

**Contractual Agreement
Between
Wilderness Education Project (WEP) and Garrard County Schools (GCS)**

Description: The **Wilderness Education Project, a 501(c)(3) non-profit** and a Kentucky-based organization, requests to contract through **Garrard County Schools**, a K-12 school district in Kentucky, to employ **Jason Crossfield** (employee) in a Grants Program Associate (classified position) to assist with funding opportunities for educational solutions. This contract includes the cost of salary and fringe. All expenses (mileage, hotel, per diem, copying, equipment, phone) are to be covered by WEP. Funding for services of this position will be itemized below and paid for by WEP.

240 days @ \$232.00 / day (1.0 FTE)	\$55,680.00
FICA 6.20%	\$3,452.16
Medicare 1.45%	\$807.36
CERS 17.43%	\$9,705.02
Unemployment 1.00% (up to \$60)	\$60.00
Workers Comp 0.19%	\$105.79
Total Salary & Fringe	\$69,810.34
Indirect Cost from GCS (8.00%)	\$5,584.83
Total MOA	\$75,395.16

This agreement, effective **July 1, 2026**, by and between WEP and GCS, doing business in the State of Kentucky, agrees that in consideration of the services mutually to be rendered herein, WEP and GCS so mutually agree as follows:

Oversight: The term of this Agreement will run from **July 1, 2026**, through **June 30, 2027**. WEP and the GCS Superintendent will

provide oversight and guidance throughout the project.

Payment Schedule: Payment by WEP to GCS for the work supported by this Agreement shall be **\$75,395.16**. Compensation will be paid to GCS in payments that are quarterly, or dates determined by WEP and GCS. WEP and GCS also allow flexibility around the total amount of the MOA for adjustments that may need to occur for revisions to each line item above to balance any financial needs.

It is understood that the employee shall meet all standards for employment as required by the Garrard County Schools and will be required to adhere to Garrard County Schools policies and procedures applicable to district employees.

Termination: Either party may terminate this agreement by providing the other with thirty (30) days written notice. If either party defaults on any of the terms or conditions of this Agreement and fails to remedy such default or breach within fifteen days (15) after receipt of written notice, then the party giving notice may, at its option and in addition to any other remedies it may have at law or in equity, terminate this agreement by sending notice of termination in writing to the other party to such effect. Such termination shall be effective as of the date of receiving such notice.

In Witness Whereof, WEP and GCS have executed this contract as of the date signed below.

Agreed and Accepted:

GCS Representative (Title)

WEP Representative (Title)

Date: _____

Date: _____