

G. SCOTT & ASSOCIATES, ARCHITECTS

PLC

MEMO

TO: Sharla Six, Superintendent
Anchorage Independent Board of Education

FROM: Craig G Aosse, Architect

DATE: 24 February 2026

RE: BG #25-419 Innovation Lab

Your current contingency for BG# 25-419 is **(\$9,513.25)**. This is because the revised BG1 has not been uploaded to KDE yet.

Innovation Lab BG# 25-419:

DPO Balances:

There is a DPO that still has a balance on it. This amount needs to be credited back so the balance of the DPO will be zero, per KDE requirements. This is for materials that have not and will not be used.

Please consider the following motion:

Sample Board Action:

“Move to submit the following credit Change Order amounts for unused portions of their Direct Purchase Orders. Further, to return these amounts to the contingency fund.

02DPO – Echo Electric #1 – (\$0.01)”

Pay Apps and Invoices approved to be paid:

Innovation Lab BG# 25-419:

Pay Apps and invoices approved to be paid:

Pay App #4 to Derek Engineering for \$55,390.23 (2 DPOs) - Move to approve this Pay App for processing, but not to distribute the check until the architect and engineer verify punch list items on Friday.

Thank you,
Craig