

KENTUCKY DEPARTMENT OF EDUCATION (KDE) STAFF NOTE

Topic: Waiver Requests, Jefferson County Public Schools

Date: April 2026

Action Requested: Review Action/Consent Action/Discussion

Held In: Full Board State Schools United We Learn

SYNOPSIS OF WHAT YOU WILL BE SHARING:

Whether the Kentucky Board of Education should approve or deny the waiver request pursuant to KRS 156.161 and 701 KAR 5:170.

COMMISSIONER'S RECOMMENDATION:

The Commissioner recommends the board approve the following requests to exceed caseload/class size limits established in 707 KAR 1:350, Section 2, from Jefferson County Public Schools:

2026-WV-063, 2026-WV-064, 2026-WV-065, 2026-WV-066, 2026-WV-067,
2026-WV-068, 2026-WV-069, 2026-WV-070, 2026-WV-071,
2026-WV-072, 2026-WV-073

APPLICABLE STATUTE OR REGULATION:

KRS 156.161 and 701 KAR 5:170
707 KAR 1:350, Section 2

BACKGROUND:

Existing Policy:

KRS 156.161 authorizes the Kentucky Board of Education to promulgate administrative regulations establishing procedures for processing requests to waive statutes or administrative regulations. Pursuant to this authority, the KBE promulgated 701 KAR 5:170 setting forth the procedures and forms a school district may utilize to request waivers from the KBE. Pursuant to KRS 156.161, the KBE may not waive any statute or administrative regulation:

(a) Relating to health and safety, including required criminal background checks for staff and volunteers specified in KRS 160.380 and 161.148;

(b) Relating to civil rights;

(c) Required by federal law;

(d) Relating to compulsory attendance requirements under KRS 158.030 and 158.100, or the recording of data necessary for participation in the fund to support education excellence in Kentucky;

(e) Establishing certification requirements for teachers in core academic areas, except a waiver may authorize up to twenty-five percent (25%) of the teaching staff of a school may be employed without teacher certification if the individual possesses a baccalaureate or graduate degree in the subject the individual is hired to teach;

(f) Requiring students' participation in state assessment of student performance as required under KRS 158.6453;

- (g) Financial audits, audit procedures, and audit requirements under KRS 156.265;
- (h) Open records and open meeting requirements under KRS Chapter 61;
- (i) Purchasing requirements and limitations under KRS Chapter 45A and KRS 156.074 and 156.480; or
- (j) Requiring instructional time that is at least equivalent to the student instructional year specified in KRS 158.070

Pursuant to 701 KAR 5:170, when KDE receives a waiver request from a school district, it must first perform a technical review to determine whether the waiver meets minimum technical requirements to advance to substantive review.

Those portions of the waiver request that advance to substantive review, if any, are reviewed and the following factors are considered in determining whether a waiver is recommended to the KBE:

- (a) The entirety of the waiver request;
- (b) Student academic achievement for the past three full school years for which data is available in the schools and programs identified in the waiver request;
- (c) Whether and to what extent the waiver request describes processes the requesting party will utilize to measure success as a result of the waiver, if granted, using data and accountability;
- (d) The likelihood of the schools and programs identified in the waiver request realizing meaningful operational efficiency improvements if the waiver is granted;
- (e) The likelihood of the students enrolled in the schools and programs identified in the waiver request realizing improved academic achievement if the waiver is granted;
- (f) Whether and to what extent the waiver request reasonably anticipates potential adverse impacts on student academic achievement and addresses such potential adverse impacts;
- (g) Whether and to what extent the waiver request demonstrates the establishment of high expectations for student learning and evidence based best practices for learning in the schools and programs identified in the request; and
- (h) For special education maximum class size applications, any additional factors to be considered pursuant to 701 KAR 1:350 for waiver or exemption of special education maximum class sizes.

Following review and evaluation, the Commissioner shall recommend approval of a waiver request, or portion thereof, only if he finds the requested waiver is more likely than not: (a) To improve school or program operations without hindering student academic achievement; or (b) To improve student academic achievement at the school or program. If a waiver is granted, it shall expire on June 30 of the third full school year after the request was first approved.

Summary of Issue:

Following receipt of the waiver request, KDE performed a technical review pursuant to 701 KAR 5:170, Section 3. As a result of its technical review, KDE determined requests to waive the following statutes and regulations should undergo substantive review: 707 KAR 1:350.

The Jefferson County School District submitted nine requests to exceed caseload and two requests to exceed class size requirements pursuant to 707 KAR 1:350. The waiver requests were submitted with all required components, and do not exceed the allowable maximums established previously through the waiver process. The Commissioner recommends the board approve these requests:

- (063) Special education class size provided in 707 KAR 1:350 for teacher Martin Lowe at Jeffersontown High School

- (064) Special education caseload provided in 707 KAR 1:350 for teacher Nathan Ruiz at Jeffersontown Elementary;
- (065) Special education caseload provided in 707 KAR 1:350 for teacher Leah Becker at Cochrane Elementary;
- (066) Special education caseload provided in 707 KAR 1:350 for teacher Elizabeth Miles at Chancey Elementary;
- (067) Special education caseload provided in 707 KAR 1:350 for teacher Clare Daniels at Wheeler Elementary;
- (068) Special education class size provided in 707 KAR 1:350 for teacher Pixie Fraser at Jeffersontown High School;
- (069) Special education caseload provided in 707 KAR 1:350 for teacher Anglea Rhea at Tully Elementary;
- (070) Special education caseload provided in 707 KAR 1:350 for teacher Helen Keeney-Klump at Klondike Lane Elementary;
- (071) Special education caseload provided in 707 KAR 1:350 for teacher Kristen McNair at Hite Elementary;
- (072) Special education caseload provided in 707 KAR 1:350 for teacher Mary Steinbeck at Dunn Elementary;
- (073) Special education caseload provided in 707 KAR 1:350 for teacher Amanda Workman at Coleridge Taylor Montessori.

Budget Impact:

Other than staff time reviewing and processing this waiver request, there is no additional budget impact to KDE regardless of whether the waiver is granted or denied by the KBE.

Groups Consulted and a Brief Summary of Responses:

As this is a waiver request for an individual public school district school/program, no additional groups were consulted. KDE followed the KBE regulation 701 KAR 5:170 to process and review the waiver request..

CONTACT PERSON(S):

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Commissioner of Education

GOALS/PRIORITIES: Indicate all applicable options.

<input type="checkbox"/>	Foster Educational Innovation Through Vibrant Learning Experiences
<input type="checkbox"/>	Advance Educational Excellence Through Continuous Professional Improvement
<input type="checkbox"/>	Cultivate Collaborative Partnerships
<input type="checkbox"/>	Legislation
<input checked="" type="checkbox"/>	Commissioner's Management