

School Attendance Zones

ASSIGNED ATTENDANCE ZONES

All pupils shall be assigned by geographic attendance zones. Should a school or grade reach or exceed the allowable cap size limit specified by applicable law, regulation, or policy, or should an elementary school exceed 95% of student capacity as determined by Kentucky Department of Education facilities standards, the administration shall be permitted to assign pupils from the attendance area that would otherwise apply as needed to address student/teacher ratios and school capacity/cap standards. Additionally, the Board may direct that a plan be developed by the Superintendent/designee to reduce enrollment in the school through amendments in attendance zones to be in effect at a start date determined by the Board. The Board may revise attendance zones from time to time to attain maximum utilization of school facilities.¹

No student may be assigned to or required to attend a charter school by the District.

COMMUNICATION OF SCHOOL ATTENDANCE ZONES

The District is the sole entity for the communication of school attendance zones and is not responsible for miscommunication or misrepresentation of those zones by outside parties.

REQUESTS FOR SPECIAL PERMISSION/TRANSFERS

In a period from February 1 to April 1, elementary pupils whether residing in or living outside the District may request to attend any elementary school in the District that is below 90% of student capacity as determined by Kentucky Department of Education facilities standards. The enrollment numbers shall be based on fourth (4th) month, as certified by the Superintendent's office and Department of Pupil Personnel.

During that same period, middle and high school pupils, whether residing in or living outside the District may request to attend any District middle or high school that is below 90% of student capacity as determined by Kentucky Department of Education facilities standards. The enrollment numbers shall be based on fourth (4th) month, as certified by the Superintendent's office and Department of Pupil Personnel.

Per district standards, schools determined to be below 90% of student capacity will also be evaluated by the projected number of students per grade level and that the grade level may be closed due to cap size as determined by KRS 157.360.

All special permission/transfer applications are subject to Board approved procedures.

Pupils granted transfers are subject to behavior and attendance monitoring and disciplinary action under the District Code of Acceptable Behavior and Discipline, up to and including expulsion. Special Permission/Transfer is a privilege, and it may be suspended by the Superintendent/designee. Acceptance for enrollment in subsequent years may be reviewed at the end of each school year.

FEDERAL REQUIREMENTS*

In compliance with and as set forth by federal requirements, the District shall allow students to transfer to another District school if:

1. The assigned school is designated by the state as being "persistently dangerous"; or
2. The student becomes a victim of a violent criminal offense, as determined by state law, while attending school.²

School Attendance Zones**IF FAMILIES MOVE**

If a family moves from one attendance zone to another within the school system, students will have the option to finish the school year in the school in which s/he is currently enrolled, however, transportation will not be provided. The pupil must enroll the following year in the school in the attendance zone of his/her legal residence.

ELIGIBLE STUDENTS AND TRANSPORTATION

Per KRS 158.072, "eligible student" is defined as a student enrolled in kindergarten or grade one (1), two (2), or three (3) who qualifies for free or reduced-price school meals or attends a school that participates in the community eligibility provision of the National School Lunch Program.

If the eligible student changes residence and the change in residence results in the student being assigned to a different school within the District, the parent or guardian of the eligible student shall have the option to request the student, and any of the student's siblings enrolled in the same school in any grade, remain enrolled in the original school regardless of the transportation decision made by the Superintendent.

The District shall provide transportation to the original school from the eligible student's new residence unless the Superintendent denies the transportation request if s/he determines the distance and travel time that the student would spend in transport is impracticable. The District shall report the transportation denial and supporting rationale to the Kentucky Department of Education.

EXTENUATING CIRCUMSTANCES

Special Permission/Transfer requests due to physical, psychological, educational reasons, family hardship, or other extenuating circumstances must be approved by the Superintendent/designee and may be considered at any time, without regard to procedural limitations. Such placement decisions will be addressed on a case by case basis.

REFERENCES:

¹KRS 159.070

²P. L. 114-95, (Every Student Succeeds Act of 2015); 20 U.S.C. § 6301 et seq.

KRS 158.072; KRS 160.1592

McKinney-Vento Act, 42 U.S.C. 11431 et seq.; 20 U.S.C. § 7912(a)

OAG 80-394

RELATED POLICIES:

03.127; 03.226