

**RECORD OF BOARD PROCEEDINGS  
(MINUTES)**

Ft. Mitchell, KY

The BEECHWOOD Board of Education met in the Beechwood Teacher Learning Center at 6:00 PM, on February 09, 2026, with the following members present:

**Attendance Taken at 6:00 PM:**

Present Board Members:

Mrs. Jeanne Berger  
Mr. Kyle Burns  
Mr. Bradford Hood  
Mrs. Amy Sleet  
Mrs. Laura Wooten

**I. Call to Order**

The mission of Beechwood Independent School District is to provide innovative education grounded in tradition. Our educational vision is to inspire students to embrace responsibility, productivity and compassion of a global community. Our vision is communicated to students, faculty, and our community by various media from the printed word to the internet and is exemplified by our district slogan: Innovative education grounded in tradition.

**I.A. Call to Order / Roll Call**

**I.B. Staff Members Present**

Mr. Justin Kaiser, Superintendent  
Dr. Sarah Schobel, Asst Superintendent  
Mr. Alan Yanke, High School Principal  
Mrs. Jana Bromley, Asst High School Principal  
Mr. Zach Ashley, Elementary Principal  
Mrs. Alicia Wittmer, Asst Elementary Principal  
Mrs. Lauren Steltenkamp, Special Ed Director  
Mr. Tim Lillard, Technology Director

Mrs. Stephanie Layton, Business and University Liaison  
Mr. Ryan Booth, Dir of Athletics/DPP  
Mrs. Ashley Ritchie, Gifted/Talented  
Mrs. Kristi Ward, Finance Director  
Also in attendance: Board Attorney, Aaren Meehan

**I.C. Recognition of Guests**

**I.C.1. February Superintendent Award winner, Amie Taphouse**

Nominated by Jen Gasser and Amanda Klare

**I.D. Public Comment**

Each Person wishing to address the Board of Education must sign in. When called upon to speak the person who speaks should stand, give his/her name and group he/she represents, and then address his/her comments directly to the Board of Education Chairperson.

**No public comment was made.**

## II. Motion to Amend the agenda to remove Item II.D. Playground Equipment

Discussion:

Board is waiting for more information before spending this large amount of money.

**Motion Passed:** Motion to amend the agenda to remove Item II.D. playground equipment was passed with a motion by Mrs. Amy Sleet and a second by Mrs. Jeanne Berger.

Mrs. Jeanne Berger	Yes
Mr. Kyle Burns	Yes
Mr. Bradford Hood	Yes
Mrs. Amy Sleet	Yes
Mrs. Laura Wooten	Yes

## III. Discussion and Action Agenda

### III.A. Creation of a Budget Committee

Rationale:

- Purpose of the Committee - The Budget Committee will review the budget and report back to the Board with input at the Board's request. This will be a standing committee that will complete assigned tasks and report to the Board as charged.
- The committee may be terminated at any time by a majority vote of the membership of the Board.
- The committee will be comprised of two Board members, the Superintendent, the Assistant Superintendent, the Finance Director, and the Beechwood Elementary and Beechwood High School Principals.

**Motion Passed:** Motion to create a Budget Committee passed with a motion by Mr. Kyle Burns and a second by Mrs. Jeanne Berger.

Mrs. Jeanne Berger	Yes
Mr. Kyle Burns	Yes
Mr. Bradford Hood	Yes
Mrs. Amy Sleet	Yes
Mrs. Laura Wooten	Yes

### III.B. Amended Policy 09.124

Rationale:

First reading was on January 12, 2026

**Motion Passed:** Motion to approve the Amended policy 09.12 passed with a motion by Mr. Bradford Hood and a second by Mrs. Laura Wooten.

Mrs. Jeanne Berger	Yes
Mr. Kyle Burns	Yes
Mr. Bradford Hood	Yes
Mrs. Amy Sleet	Yes
Mrs. Laura Wooten	Yes

**III.C. Amend Policy 10.5 Visitors to the School - 1st reading**

Rationale:

First Reading

**III.D. Playground equipment**

Discussion:

This item was removed from the agenda. No action was taken.

**IV. Consent Agenda**

**Motion Passed:** Approval to adopt consent agenda passed with a motion by Mr. Kyle Burns and a second by Mrs. Jeanne Berger.

