

ESTILL COUNTY BOARD OF EDUCATION
RECORD OF BOARD PROCEEDINGS
(MINUTES)

Regular Board Meeting
March 19, 2026 6:00 PM
Estill County Board of Education
Boardroom
253 Main Street
Irvine, Kentucky 40336

Present Board Members:

- Ms. Tammy Hardy
- Ms. Donna Isfort
- Ms. Shiela Samples
- Ms. Carrie Smallwood
- Ms. Sharon Whitaker

Visitors: Todd Reece, Josh Yost, Donald Norton, Brooklyn Mays, Alexandria Singleton, Trent Singleton, Rylee Friend, Emma Taylor, Victoria Barnett, Tasha Halcomb, Toni-Garrett Hall, Jeremy Simpson

I. Call To Order

Chairperson Ms. Donna Isfort called the meeting to order at 6:13 PM.

A. Welcome/Pledge

Board Chair Ms. Donna Isfort welcomed all board members, staff, and community members and led the group in the Pledge of Allegiance.

B. Reminder to Sign In

C. Revisions

II. Action

A. Consideration/Approval Payment of Rooms for Middle School and High School FCCLA Chapters for the State FCCLA Competition, March 24 - 27, and an overnight trip to Louisville, KY

Order #15363 - Motion Passed: The Board approved payment of rooms for the Middle and High school FCCLA Chapters for the State competition, passed with a motion by Ms. Shiela Samples and a second by Ms. Sharon Whitaker.

5 Yeas - 0 Nays

- | | |
|----------------------|-----|
| Ms. Tammy Hardy | Yes |
| Ms. Donna Isfort | Yes |
| Ms. Shiela Samples | Yes |
| Ms. Carrie Smallwood | Yes |
| Ms. Sharon Whitaker | Yes |

B. Consideration/Approval of the Second KETS Offer of Assistance

Order #15364 - Motion Passed: The Board approved the second KETS offer of assistance, passed with a motion by Ms. Tammy Hardy and a second by Ms. Shiela Samples.

5 Yeas - 0 Nays

Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes
Ms. Sharon Whitaker	Yes

C. Consideration/Approval of Update Regular Bus Stops Policy 06.33 First Reading

Order #15365 - Motion Passed: Approval of the first reading of the regular bus stops policy 06.33. The policy revision clarifies expectations for student pick-up and drop-off, particularly for younger students who require supervision—passed with a motion by Ms. Shiela Samples and a second by Ms. Sharon Whitaker.

5 Yeas - 0 Nays

Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes
Ms. Sharon Whitaker	Yes

D. Consideration/Approval of the First Reading of the Following Policy Update 03.225, Which is the Classified Expense Reimbursement Policy, and 03.125 Certified Expense Reimbursement

Order #15366 - Motion Passed: Approval of the First Reading of the Following Policy Update 03.225, Which is the Classified Expense Reimbursement Policy, and 03.125 Certified Expense Reimbursement, passed with a motion by Ms. Tammy Hardy and a second by Ms. Carrie Smallwood.

5 Yeas - 0 Nays

Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes
Ms. Sharon Whitaker	Yes

E. Consideration/Approval of the Travel Expense Voucher Procedure 03.125 AP.22

Order #15367 - Motion Passed: The board approved the travel expense voucher 03.125 AP.22 procedure, passed with a motion by Ms. Shiela Samples and a second by Ms. Tammy Hardy.

5 Yeas - 0 Nays

Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes
Ms. Sharon Whitaker	Yes

F. Consideration/Approval of 2026 - 2027 School Calendar

Order #15368 - Motion Passed: Approval of the 2026-2027 school calendar passed with a motion by Ms. Shiela Samples and a second by Ms. Sharon Whitaker.

5 Yeas - 0 Nays

Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes
Ms. Sharon Whitaker	Yes

G. Consideration/Approval of the Following Out-of-State Trips

1. The 8th Grade Trip to Kings Island, Mason, Ohio, on May 29, 2026.
2. The ECHS Concert Band To Perform At The Trills and Thrills Music Festival at King's Island, Mason, Ohio, on May 16, 2026.

Order #15369 - Motion Passed: The Board approved both out-of-state trips passed with a motion by Ms. Shiela Samples and a second by Ms. Carrie Smallwood.

