



**To:** Board of Education  
**From:** Leslie Lancaster, Director of Personnel  
**Date:** April 16, 2026  
**Re:** Amendment to 2026–2027 Staffing Allocation

Due to current budget considerations and district planning needs, we are requesting approval to amend the previously approved 2026–2027 staffing allocation.

This amendment includes aligning media specialist/librarian positions to the state-required minimum of 0.2 per school, as well as revising high school staffing to better support the structure and implementation of the Academy Model at Christian County High School.

These adjustments are expected to result in a savings equivalent to approximately 3.1 staff positions, allowing the district to support recruitment and retention efforts while maintaining flexibility at the school level.

This request reflects a balanced approach to meeting state requirements, addressing budget realities, and ensuring appropriate staffing to support student success.

**Requested Action:**

Approval of the amended 2026–2027 staffing allocation.



## Christian County Public Schools 2026–2027 Staffing Allocation Summary

### Purpose

Establish minimum staffing allocations to ensure equity, consistency, and compliance with KDE expectations while supporting the Academy Model at the New Christian County High School (CCHS).

### Key Dates

- **March 1:** Staffing allocations released to schools
- **May 15:** Non-renewal / reduction notices due
- **June 15:** Estimated salary notices completed

### Rectification (September 15 Enrollment)

- **0.5–1.0 understaffed:** Rounded up
- **Reductions:** Only when 1.0+ overstaffed

## CERTIFIED STAFF – MINIMUM ALLOCATIONS

### Administration

- Elementary & Middle: 1.0 Principal
- High School (Academy Model):
  - Executive Principal (1.0)
  - Principal per Academy (1.0 each)
  - Operations, Student Services, Instruction Principals (1.0 each)
  - Building Assessment Coordinator 1.0



### Assistant Principals

- Elementary: 1.0 (+1.0 if enrollment >500)
- Middle: 3.0
- High School: 1.0 per academy

### Guidance Counselors (Non Exchangeable)

- Elementary: 1.0 (+1.0 if >500)
- Middle: 3.0
- High School: 2.0 per grade/academy

### Other Certified

- Athletic Director (HS): 1.0
- Media Specialists: Elem 0.2 | MS 0.2 | HS 1.0

### Core Teacher Ratios

- K-3: 24:1 | 4: 28:1 | 5-6: 29:1 | 7-12: 31:1

### Supplemental Teachers

Schools will receive additional positions based on the following:

Elementary Schools:

- Enrollment up to 400 – 1.5 teacher positions
- Enrollment 401 – 500 – 2 teacher positions
- Enrollment 501 – 700 – 2.5 teacher positions
- Enrollment above 701 – 3 teacher positions

( for every hundred students enrolled above 700 will equal .5 additional certified teachers)

**Grades 7-12 = 150 per-pupil hours ([KRS 157.360\(5\)\(b\)](#))**

Middle Schools:

- Enrollment 400 – 500 – 3 teacher positions
- Enrollment 501 – 600 – 4 teacher positions
- Enrollment above 601 – 5 teacher positions  
( for every hundred students enrolled above 700 will equal 1 additional certified teacher.)

High Schools:



High schools will receive additional positions for core teachers and supplemental teachers based on the following:

- Core Adjustment:
  - Enrollment up to 1,000 – 2 teacher positions
  - Enrollment above 1,001 – 4 teacher positions
- Supplemental Allocation:
  - Enrollment up to 1,000 – 2 teacher positions

(Every five hundred students enrolled above 1,000 will equal 1 additional certified teacher.)

## **PROGRAM & SUPPLEMENTAL STAFFING**

- Academy/Pathway staffing at 31:1 with baseline per academy
- CTE staffing per KDE approval and safety requirements
- Christian County Learning Center: max 15:1
- Virtual Learning Academy: state ratios

## **CLASSIFIED STAFF – NON EXCHANGEABLE**

### **Elementary & Middle**

- SAFE/ISS Monitor
- Computer Lab Attendant
- School Bookkeeper
- Attendance Clerk
- Kindergarten aides at a 24:1 ratio (KRS 157.360(14))

### **High School (Academy Model)**



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- SAFE/ISS Monitor = 2
- School Bookkeeper=2
- Administrative Assistant to Executive Principal
- Administrative Assistant per Academy
- Attendance Clerk
- Two Front Office Administrative Assistants
- Instructional Administrative Assistant/LAVEC/Perkins/Title I Grants
- Additional Instr/Clerical: 500-699=1; 700-899=2; 900-1199=3; >1200=4

**Custodial:** 1 per 25,000 sq. ft. (Facilities determination)

Board Approved: 2/19/2026