

Reimbursement of Expense Voucher

Name Justin Kaiser

Date Submitted 3-20-2026

Home Address 13 Highland Ave.
Fort Mitchell, KY 41017

Budget Code PO # 20260559

Meeting of KBA Cohort was held at

Central Bank Center
Lexington, KY on 3-19-2026 -
3-20-2026

Travel Expenses (Attach receipts if other than mileage)

From Fort Mitchell, KY to Lexington, KY and return.

Date and time of departure: 3-19-2026 @ 6am and 3-20-2026 @ 6am

Date and time of return: 3-19-2026 @ 6pm and 3-20-2026 @ 4pm

Automobile (round trip) 307.6 miles @ 0.49 per mile \$ 150.72

Other (round trip) Please circle Airline Train Bus (attach receipts) _____

Sub-Total: \$ 150.72

Meals

An overnight stay is required for reimbursement for meals. While on out-of-District trips, a meal allowance shall be paid on a per diem basis for meals. The cost of meals consumed during such travel shall be reimbursed at a rate not to exceed sixty dollars (\$60) per day.

Day 1	\$ _____
Day 2	\$ _____
Day 3	\$ _____
Day 4	\$ _____
Day 5	\$ _____

**Drove down + back each day instead of paying for a hotel.*

Sub-Total: \$ _____

Lodging (attach receipts)

_____ days @ \$ _____ per day including tax.

Sub-Total: \$ _____

Other Expenses (Attach itemized receipts)

Parking - 2 days @ \$12 each day

Sub-Total: \$ 24.00

Total: \$ 174.72

I certify that the above expenses were incurred by me on behalf of Beechwood Board of Education and/or Beechwood Elementary School and/or Beechwood High School, and none of these expenses shall be paid for or reimbursed from any other source.

[Signature]
Signature of Person Requesting Payment

Approved for Payment

Principal/Supervisor

Business Mgr.

[Signature]
Superintendent
3-24-26

Date

Date

Date

March 19th - 20th, 2026

76.9 miles

x 4 (down + back each day)


307.6 miles


54 Beechwood Rd
to Central Bank Center


 **1 hr 13 min** (76.90 miles)


via I-75


 **Start**
54 Beechwood Rd


 Head southeast on Beechwood Rd.
Go for 0.3 mi.


 Turn right onto Dixie Hwy (US-25/US-42/US-127).
Go for 1.7 mi.


 Take ramp onto I-275 W.
Go for 0.8 mi.

 Take exit 84 toward Lexington/Louisville onto I-71 S/I-75 S.
Go for 12.6 mi.

 Continue on I-75 S toward Lexington.
Go for 57.6 mi.

 Take exit 115 toward Lexington/Airport onto KY-922 S (Newtown Pike).
Go for 2.1 mi.

 Keep right onto Newtown Pike (KY-922 S).
Go for 1.5 mi.

 Turn left onto W Main St (US-25/US-421).

Go for 0.4 mi.



End at

Central Bank Center

430 W Vine St, Lexington, KY 40507

Central Bank Center

430 West Vine St
LEXINGTON, KY
40507

March 19, 2026
9:23 AM

Receipt: xwku
Authorization: 508600

US DEBIT
AID A0 00 00 00 98 08 40

DAILY RATE \$12.00 + \$12.00
TAX

Subtotal	\$12.00
KY Sales Tax on Top (6%)	\$0.72

Total	\$12.72
Visa 5840 (Contactless)	\$12.72

Central Bank Center

430 West Vine St
LEXINGTON, KY
40507

March 20, 2026
8:44 AM

Receipt: vtnc
Authorization: 220347

US DEBIT
AID A0 00 00 00 98 08 40

\$12.00 + TAX KASA	\$12.00
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Subtotal	\$12.00
KY Sales Tax on Top (6%)	\$0.72

Total	\$12.72
Visa 5840 (Contactless)	\$12.72