New Highland Elementary

Site Base Decision Making Council Meeting

January 13, 2011

The New Highland Elementary Site Base Decision Making Council met on Thursday, January 13, 2011 at 4:03 pm in the teacher's workroom.

Members present were: Annette Burkhart, Lana Mitchell, Karen Drake, and Christine Baldwin, Mr. Thomas, Gilbert Sutton, and Georgia Gordon

Members not present: Stephanie Brown

The meeting of December 9, 2010, did not have a quorum.

**Old Business**:

The minutes from the last meeting dated November 18, 2010 were reviewed and discussed. Lana Mitchell made a motion to approve the minutes as read and Karen Drake seconded the motion.

**New Business**:

CSIP, KSI, KETS Funds Goals and Funds, were distributed by Mr. Thomas to review. Funds for the KETS Funds indicate a shortage of $22,802.18. Goal #1 and #2 include purchases of Teacher Workstations and Accelerated Reader. Goal #3 include purchases of Interactive boards or an active slate. Goal #4 and #5 includes misc. equipment and cameras. With the shortage, some goals will not be funded.

CSIP Plans were discussed. A motion was moved to accept with changes by Christine Baldwin and Karen Drake seconded the motion.

Technology Budget: The committee discussed the 5th grade field trip. Will there be one or not? Georgia Gordon indicated she would check with Mr. Duncan, about plans for the trip. The budget was approved and a motion was made by Gilbert Sutton to accept the budget and seconded by Christine Baldwin.

Financial Reports were reviewed. Items were discussed. Karen Drake made a motion to accept November and December Accounts Receivable as read. The motion was seconded by Annette Burkhart.

Mr. Thomas discussed No Child Left Behind plans for our African American Target Population in Reading. (The target group indicated lower Reading scores during last year's assessment.) We are focusing on 3rd, 4th and 5th grade students. Plans to meet with students after school and Saturdays in order to see increased Reading scores for this target group.

**Policy and Procedures**

New Highland's Policies and Procedures are in need of updating. Many of our policies no longer apply, as changes have been made in our committee structure. The new committees will need to meet to structure policies which concern their perspective committee. Mr. Thomas indicated he will introduce this plan to faculty at the next faculty meeting and gather feedback. All policies and procedures will need to be submitted to the Site Base Decision Making Council for approval.

Mr. Thomas also indicated he received four nominees for the Excel Award, along with good input. Mr. Thomas also indicated after sending an email asking for volunteers from certified personnel to serve on the Evaluation Board, no one responded. He encouraged teachers to get involved in this process as the evaluation documentation is changing.

Committee adjourned at 5:05 pm. Next meeting scheduled for February 10th at 2:30pm.

Respectfully Submitted,

Georgia Gordon, Secretary