

Adam Lehmann
Chair, Board of Trustees

Emory B. Williams
Founder

Thomas J. L'Esperance
President and CEO

Contractual Agreement
Between
Fayette County Public Schools
and the
Institute for Intergovernmental Research (IIR)
for
G.R.E.A.T. Officer Training

This Contractual Agreement (*Agreement*) is entered into as of the 10th day of December, 2025, by and between the *Institute for Intergovernmental Research (IIR)* and *Fayette County Public Schools (FCPS)*, of Kentucky, for *IIR* to conduct Gang Resistance Education And Training (G.R.E.A.T.) Officer Training. The following terms and conditions shall govern this *Agreement*:

- a. Either party may cancel this *Agreement* by providing written notice via email to the appointed *IIR* representative. If the client cancels within three (3) business days of execution, the full deposit will be refunded. Cancellations received after this period entitle *IIR* to retain a portion of the deposit to cover administrative costs incurred to date, and the remaining balance may be refunded to the client. If cancellation occurs within twenty-one (21) business days of the scheduled event, *IIR* shall retain the full deposit. This clause is intended to ensure fairness to both parties by acknowledging work performed while allowing for flexibility in unforeseen circumstances.
- b. *IIR* appoints Meena Harris as its representative to coordinate specific arrangements concerning the training scheduled to begin July 13, 2026, and end July 16, 2026. *FCPS* appoints Cynae Adams as its representative for matters related to this *Agreement* and training.
- c. *IIR* agrees to work as an independent contractor to provide one G.R.E.A.T. Officer Training, as per attached Schedule A, for a fixed sum of \$41,000, to include program materials. This sum includes *IIR* staff time associated with logistical preparations and on-site delivery; predetermined training team fees; supplies and printed training materials for up to 16 participants at the training; travel, lodging, and per diem expenses for the on-site training team; and printing and shipping of program materials to the on-site location. The parties agree that this fixed sum may be increased upon mutual amendment of this *Agreement* in writing if expenses incurred by *IIR*, as noted in this section, increase between the time of execution of this *Agreement* and the scheduled date of performance by *IIR*.

- d. *IIR* will invoice *FCPS* for 15 percent, or \$6,150, of the contract total within thirty (30) days of execution of this contract and the remainder, \$34,850, within thirty (30) days of completion of the training. *FCPS* shall pay *IIR*'s invoices within thirty (30) days after submission.
- e. Any work products produced by *IIR* for compensation under this *Agreement* and all related rights are the property of *IIR*. *FCPS* agrees that it will not retain copies of materials in its files and will return any materials to *IIR*.
- f. In any dispute arising from the terms of this *Agreement*, both parties agree that the prevailing party shall recover reasonable attorney fees plus all other reasonable expenses incurred in exercising its rights and remedies.
- g. If any term, covenant, condition, or provision of this *Agreement* is determined to be invalid or unenforceable, then the remaining terms, covenants, conditions, and provisions hereof shall continue to be enforceable to the fullest extent provided by law.

Accepted:

Accepted:

MCS
SR

Fayette County Public Schools

Thomas J. L'Esperance, President and CEO
Institute for Intergovernmental Research

Printed Name and Title

Address: _____

Phone: _____

Email: _____

Schedule A: Performance of Services

Statement of Work

Background

The Gang Resistance Education And Training (G.R.E.A.T.) Program is an evidence-based and effective gang and violence prevention program built around school-based, law enforcement officer-instructed classroom curricula. The Program is intended as an immunization against delinquency, youth violence, and gang membership for children in the years immediately before the prime ages for introduction into gangs and delinquent behavior. Fayette County Public Schools (FCPS) wants to contract with the Institute for Intergovernmental Research (IIR) for one G.R.E.A.T. Officer Training (GOT) to certify officers to teach the G.R.E.A.T. Program in schools. The GOT includes 32 hours of on-site training, curricula for certified GOT—elementary and middle-school levels—and a final examination for participants completing all coursework.

Tasks

The G.R.E.A.T. Program will perform the following tasks:

- Schedule one GOT.
- Execute logistics for the training team and on-site materials.
- Process officer registrations.
- Administer the training.
- Maintain training records on all persons applying for and completing the GOT.
- Provide access to a password-protected user account for certified trainers, which includes electronic student curricula materials, additional instructor support materials, and continued technical support from IIR's G.R.E.A.T. Program Office.
- Supply elementary student handbooks and ancillary materials (quantity to be determined based on best print vendor quotes).

FCPS will be responsible for:

- Providing a training facility to include a large training room and other breakout rooms.
- Providing the audiovisual resources for the training and breakout sessions.
- Determining the officers to attend the GOT (up to 16 attendees) and coordinating with the G.R.E.A.T. Program Office to complete the vetting/approval process for the officers.
- Ensuring that the officers complete the online training, which is a prerequisite for attending the GOT.

Schedule

One GOT will be provided to officers on July 13–16, 2026.

Fees

IIR will invoice FCPS for 15 percent, or \$6,150, of the contract total within 30 days of execution of this contract and the remainder, \$34,850, within 30 days of completion of the training. FCPS shall pay IIR's invoices within 30 days after submission. This fixed sum may be subject to adjustment as allowed in subsection c of the attached Agreement.