Mrs. Jeanne Berger Yes

Mr. Kyle Burns Yes

Mr. Bradford Hood Yes

Mrs. Amy Sleet Yes

Mrs. Laura Wooten Yes

**IV.A. Approval of Minutes****IV.A.1. January 12, 2026****IV.B. Monthly Bills****IV.C. Use of Facility Requests****IV.C.1. PTSA Tiger Trail Race****IV.C.2. EdCamp NKY (September 2026)****IV.C.3. PTSA Santafest (November 2026)****IV.C.4. Torch Prep****IV.D. Pay Applications - BG 21-042 Phase 6C Pay Estimate 1****IV.E. Leave without Pay**

Rationale:

Brittany Everage - 1/9, 1/28, 1/29, 1/30

Kendra Stanley - 3/2 through 3/27

**IV.F. Superintendent Reimbursement - KASA Cohort 14****IV.G. Superintendent Reimbursement - NKCES Superintendent Retreat****IV.H. Snow Days - January 26 and January 27**

Rationale:

Snow days as emergency days for staff (not required to make up these days)

**V. Information****V.A. Superintendent's Report**

Discussion:

- Superintendent shared a construction update including current focus areas and timelines. The 3rd quarter Superintendent Advisory occurred in January including a mid-year recap and survey data from students, staff, and the community. The next one will occur on April 30th.
- During the Board working session, we started working on a mid-year Board report. That will go out to the community soon.
- The Board will be attending the KSBA conference February 19-21.
- Mr. Kaiser gave a legislative update with proposed bills affecting education.
- Mr. Kaiser gave an update on upcoming dates, events, and extracurriculars.

### **V.A.1. Wellness Presentation**

The counselors (Michael Brinkman, Kristin Hetzel, Megan Minton, Nicole Dirks, and Dara Stiles) and Lauren Steltenkamp presented on our first strategic plan pillar: Wellness. They highlighted what Beechwood is doing for student and staff wellness as well as future goals.

### **V.A.2. Finance Report**

### **V.A.3. SBDM Meeting Minutes**

### **V.B. Personnel Report**

#### Retirement

Dawn Norris effective 7/1/2026

#### New Hire

Allison Finan, School Nurse

Tanner Stacy- E Sports Head coach

Justin Fletcher- E Sports Assistant Coach

Marsha Parke- Head Track Coach

John Kirschner- Varsity Asst Track Coach

Matt Hazzard- Varsity Asst Track Coach

Gregory Woodard- Varsity Asst Track Coach

Kristin Hetzel- Assistant Track

Connor Campbell- MS Track

Anne Arnsberger- Head Girls Tennis Coach

Nick Bengel- Head Boys Tennis

Chris Scott- Head Coach Softball

Heath Preston- Softball Varsity Asst/JV/Freshman

Heidi Ortlieb- Softball Varsity Assistant

Baylie Gulliams- Softball Varsity Assistant/Freshman

Josi Morrison- Softball Varsity Assistant

Kevin Gray- Head Boys baseball

Kyle Shoopman- Baseball Varsity Assistant

Morgan Weast- Baseball Varsity Assistant

Keith Hightchew- Baseball Head JV/ Varsity Assistant

Jason Suchanek- Baseball Head JV/Varsity Asst

Andrew Loudon- Baseball Head Freshman/ Varsity Asst

Briley Seiter- Baseball Varsity Asst

2026-2027SY

Casey Schneider - Golf Head Coach

**VI. Enter into Closed Session per KRS 61.810(1)(c) pending litigation**

**Motion Passed:** Motion to Enter into Closed Session per KRS 61.810(1)(c) passed with a motion by Mr. Bradford Hood and a second by Mr. Kyle Burns.

Mrs. Jeanne Berger	Yes
Mr. Kyle Burns	Yes
Mr. Bradford Hood	Yes
Mrs. Amy Sleet	Yes
Mrs. Laura Wooten	Yes

**VII. Exit Closed Session**

**Motion Passed:** Motion to Exit Closed Session passed with a motion by Mrs. Jeanne Berger and a second by Mr. Bradford Hood.

Mrs. Jeanne Berger	Yes
Mr. Kyle Burns	Yes
Mr. Bradford Hood	Yes
Mrs. Amy Sleet	Yes
Mrs. Laura Wooten	Yes

**VIII. Agenda in Official Board Minutes**

**Motion Passed:** Approval of making the agenda part of the official board minutes passed with a motion by Mrs. Jeanne Berger and a second by Mrs. Laura Wooten.

Mrs. Jeanne Berger	Yes
Mr. Kyle Burns	Yes
Mr. Bradford Hood	Yes
Mrs. Amy Sleet	Yes
Mrs. Laura Wooten	Yes

**IX. Adjourn**

**Motion Passed:** Motion to adjourn the meeting passed with a motion by Mr. Bradford Hood and a second by Mrs. Jeanne Berger.

Mrs. Jeanne Berger	Yes
Mr. Kyle Burns	Yes
Mr. Bradford Hood	Yes
Mrs. Amy Sleet	Yes
Mrs. Laura Wooten	Yes

**ATTEST:** \_\_\_\_\_  
Secretary

**APPROVED:** \_\_\_\_\_  
Chairman