



SIMPSON COUNTY BOARD OF EDUCATION

430 South College Street • Telephone (270) 586-8877 • Fax (270) 586-2011
FRANKLIN, KENTUCKY 42134

TIM SCHLOSSER
SUPERINTENDENT

MEMO

To: Board of Education
From: Michael Barnum, Director of Human Resources
Date: March 2, 2026
Topic: Approval of Emergency Certified Substitutes for 2026-27

The Kentucky Department of Education (KDE) requires approval of CA-4 Applications for Emergency Certified Substitute Teachers.

In order to properly complete this process, which requires inclusion of a current board order number for each applicant, we are hereby requesting that the board formally approve 75 slots for Emergency Certified Substitute Teachers for the 2026-27 school year.

Simpson County Schools has consistently used Emergency Certified Substitute Teachers since 1998. Emergency Certified Substitute Teachers are Substitutes who do not hold a Kentucky teaching certificate but rather meet the criteria set forth in statute to serve in a substitute capacity.