

MEMO

TO: Dr. Jesse Bacon, Superintendent

FROM: Thomas Stokes, Director of Facilities *TAS*

DATE: March 23, 2026

RE: Lebanon Junction HVAC Renovation – Equipment Procurement

Memorandum of Understanding (MOU)

To meet the construction schedule of the Lebanon Junction HVAC renovation, CMTA proposes to order the equipment below before the anticipated construction contract execution. Please understand that upon issuance of a purchase order to the vendors, manufacturers will begin the process of manufacturing the specific equipment for this project.

Recommendation for approval

Attached paperwork is listed below with action items noted for each:

- Equipment Procurement
- Memorandum of Understanding [Signature](#)
- LJES Bid Review
- Preferred Contractors and Equipment

OUR MISSION IS TO INSPIRE AND EQUIP OUR STUDENTS TO SUCCEED IN LIFE

BULLITT COUNTY PUBLIC SCHOOLS IS AN EQUAL EDUCATION AND EMPLOYMENT INSTITUTION

March 23rd, 2026

Bullitt County Public Schools
1040 Highway 44 East
Shepherdsville, KY 40165

Attn: Dr. Jesse Bacon, Superintendent

Re: Lebanon Junction HVAC Renovation – Equipment Procurement

Memorandum of Understanding (MOU)

Dr. Bacon,

To meet the construction schedule of the Lebanon Junction HVAC renovation, CMTA proposes to order the equipment below before the anticipated construction contract execution. Please understand that upon issuance of a purchase order to the vendors, manufacturers will begin the process of manufacturing the specific equipment for this project.

If CMTA and Bullitt County Public Schools do not move forward with the construction contract, Bullitt County Public Schools agrees to either (a) take delivery and ownership of the equipment and reimburse CMTA for the cost of this equipment as outlined below, or (b) if permitted by the vendor / manufacturer, cancel the order and pay any associated cancellation fees.

Lebanon Junction HVAC Equipment		
Equipment	Lead Time	Cost
VRF Systems	4 – 6 Weeks	\$282,800
Rooftop Units	15 – 17 Weeks	\$112,880
Sales Tax	-	\$22,720.80
	Total	\$418,400.80

Clarifications:

- Bullitt County Public Schools will not pay anything to CMTA at the time of signing this MOU and acknowledges that the cost of this equipment will be incorporated into the total construction project costs.
- Bullitt County Public Schools will not be billed for the aforementioned equipment until received by CMTA.
- If a construction contract is not executed, Bullitt County Public Schools will reimburse CMTA for the cost of the above listed equipment no later than 30 days from the date of the manufacturer’s invoice to CMTA.

LJES Bid Review (3/23/2026)

Scope of Work

- Replace existing VRF systems, indoor and outdoor units serving classrooms, offices, hallways, conference spaces, and the kitchen.
 - The VRF at LJES has led to numerous hot and cold complaints over the past few years, after discussion with the facilities team this was determined to be the highest priority.
- Replace all refrigerant piping.
 - All existing refrigerant piping will be replaced, installing VRF equipment with new refrigerants requires updating refrigerant piping for a safe and functional system.
- Replace Gym and Media Center rooftop units.
 - The gym unit will be like-for-like, the media center will change from two units serving the space to one to right-size the equipment following updated load calculations.
 - Structural steel will be added to support the increased weight of the Media Center unit.
- All new equipment will be provided with new controllers to be integrated into the existing building automation system.
 - Commissioning will be performed to verify the new and modified HVAC systems are installed correctly and operate in accordance with the design intent and sequences of operation.

Total Project Cost	\$2,174,040
Potential KY Historic Tax Credit	\$303,061
Net Project Cost	\$1,870,979

Costs based on preferred contractors and equipment vendors discussed during design kick-off.

Preferred Contractors and Equipment Vendors (3/23/2026)

The bids of the preferred contractors and vendors listed below were used to develop the total project cost on the LJES Bid Review form:

Lebanon Junction Elementary School Subcontractors	
Scope	Contractor
Mechanical	The Lusk Group
Electrical	The Lusk Group
Controls	HMC

Lebanon Junction Elementary School Equipment		
Equipment	Vendor	Manufacturer
VRF System	Thermal Equipment	Daikin
Rooftop Units	Thermal Equipment	Daikin