5 Yeas - 0 Nays

Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes
Ms. Sharon Whitaker	Yes

H. Consideration/Approval Of The Following Job Descriptions: Assistant Finance Director, Custodian, Director of Custodial Services, and Psychology Intern.

Order #15370 - Motion Passed: The board approved the following job descriptions: Assistant Finance Director, Custodian, Director of Custodial Services, and Psychology Intern. passed with a motion by Ms. Sharon Whitaker and a second by Ms. Tammy Hardy.

5 Yeas - 0 Nays

Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes
Ms. Sharon Whitaker	Yes

I. Consideration/Approval of the MOA with Kentucky Career Center-Bluegrass, The Bluegrass Area Development District, EWS, and Worksite.

Order #15371 - Motion Passed: Approval of the MOA with Kentucky Career Center-Bluegrass, The Bluegrass Area Development District, EWS, and Worksite. passed with a motion by Ms. Shiela Samples and a second by Ms. Carrie Smallwood.

5 Yeas - 0 Nays

Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes
Ms. Sharon Whitaker	Yes

J. Consideration/Approval of the MOU with Partners of the TRIO Educational Talent Search Project at Eastern Kentucky University

Order #15372 - Motion Passed: Approval of the MOU with Partners of the TRIO Educational Talent Search Project at Eastern Kentucky University passed with a motion by Ms. Carrie Smallwood and a second by Ms. Shiela Samples.

5 Yeas - 0 Nays

Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes
Ms. Sharon Whitaker	Yes

K. Consideration/Approval of Invitation to Bid for Primary Depository for the Estill County Board of Education

Order #15373 - Motion Passed: Approval of Invitation to Bid for Primary Depository for the Estill County Board of Education passed with a motion by Ms. Shiela Samples and a second by Ms. Tammy Hardy.

5 Yeas - 0 Nays

Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes
Ms. Sharon Whitaker	Yes

L. Consideration/Approval of Salary Schedule Updates

Order #15374 - Motion Passed: Approval of Salary Schedule Update passed with a motion by Ms. Shiela Samples and a second by Ms. Tammy Hardy.

5 Yeas - 0 Nays

Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes
Ms. Sharon Whitaker	Yes

M. Consideration/Approval Student Accident Insurance Renewal

Order #15375 - Motion Passed: Student Accident Insurance Renewal passed with a motion by Ms. Tammy Hardy and a second by Ms. Carrie Smallwood.

5 Yeas - 0 Nays

Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes
Ms. Sharon Whitaker	Yes

III. Consent

- A. Approve Minutes of the Regular Called Board Meeting, February 17, 2026.
- B. Approve Treasurer's Report and Payment of Bills
- C. Approve Superintendent's Travel

Order #15376 - Motion Passed: All consent items have passed with a motion by Ms. Tammy Hardy and a second by Ms. Sharon Whitaker.

5 Yeas - 0 Nays

Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes
Ms. Sharon Whitaker	Yes

IV. Superintendent's Report

A. Update: Superintendent Brock provided a comprehensive update. Attendance stands at 92.35% despite recent illness trends. Mr. Brock went over enrollment totals for all schools: South Irvine: 111, West Irvine: 447, Estill Springs: 473, Middle School: 453, High School: 556, Virtual/Success Academy: 96

He provided an extensive update on the middle school facility, noting that structural engineers continue to monitor the building. While cracks and cosmetic issues exist, sensors confirm that the foundation footings remain stable and that the building is safe. The district continues to pursue funding and has moved to 11th on the KIFIX priority list.

Financially, the district reported approximately \$779,000 in increased revenue and over \$1a million in reduced expenditures compared to the previous year. The Superintendent credited staff across the district for improved fiscal responsibility.

B. Notification of Personnel Action (See Insert)

V. Principal's Report (See Insert Handouts from Principals)

Each Principal discussed their handouts and shared with the board what was happening at their schools.

VI. Board Member Forum

Board members discussed student leadership, extracurricular success, and recognized student achievements, including athletics and academic competitions.

Congratulations to the girls' basketball team

VII. Public Comments

No public comments for this meeting.

VIII. Adjourn

Order #15377 - Motion Passed: The board voted to adjourn the meeting at 7:06 PM, passed with a motion by Ms. Shiela Samples and a second by Ms. Tammy Hardy.

5 Yeas - 0 Nays

Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes
Ms. Sharon Whitaker	Yes

Charlie Brock, Secretary

Donna Isfort, Chairperson