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# Issue Paper

**DATE:**

2/17/2026

**AGENDA ITEM (ACTION ITEM):**

Consider/Approve Direct Purchase Order Change Order No. 1 with A Mills Supply Co. for the New Central Office Project – BG 24-084.

**APPLICABLE BOARD POLICY:**

01.1 Legal Status of the Board; 04.31 Authority to Encumber and Expend Funds; Capital Construction Process – 702 KAR 4:160

**HISTORY/BACKGROUND:**

This change order is for the New Central Office Construction Project associated with Direct Purchase Order Number 24009019. The original Purchase Order amount was 12,870.00 for mesh reinforcement. This change order to deduct \$9,676.75 makes the new Direct Purchase Order total \$0.00.

Item No 1: General Contractor Requested: This change is for an invoice for the phase of rebar to Kenton County Schools for the purchase order listed below that was inadvertently paid directly by Monarch Construction who will be reimbursed the same amount using Allowance No. 1.

DEDUCT: \$	9,676.75
<u>TOTAL DEDUCT: \$</u>	<u>9,676.75</u>

**SUMMARY OF CHANGE ORDER FOR THE NEW CENTRAL OFFICE PROJECT**

**BG 24-084**

The original contingency for this project	\$1,150,050.00
Total for prior approved change orders	(\$ 81,245.00)
Total for prior Material/Equipment direct purchase order changes	\$ 28,827.03
Total for current change orders	<u>\$ 9,676.75</u>
Contingency Balance	\$1,107,308.78

**FISCAL/BUDGETARY IMPACT:**

Deduction of \$9,676.75 to Direct Purchase Order 24009091 for A Mills Supply Co., Inc.

**RECOMMENDATION:**

Approve Direct Purchase Order Change Order No. 1 with A Mills Supply Co., Inc. for the New Central Office Project – BG 24-084.

**CONTACT PERSON:**

Matt Rigg, Chief Operations Officer

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*Principal/Administrator*

  
\_\_\_\_\_  
*District Administrator*

  
\_\_\_\_\_  
*Superintendent*

# AIA® Document G701® – 2017

## Change Order

<b>PROJECT:</b> <i>(Name and address)</i> New Board Office - Kenton County School District 2044 Tuscanview Drive Covington, KY 41017	<b>CONTRACT INFORMATION:</b> Contract For: Material Purchase Order  Date: June 20, 2024	<b>CHANGE ORDER INFORMATION:</b> Change Order Number: 001-Mills-Mesh  Date: February 16, 2026
<b>OWNER:</b> <i>(Name and address)</i> Kenton County Board of Education 2044 Tuscanview Drive Covington, KY 41017	<b>ARCHITECT:</b> <i>(Name and address)</i> Emboss Design, PSC 906 Monmouth Street Newport, KY 41071	<b>CONTRACTOR:</b> <i>(Name and address)</i> A Mills Supply Co. PO Box 548 Burlington, KY 41005

**THE CONTRACT IS CHANGED AS FOLLOWS:**

*(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)*

This change is for an invoice for the purchase of mesh reinforcing to Kenton County Schools for the purchase order listed below that was inadvertently paid directly by Monarch Construction Co. who will be reimbursed this same amount using Allowance No. 1. Requested by General Contractor.

Cost Benefit to Owner: Results in no net cost change to the Owner for materials used in the project.

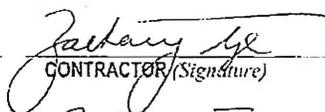
**DEDUCT: \$9,676.75 to KCSO Purchase Order No. 24009019**

The original Contract Sum was	\$	12,870.00
The net change by previously authorized Change Orders	\$	0.00
The Contract Sum prior to this Change Order was	\$	12,870.00
The Contract Sum will be decreased by this Change Order in the amount of	\$	9,676.75
The new Contract Sum including this Change Order will be	\$	3,193.25

The Contract Time will be unchanged by Zero (0) days.  
The new date of Substantial Completion will be December 12, 2025

**NOTE:** This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

**NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.**

 ARCHITECT <i>(Signature)</i>	 CONTRACTOR <i>(Signature)</i>	 OWNER <i>(Signature)</i>
BY: Mark Perry, Sr. Project Manager <i>(Printed name, title, and license number if required)</i>	Zachary Tule <i>(Printed name and title)</i>	BY: Matt Rigg, Chief Operations Officer <i>(Printed name and title)</i>
2/16/2026 Date	2/17/2026 Date	 Date