Lewis

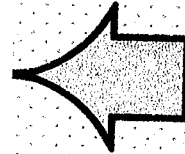
Finance Officer

4-17-26

Date

Local Board of Education Designee

Date



DPO Change Summary - BEHS - Omit Back-Lit Lettering at all Dimensional Lettering per Submittal Review

846 - BEHS Physical Science Center

2/19/2026



Summary of Work

Remove back lit lettering

Scope - Subcontractor	Description of Scope	Cost
1 BEHS		
1.2 B Sign Group	Deduct Back Lit Lettering DPO 26901105	(\$14,637.75)

Revised Total Amount (\$14,637.75)

