

HEARTLAND ELEMENTARY  
SITE BASED COUNCIL  
MEETING NOTES  
February 17, 2026

Meeting was called to order at 4:06pm by Mrs Campbell

Members in attendance were: Emily Campbell, LaRissa Trousdale, Jennifer Miller, Amanda Chism and Karoline Meadows

1. OPENING BUSINESS

A. Agenda Approval

- Motion to approve the agenda was made by Mrs Trousdale
- 2nd made by Mrs Chism
- Consensus was reached

B. January 20, 2026 Meeting minutes Approval

- Motion to approve minutes was made by Mrs Miller
- 2nd was made by Mrs Trousdale
- Consensus was reached

C. Good News Report

- We are finally back in school after 2 weeks off for weather
- We had a great turnout at our Parentine's meal, over 250 people attended
- Girls retreat was successful, the girls that attended were very respectful and well behaved. They all loved being able to attend.

D. Public Comment/Visitors

- Reta McMillen- Family Resource Coordinator was in attendance

2. STUDENT ACHIEVEMENT-

- We had our first day of after school tutoring. It went very well!

3. PLANNING-

- It looks like our numbers for next year are down, this could affect staffing numbers and budget.

4. BUDGET REPORT

A. PER PUPIL

- The budget was reviewed by the council
- A motion was made to approve the PPA Budget by Mrs Trousdale
- 2nd was made by Mrs Chism
- Consensus was reached

B. LOCAL

- The Local Budget was reviewed by the council
- A motion was made to approve the Local Budget by Mrs Miller
- 2nd was made by Mrs Chism
- Consensus was reached

5. OLD BUSINESS

- No old business to report

6. NEW BUSINESS

a. Accident report

- No accidents to report

b. FRC continuation plan

- Mrs McMillen presented the Family Resource FY26-28 Continuation Program Plan. She went over the advisory council roles, the needs and assessment data sheet and the different action components- Preschool, After School Childcare, Family Literacy, Health Services and Mental Health Services and Families in Training. A motion was made by Mrs.Chism to approve the plan. Mrs. Miller seconded the motion. Consensus was reached.

7. EXECUTIVE SESSION TO DISCUSS PERSONNEL

- Mrs Chism made a motion to enter Executive Council
- Mrs Miller 2nd the motion
- Entered executive session at 4:36pm to discuss personnel
- Came out of Executive Session at 4:37pm
- Mrs Campbell recommended Erika Bettencourt for the open 1st grade position. Mrs Trousdale motioned for hire, Mrs Meadows seconded the motion. Consensus was reached.

8. ANNOUNCEMENTS

- February 23- midterms go home
- March 2- Read Across America week
- March 6- PreK and Kindergarten registration
- March 16- Spring Family Literacy Night

9. ADJOURN

- Next meeting- March 17 @ 4 PM
- Motion to adjourn was made by Mrs Chism
- Motion was 2nd by Mrs Miller
- Meeting was adjourned at 4:48pm

Submitted by:  
Whitney Flynn  
Office Manager