



DEPARTMENT OF FACILITIES

THOMAS STOKES, DIRECTOR
TRACY PARSLEY, MAINTENANCE SUPERVISOR
BOBBIE CASTLEMAN, CUSTODIAL SUPERVISOR
GEORGE BROCK, ENERGY MANAGER

MEMORANDUM

TO: Dr. Jesse Bacon, Superintendent

FROM: Thomas Stokes, Director of Facilities *TAS*

DATE: March 16, 2026

RE: BCHS PSC - BG 25-145 - B Sign DPO - Outdoor Back-Lit Light Credit

This is a material credit for lettering that was submitted as back-lit, but lighting is not required per the drawings. This credit covers omission of the back-lit option for exterior lettering.

I recommend approval of this request.

Bullitt **CENTRAL** Physical Science Center - Attached paperwork is listed below with *action items* noted for each:

- G701-2017 - BC PSC - Change Order DPO- B Sign for Back Lit Credit - *for Board Signature*
- BP1 - BCHS PSC - FACPAC - DPO Change --B Sign -- Back Lit Credit - *for Board Signature*
 - *BCHS DPO Change Summary B Sign Group – For Board Reference, no action required.*

OUR MISSION IS TO INSPIRE AND EQUIP OUR STUDENTS TO SUCCEED IN LIFE

BULLITT COUNTY PUBLIC SCHOOLS IS AN EQUAL EDUCATION AND EMPLOYMENT INSTITUTION

AIA® Document G701® – 2017

Change Order

PROJECT: *(Name and address)*
 BCPS Phase III Athletics - Bid Package
 No. 1 - Bullitt CENTRAL Physical Science
 Center
 1330 KY-44
 Shepherdsville, KY 40165

CONTRACT INFORMATION:
 Contract For: DPO for Signage
 Date: 07-15-2025

CHANGE ORDER INFORMATION:
 Change Order Number: DPO
 DPO#26900718 - CO 1
 Date: 03-23-2026

OWNER: *(Name and address)*
 Bullitt County Public Schools Board of
 Education
 1040 Hwy 44 East
 Shepherdsville, KY 40165

ARCHITECT: *(Name and address)*
 Studio Kremer Architecture, Inc.
 1231 South Shelby Street
 Louisville, KY 40203

CONTRACTOR: *(Name and address)*
 B Sign Group, Inc.
 4239 Earnings Way
 New Albany, IN 47150

THE CONTRACT IS CHANGED AS FOLLOWS:

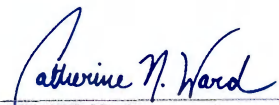
(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)
 Refer to B Sign Group COR for credit for omission of back-lit signage.

The original Contract Sum was	\$ 49,218.40
The net change by previously authorized Change Orders	\$ 0.00
The Contract Sum prior to this Change Order was	\$ 49,218.40
The Contract Sum will be decreased by this Change Order in the amount of	\$ 13,492.75
The new Contract Sum including this Change Order will be	\$ 35,725.65

The Contract Time will be unchanged by () days.
 The new date of Substantial Completion will be


NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.


 ARCHITECT *(Signature)*

BY: Catherine Noble Ward, AIA
(Printed name, title, and license number if required)

3-13-2026
 Date


 CONTRACTOR *(Signature)*
 Jo Bratcher Sr. Project
 Manager
(Printed name and title)

3-13-2026
 Date

OWNER *(Signature)*
 BY: Dr. Jesse Bacon, Superintendent
(Printed name and title)

Date

FACPAC PO Change Order Supplemental Information Form (Ref# 64569)

Form Status: Saved

Tier 1 Project: Phase 3 Athletics - BCHS and BEHS Field Houses

BG Number: 25-145

District: Bullitt County (HB678) (071)

Status: Active

Phase: Project Initiation (View Checklist)

Contract: Calhoun Construction Services. Inc., 0001, BP1 - Bullitt Central Physical Science Center - General Construction

Type: General Contractor

Proposed

Purchase Order Number: 05 - 26900718

Vendor Name: B SIGN GROUP INC

Change Order Number	DPO 05 - Change Order 01
Time Extension Required	No
Date Of Change Order	3/23/2026
Change Order Amount To Date	Decrease

Construction Contingency

Calculations below are project wide. Remaining negative Construction Contingency may require the submission of a revised BG1.

Current Approved Amount	\$1,816,582.46
Net Approved COs	\$522,918.58
Remaining After Approved COs	\$1,293,663.88
Net All COs	\$253,368.67
Remaining After All COs	\$1,563,213.79

This Requested Change Order Amount (\$13,492.75)

+/-

Change In A/E Fee This Change Order \$0.00

+/-

Change In CM Fee This Change Order \$0.00

+/-

Remaining Construction Contingency \$1,563,213.79

Balance

Contract Change Requested By Architect/Engineer

Contract Change Reason Code Reduction of Scope

Change Order Description And Justification

This is a material credit for lettering that was submitted as back-lit, but lighting is not required per the drawings. This credit covers omission of the back-lit option for exterior lettering.

Cost Benefit To Owner

Contract unit prices have been utilized No to support the cost associated with this change order.

Detailed Cost Breakdown

Contract unit prices have not been utilized, provide a detailed cost breakdown which separates labor, material, profit and overhead.

Detail Item	Amount	Percent of Total
Labor	\$13,492.75	100.00%
Materials		0.00%
Profit and Overhead		0.00%
Bond Insurance		0.00%
Cost Breakdown Total:	\$13,492.75	

Cost for this Change Order supported No by an alternate bid or competitive price quote

Explain Why

Change Order Supplemental Information Form Signature Page (Online Form Ref# 64569)



Architect

3-13-2026

Date

N/A

Construction Manager

Date



Finance Officer

3-16-26

Date

Local Board of Education Designee

Date

DPO Change Summary - BCHS - Omit Back-Lit Lettering at all Dimensional Lettering per Submittal Review

845 - BCHS Physical Science Center

2/19/2026



Summary of Work

Remove back lit lettering

Scope - Subcontractor	Description of Scope	Cost
1 BCHS		
1.2 B Sign Group	Deduct Back Lit Lettering DPO 26900718	(\$13,492.75)

Revised Total Amount (\$13,492.75)

4239 Earnings Way
New Albany, IN 47150
Phone: (812) 949-7446

QUOTE#	DATE
4877	2/17/2026

BILL TO	CUSTOMER ID	TERMS
Allie Glover Bullitt Central High School Bullitt County Public Schools Louisville KY Calhoun Constructs alexandria.glover@calhounconstructs.com		NET 30

Description	QTY	UNIT PRICE	AMOUNT
Lit Channel Letters (Original Quote Price)			\$40,683.00
Non Lit Channel Letters with adjustment of signage			\$27,145.25
Adjusted Overall Savings			(13,492.75)

Thank you for your business!

SUBTOTAL	
TAX RATE	
TAX	
TOTAL	

50% Deposit required to go into production unless noted by sales rep.
Jo Bratcher - jo@bsigngroup.com - (502) 377-5554