

## RECORD OF BOARD PROCEEDINGS (MINUTES)

Ft. Mitchell, KY

The BEECHWOOD Board of Education met in the Beechwood Teacher Learning Center at 6:00 PM, on March 09, 2026, with the following members present:

### **Attendance Taken at 6:00 PM:**

#### Present Board Members:

Mrs. Jeanne Berger  
Mr. Kyle Burns  
Mr. Bradford Hood  
Mrs. Amy Sleet

#### Absent Board Members:

Mrs. Laura Wooten

### **I. Call to Order**

The mission of Beechwood Independent School District is to provide innovative education grounded in tradition. Our educational vision is to inspire students to embrace responsibility, productivity and compassion of a global community. Our vision is communicated to students, faculty, and our community by various media from the printed word to the internet and is exemplified by our district slogan: Innovative education grounded in tradition.

#### **I.A. Call to Order / Roll Call**

#### **I.B. Staff Members Present**

Mr. Justin Kaiser, Superintendent  
Dr. Sarah Schobel, Asst Superintendent  
Mr. Alan Yanke, High School Principal  
Mrs. Jana Bromley, Asst High School Principal  
Mr. Zach Ashley, Elementary Principal  
Mrs. Alicia Wittmer, Asst Elementary Principal  
Mrs. Lauren Steltenkamp, Special Ed Director  
Mr. Tim Lillard, Technology Director

Mrs. Stephanie Layton, Business and University Liaison  
Mr. Ryan Booth, Dir of Athletics/DPP  
Mrs. Ashley Ritchie, Gifted/Talented  
Mrs. Kristi Ward, Finance Director  
Mrs. Lori Reed, Board Secretary  
Also in attendance: Board Attorney, Aaren Meehan

#### **I.C. Recognition of Guests**

##### **I.C.1. March Superintendent Award winner, Rachel Smith**

Nominated by Dawn Norris

#### **I.D. Public Comment**

Each Person wishing to address the Board of Education must sign in. When called upon to speak the person who speaks should stand, give his/her name and group he/she represents, and then address his/her comments directly to the Board of Education Chairperson.

**No public comment was made.**

## II. Discussion and Action Agenda

### II.A. Amend Policy 10.5 (Visitors to the School)

**Motion Passed:** Motion to approve to Amend Policy 10.5 (Visitors to the School) passed with a motion by Mrs. Jeanne Berger and a second by Mr. Bradford Hood.

Mrs. Jeanne Berger	Yes
Mr. Kyle Burns	Yes
Mr. Bradford Hood	Yes
Mrs. Amy Sleet	Yes
Mrs. Laura Wooten	Absent

### II.B. Allocation Guidelines for 2026-2027 for Implementation of Policy 02.4331

**Motion Passed:** Motion to approve the Allocation Guidelines for 2026-2027 for Implementation of Policy 02.4331 passed with a motion by Mr. Bradford Hood and a second by Mr. Kyle Burns.

Mrs. Jeanne Berger	Yes
Mr. Kyle Burns	Yes
Mr. Bradford Hood	Yes
Mrs. Amy Sleet	Yes
Mrs. Laura Wooten	Absent

### II.C. New Playground Equipment

**Motion Passed:** Motion to approve the quote from Miracle for playground equipment and installation passed with a motion by Mr. Kyle Burns and a second by Mr. Bradford Hood.

Mrs. Jeanne Berger	Yes
Mr. Kyle Burns	Yes
Mr. Bradford Hood	Yes
Mrs. Amy Sleet	Yes
Mrs. Laura Wooten	Absent

### II.D. RFP for 2 Mini Vans

**Motion Passed:** Motion to approve Haag Ford's offer for 2 mini vans and trade in value for our current vans passed with a motion by Mr. Bradford Hood and a second by Mr. Kyle Burns.

