

**School Staffing Allocation Guidelines
for Implementation of Policy 02.4331
2026-2027 School Year**

Elementary Allocations

- **Administration**

The elementary school will be allocated the following administrative positions:

- 1 principal
- 1 assistant principal
- 2 counselors

- **Certified Staff**

For the elementary school, classroom teachers will be determined by the following ratios. Results will be calculated to the tenths (.2, .4, etc.) and then the superintendent will have the discretion to review and round to a half or whole position.

Grade Level Band	Ratio Based on Enrollment
K-3 Grades	24:1
4th Grade	28:1
5th and 6th Grades	29:1

In addition, the elementary will be provided certified positions according to the following:

- 1 elementary library/media specialist
- 1 music
- 1 art
- 1 physical education
- .2 choir
- .2 band
- 1 preschool teacher - up to a 20:1 ratio per class

Certified staffing for building-based federal/state programs (i.e. Title I and/or special education services) is allocated on the basis of projected enrollment after consultation between the building principal, program directors, and superintendent.

- **Classified Staff**
 - 2 secretaries
 - .3 bookkeeper
 - 1 kindergarten assistant per FTE kindergarten teacher
 - 1 preschool assistant per FTE preschool teacher

Classified staffing for building-based federal/state programs (i.e. Title I and/or special education services) is allocated on the basis of projected enrollment after consultation between the building principal, program directors, and superintendent.

High School Allocations

- **Administration**

The high school will be allocated the following administrative positions:

- 1 principal
- 1 assistant principal
- 2 counselors
- 1 college and career counselor

- **Certified Staff**

For the high school, classroom teachers will be determined by a 31:1 ratio for grades 7-12. Results will be calculated to the tenths (.2, .4, etc.) and then the superintendent will have the discretion to review and round to a half or whole position.

Grade Level Band	Ratio Based on Enrollment
7-12 Grades	31:1
<p>**Additional teachers will then be added to meet the state-required 150 per-pupil ratio based on instructional minutes and enrollment. The state-provided worksheet will be used for this calculation.</p> <p>(For example: 750 total students / 31 = 24 Teachers $750/150 = 5 \times 7 \text{ periods} = 35 \text{ Teachers}$)</p>	

In addition, the high school will be provided certified positions according to the following:

- .7 high school library/media specialist

Certified staffing for building-based federal/state programs (i.e. Title I and/or special education services) is allocated on the basis of projected enrollment after consultation between the building principal, program directors, and superintendent.

- **Classified Staff**
 - 2 secretaries
 - .7 bookkeeper
 - 1 virtual learning lab staff
 - 1 strength & conditioning coach

Classified staffing for building-based federal/state programs (i.e. Title I and/or special education services) is allocated on the basis of projected enrollment after consultation between the building principal, program directors, and superintendent.

Guardian Angel Allocations

- 1 administrator
- Teachers based on a 10:1 ratio. Rounding will be determined by the superintendent. District set-aside Title funds will be determined based on enrollment and our Title allocation.

For All Schools

- Cafeteria and maintenance staff will be district-wide positions at Beechwood.
- District-wide positions may be allocated to support schools (i.e. nurse, EL, GT, Seminar, etc.)
- Following consultation with district administration, Board of Education, and/or school principal(s), the superintendent may provide additional allocation(s) to support identified needs, programs, projects, or enrollments as part of or following the initial allocations.