

**Memorandum of Understanding
National Performance for Education (NPE)**



NPE and Garrard County Schools (GCS)

Purpose: In support of this MOU, NPE and Garrard County Schools will demonstrate a collaborative relationship in providing sustainable Career Development Program models for the Apprenticeship Building America, Round 2 (ABA2) Grant Program from **July 1, 2026 (current year) to June 30, 2028:**

1. NPE will assist administrators and staff in establishing a flexible model that best meets the needs of their school and students, support college and career readiness, and design innovations to create pre-apprenticeships and Registered Apprenticeship Programs (RAP) around the core elements of this ABA2 Grant.
2. Employer/Sponsor: to assist student participants with their apprenticeships, GCS will have the option to be both the employer and sponsor to help build an apprenticeship **program model** that is appropriate and approved by the Kentucky Education and Workforce Development Cabinet. This will ensure that project funds are used to support ABA2 activities.
3. Within this **program model**, objectives and goals must be met. These include:
 - A. NPE will work with the High School and the assigned Career Development Facilitator (CDF) to promote Career Academies and design pre-apprenticeships and RAPs for this ABA2 Grant.
 - B. Program models will allow students to earn college credit from dual enrollment courses that align with STEM or CTE career pathways.
 - C. Program models allow students to earn industry-recognized credentials. These may be obtained by current structures already established within the school district, existing partnerships, or partnerships to be created working with the ABA2 Grant.
 - D. Program models will meet any College Career Readiness requirements from the Kentucky Department of Education.
 - E. Program models to promote sustainability that includes a student tracking platform that promotes skills progression, work-based learning, and work readiness skills.
 - F. The curriculum must integrate work readiness skills and project-based activities.
 - G. Curriculum may offer several industry-specific classes.
 - H. Ensure RAP pathways through pre-apprenticeships leading to RAP enrollment and partnerships.
 - I. Students will be allowed to experience work-based learning activities.
 - J. Students can participate in CTE-STEM courses to strengthen their skills and knowledge.
 - K. Wrap-around support services need to be included with the program model.

3. NPE shall assist with funding toward one (**0.20 FTE**) Career Development Facilitator. This position must focus on ABA2 program services and those aligned with NPE.
4. NPE and established partners will provide skills progression to selected High School students on soft skills training focusing on careers for students. Professional development will also be presented on project-based learning, work-based learning, and work readiness skills with educators.
5. The CDF and High School must maintain records of individual participants (including PII – personally identifiable information), employers, and program operational and financial data. PII should always be stored in a safe location.
6. The CDF will continue to seek employers in the local region and develop working relationships to assist High School students with work-based experiences and provide resources, mentorships, job shadowing, internships, pre-apprenticeships, and Apprenticeships.
7. The Career Development Facilitator (CDF) will collect data and record program performances and outcomes. Teachers and students may need to submit surveys or related documents to show measurable growth. This includes both short and long-term measures.
8. All partners must agree to help promote program sustainability after funding ends. NPE will announce a plan to build capacity with the assistance of all partners.
9. NPE and the School District shall support students, teachers, and the CDF with successful measures in this ABA2 Grant. All items addressed in the job description for the CDF shall be upheld with this MOU, along with the school district policies and procedures.

Funding: In support of this program, the **total funding** for Garrard County Schools is **\$30,916** (\$15,458 each year) over the next two years, ending on June 30, 2028.

Payments will be made to Garrard County Schools. NPE and GCS also allow flexibility around the total amount of the MOU for adjustments that may need to occur for revisions to budget items from the ONLINE Accounts that GCS staff have access to balance any financial needs over this grant program.

This MOU has been read and agreed upon by the following representatives of both educational agencies.

District Representative / Title

Date

NPE Representative / Title

Date