Mrs. Jeanne Berger	Yes
Mr. Kyle Burns	Yes
Mr. Bradford Hood	Yes
Mrs. Amy Sleet	Yes
Mrs. Laura Wooten	Absent

### III. Consent Agenda

**Motion Passed:** Approval to adopt consent agenda passed with a motion by Mr. Kyle Burns and a second by Mr. Bradford Hood.

Mrs. Jeanne Berger	Yes
Mr. Kyle Burns	Yes
Mr. Bradford Hood	Yes
Mrs. Amy Sleet	Yes
Mrs. Laura Wooten	Absent

#### III.A. Approval of Minutes

**III.A.1. February 2, 2026 Working Meeting**

**III.A.2. February 9, 2026**

**III.A.3. February 13, 2026 Special Meeting**

**III.A.4. February 23, 2026 Working Meeting**

#### III.B. Monthly Bills

#### III.C. Use of Facility Requests

**III.C.1. AAU Basketball**

**III.C.2. Camp Invention**

#### III.D. Field Trips Overnight or Over 100 miles

**III.D.1. 6th Grade to Indianapolis Museum Center**

**III.D.2. FBLA State Competition**

#### III.E. Leave without Pay

Michelle White - April 8, 2026

Stephanie Harris - April 6, 2026

#### III.F. Pay Applications #2 for Phase 6C

#### III.G. KETS 2nd Offer \$12,911

#### III.H. Thomas More Dual Credit MOU for 2026-2027

#### III.I. Superintendent Reimbursements

**III.I.1. Frankfort**

**III.I.2. KSBA Annual Conference**

#### III.J. Board Member Reimbursements for KSBA Annual Conference

### IV. Information

#### IV.A. Superintendent's Report

Discussion:

- Budget Committee (charge and timeline) meets tomorrow March 10
- Frankfort visit summary with Dr. Webb and Mr. Robinson
- HUDL ticketing (switching from Event Link for ticketing only)
- Impact Data provided to both schools
- Board 2x2 Feb 27 recap/Brad Hood; Next Board 2x2 is March 25th
- Excellence in Ed April 21 Amie Taphouse, Golden Apple winner; Solomon Pangallo, CTE award winner. Awaiting to hear about St Elizabeth intern winners
- "Shrek" Musical was March 5-8
- Mr. Kaiser plans to attend the next Swim Club Board meeting to discuss use of their parking
- A grant project was awarded to 6th graders to assemble bikes for donation to DCCH; Board Member Brad Hood purchased bike helmets
- Legacy magazine has been sent... thank you to Carol Beirne
- Biannual report should be received in the mail soon
- KSBA Annual Conference by all the Board for continued education

**IV.A.1. Finance Report**

**IV.A.2. Leadership Innovation Team Presentation by Sarah Schobel, Ashley Ritchie, Alicia Wittmer and Ashley Chaiken**

**IV.A.3. SBDM Meeting Minutes**

**IV.B. Personnel Report**

Leave without pay

Michelle White - April 8, 2026

Stephanie Harris - April 6, 2026

**V. Agenda in Official Board Minutes**

**Motion Passed:** Approval of making the agenda part of the official board minutes passed with a motion by Mrs. Jeanne Berger and a second by Mrs. Amy Sleet.

Mrs. Jeanne Berger	Yes
Mr. Kyle Burns	Yes
Mr. Bradford Hood	Yes
Mrs. Amy Sleet	Yes
Mrs. Laura Wooten	Absent

**VI. Adjourn**

**Motion Passed:** Motion to adjourn the meeting passed with a motion by Mr. Bradford Hood and a second by Mrs. Amy Sleet.

Mrs. Jeanne Berger	Yes
Mr. Kyle Burns	Yes
Mr. Bradford Hood	Yes
Mrs. Amy Sleet	Yes
Mrs. Laura Wooten	Absent

**ATTEST:** \_\_\_\_\_  
Secretary

**APPROVED:** \_\_\_\_\_  
Chairman