



# AIA Document G701® – 2017

## Change Order

**PROJECT:** *(Name and address)*  
Chapman Career Center - Tech Upgrades  
2500 Madison Ave.  
Covington, KY 41014

**CONTRACT INFORMATION:**  
Contract For: General Construction  
Date: August 16, 2024

**CHANGE ORDER INFORMATION:**  
Change Order Number: 005  
Date: March 26, 2026

**OWNER:** *(Name and address)*  
Covington Independent Board of Education  
25 East Seventh Street  
Covington, KY 41011

**ARCHITECT:** *(Name and address)*  
Emboss Design, PSC  
906 Monmouth Street  
Newport, KY 41071

**CONTRACTOR:** *(Name and address)*  
Schrudde & Zimmerman, Inc.  
1671 Park Road, Suite No. 11  
Ft. Wright, KY 41011

**THE CONTRACT IS CHANGED AS FOLLOWS:**

*(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)*

**Item 05-01 (RFI #41)**

Provide material and labor to relocate conduit and wire for metal wall panels (~30 lf). Unforeseen condition. Requested by General Contractor. Cost Benefit to Owner: Required to address concealed condition.

**ADD: \$1,492.00**

**Item 05-02 (CR#21)**

Provide material and labor to resurface asphalt and fill cracks on entire campus. Requested by Owner. Cost Benefit to Owner.

**ADD: \$38,426.00**

|  |    |              |
|--|----|--------------|
| The original Contract Sum was  | \$ | 4,688,788.66 |
| The net change by previously authorized Change Orders                    | \$ | 145,065.00   |
| The Contract Sum prior to this Change Order was                          | \$ | 4,833,853.66 |
| The Contract Sum will be increased by this Change Order in the amount of | \$ | 39,918.00    |
| The new Contract Sum including this Change Order will be                 | \$ | 4,873,771.66 |

The Contract Time will be increased by Eleven (11) days.  
The new date of Substantial Completion will be August 27, 2026

**NOTE:** This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

**NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.**

Emboss Design, PSC

Schrudde & Zimmerman, Inc.

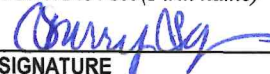
Covington Independent Board of Education

**ARCHITECT** *(Firm name)*

**CONTRACTOR** *(Firm name)*

**OWNER** *(Firm name)*

  
SIGNATURE

  
SIGNATURE

\_\_\_\_\_  
SIGNATURE

Mark Perry, Sr. Project Manager

Sherry Seger, Project Manager

\_\_\_\_\_  
PRINTED NAME AND TITLE

PRINTED NAME AND TITLE

PRINTED NAME AND TITLE

3/26/2026

03/27/2026

\_\_\_\_\_  
DATE

DATE

DATE

DATE

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# Schrudde & Zimmerman inc.

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GENERAL CONTRACTORS

TELEPHONE (859) 331-3160

1671 PARK ROAD  
SUITE 11  
FT. WRIGHT, KENTUCKY 41011

March 16, 2026

EMBOSS DESIGN  
Attention: Mark Perry  
906 Monmouth Street  
Newport, KY 41071

Re: **CHAPMAN VOCATIONAL TECH UPGRADES**  
Change Request #19 – RFI#41 – relocate conduit & wire

Dear Mark,

Per RFI#41, the following is the cost to relocate conduit and wire for metal wall panels (~30 lf):

|                       |                   |
|-----------------------|-------------------|
| Delta Electric        | \$1,371.00        |
| 5% OH/Profit          | \$69.00           |
| 3.6% Bond & Insurance | <u>\$52.00</u>    |
| <b>Total Proposal</b> | <b>\$1,492.00</b> |

**Time Extension: 1 days**

Respectfully Submitted,

*Sherry Seger*

Schrudde & Zimmerman, Inc.



Project #: 23-406  
Project: Chapman Career Center Tech Upgrades  
Covington, KY  
To: Mark Perry  
Emboss Design

RFI #: 41

Date: 3/6/2026

QUESTION:

Drawing: \_\_\_\_\_ Spec: \_\_\_\_\_

**Exterior Metal Framing - DETAIL 2/A502**

Per Detail 2/A502, we are to attach 8" track to the under side of the concrete. There is existing conduit per the pictures below in the way. We had Delta look at it to see if we could detach it and move it over but it is rusted in spots and they fear it is too brittle and will break causing a safety issue. Please advise how to proceed as we cannot cut the studs due to the structural integrity of the design. It need to move about 12" with the boxes and new wire pulled ~30 LF



From: *Sherry Seger* Project Manager

Have Delta work a number to install new conduit out of the way and re-pull what needs to be re-pulled.

Mark Perry  
Emboss

3/10/26

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# Schrudde & Zimmerman inc.

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GENERAL CONTRACTORS

TELEPHONE (859) 331-3160

1671 PARK ROAD  
SUITE 11  
FT. WRIGHT, KENTUCKY 41011

March 26, 2026

EMBOSS DESIGN  
Attention: Mark Perry  
906 Monmouth Street  
Newport, KY 41071

Re: **CHAPMAN VOCATIONAL TECH UPGRADES**  
Change Request #21 – Asphalt resurfacing

Dear Mark,

Per Owner's request, the following is the cost to resurface asphalt and fill cracks:

|                       |                    |
|-----------------------|--------------------|
| Ryno Solutions        | \$35,325.00        |
| 5% OH/Profit          | \$1,766.00         |
| 3.6% Bond & Insurance | <u>\$1,335.00</u>  |
| <b>Total Proposal</b> | <b>\$38,426.00</b> |

**Time Extension: 10 days**

Respectfully Submitted,

*Sherry Seger*

Schrudde & Zimmerman, Inc.



**Ryno Solutions**  
West Chester, OH, 45069

# Project Proposal

Holmes High School | Schrudde & Zimmerman, INC

January 30th, 2026

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## Client

Sherry Seger

Schrudde & Zimmerman, INC

ss@schrudde-zimmerman.com

## Project

Holmes High School

2500 Madison Avenue

Covington, KY, 41014

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# Executive Summary

## About Us

**RYNO SOLUTIONS, Redefining the Standard in Pavement Asset Management.**

We're more than just a company; we're **problem solvers**.

RYNO SOLUTIONS, was born from a commitment to tackling the complex challenges our clients face in managing their pavement assets. Built upon years of industry experience and a foundation of trust, our goal is simple: **to revolutionize the way you manage your pavement assets.**

**OUR MISSION?** We strive to make pavement management a breeze. We've developed a special system that offers the vital information clients need to make smart decisions, all without the headache of handling it themselves.

We believe in the power of simplicity and truth. We uphold our promises, ensure easy communication, and respond swiftly to calls and emails. And when challenges arise, we're the first to face them, head-on.

So, welcome aboard Schrudde & Zimmerman, Inc, where we're paving the way to a stress-free pavement management experience!

# Proposal Details

## Holmes High School

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### Hot Rubberized Crack Sealing

Total: \$3,725.00

- We will prep and crack seal approximately 3,900 linear feet of cracks throughout your pavement surface.
- Areas will be properly barricaded during the time that work is being completed and until the material is cured.
- Seal cracks with Premium Hot Rubber (350-400 Degrees F) Due to settling, material may not be flush with the asphalt surface. Cracks may settle and will only be repaired at homeowner's expense, if desired. Product is not a leveling agent. \*\*Price is based on sealing amount of lineal feet of crack noted above. Additional crack sealing available for \$1.00 per lineal foot. A change order will be necessary for any additional crack sealing requested.
- Any cracks less than 1/8" wide and 1/4" deep will not accept crackfiller and cannot be filled. Crackfilling work mentioned above could not be applied to alligatored or spider webbed areas. Alligatored or spider webbed areas, should be patched. Any cracks over 3/4" should be milled out and patched.

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### Sealcoating

Total: \$29,200.00

- The area to be sealcoated is approximately 143,000 square feet.
- We will clean the entire asphalt surface to prep for the application of sealer.
- We will be installing the sealer by spray application.
- This work will be completed in 2-3 trips depending on customer requests and needs.
- The area will be properly barricaded throughout the sealcoating process and until the area(s) that have been sealed are cured and ready for traffic.
- Full Service Professional Parking Lot Sealcoating using 2 coats of a true Commercial Grade Sealer with high solids and a 3-5 lb per Gallon Sand Load for Greater Wear. A fresh sealcoat will pull groundwater up to the surface if there is a lot of cracking and poor drainage. This will cause white and brown spots throughout those areas and cause more washout than normal over time.

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### Striping (Restripe)

Total: \$2,400.00

- Restripe as existing using DOT approved latex traffic yellow, white and/or blue paint.
- To paint yellow existing curb.
- To put 12" numbered stencils in existing stalls in lower lot.
- To install 48" stencils for "SLOW" on main drive lane.

# Proposal Maps

## Holmes High School


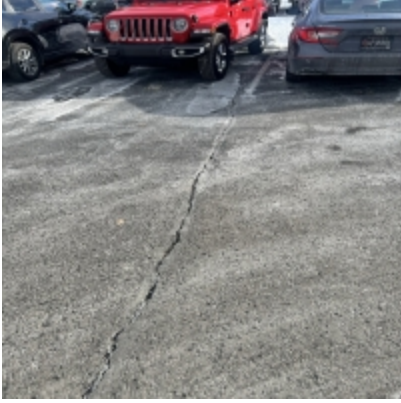



Area: 142900 feet<sup>2</sup>

# Proposal Images

## Holmes High School

### Proposal Images : Holmes High School

| Picture  | Description  |
|--|--|
|  <p data-bbox="126 1010 383 1041">Click here to enlarge</p>  | <p data-bbox="751 611 1260 642">- Visual of one area to have maintenance</p> |
|  <p data-bbox="126 1470 383 1501">Click here to enlarge</p> | <p data-bbox="751 1071 1135 1102">- Example of cracks to be filled</p>       |
|  <p data-bbox="126 1929 383 1961">Click here to enlarge</p> | <p data-bbox="751 1530 1216 1562">- Example of numbered parking stalls</p>   |

# Price Breakdown

## Holmes High School

| Services                     | Qty | Rate        | Amount             |
|------------------------------|-----|-------------|--------------------|
| Hot Rubberized Crack Sealing | 1   | \$3,725.00  | \$3,725.00         |
| Sealcoating                  | 1   | \$29,200.00 | \$29,200.00        |
| Striping (Restripe)          | 1   | \$2,400.00  | \$2,400.00         |
| <b>Project Total:</b>        |     |             | <b>\$35,325.00</b> |

# Contract

## Holmes High School

## Agreement

The information contained in this proposal constitutes the terms between Ryno Solutions, and Holmes High School. All prices stated above will be honored by both parties. Any adjustments will be agreed upon and signed off on before work proceeds. Any work outside of the scope of this contract will be agreed upon in a new contract. By signing this document, you agree to pay the total owing on the contract 7 days after the work has been completed.

## Authorized Signature

The undersigned agrees to the terms of this contract on behalf of Holmes High School.

Date: \_\_\_\_\_

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### For Schrudde & Zimmerman, INC

Sherry Seger  
2500 Madison Avenue  
Covington, KY, 41014

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### For Ryno Solutions

Ryan McGinnis

West Chester, OH, 45069



# Proposal Terms

## Holmes High School

Sample 3

## Proposal Terms

All asphalt surfaces will ultimately crack, including those that are resurfaced. [Ryno Solutions] does not guarantee their work against cracking, which is a natural occurrence outside the contractor's control.

It is impossible to guarantee against cracking due to temperature, moisture, and soil conditions (which might cause cracking). The customer is aware that this is a risk that comes with the job.

Areas with flaking sealer, standing water, or moss may continue to fail after the seal coat is applied.

The hot rubberized crack sealer will not be used to fill surface cracks or degraded regions.

Large cracks are those that are 1/4" or wider in width.

Following completion, vehicles should be removed from the sealed asphalt for at least 24 hours.

Sprinklers on the job site's perimeter should not be turned on for at least 48 hours after the job is completed.

During or after the job, [Ryno Solutions] is not liable for any water damage caused by the customer's direct fault.

[Ryno Solutions] is not liable for any concrete damage or surface restoration in and around the work area.

[Ryno Solutions] reserves the right to work with any subcontractors.

All agreements are subject to any unforeseen events or delays.

Any additional material or labor required to finish any portion of this proposal as a result of revisions or mistakes made by other contractors will be done only upon written order and will be charged separately.

Any additional material (asphalt, stone, crack sealer, seal coat, paint) ordered after the aforementioned contract agreement will be completed only upon written order and will incur a fee.

If a cancellation notice is not received within three business days following the contract agreement, [Ryno Solutions] will assume that the customer has accepted the work under the terms of the contract. Any cancellation of this contract after the first three business days of contract acceptance may result in a partial charge to Schrudde & Zimmerman, Inc to cover any planned preparations and supplies already ordered or applied on the construction site.

Payment in full is expected upon completion of the work (net 7 days).