



Kenton County School District | *It's about ALL kids.*

# Issue Paper

**DATE:**

02/18/2026

**AGENDA ITEM (ACTION ITEM):**

Consider/Approve awarding the Landscape Design & Build Services bid (59-LDBO-26.2) to Evans Landscaping as specified on the Landscape Design & Build Services bid tabulation for the period of March 3, 2026 until completion of project.

**APPLICABLE BOARD POLICY:**

Fiscal Management – 04.32 AP.1

**HISTORY/BACKGROUND:**

An advertisement to accept sealed proposals for landscape design and build services for the new Board of Education office was posted to the district website on February 3, 2026. Proposals were publicly opened on February 13, 2026.

**FISCAL/BUDGETARY IMPACT:**

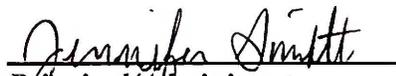
The total cost of the project is \$35,830; paid for out the Central Office construction project budget.

**RECOMMENDATION:**

Approval to award the Landscape Design & Build Services bid (59-LDBO-26.2) to Evans Landscaping as specified on the Landscape Design & Build Services bid tabulation for the period of March 3, 2026 until completion of project.

**CONTACT PERSON:**

Jennifer Weis-Smith

  
Principal/Administrator

  
District Administrator

  
Superintendent

*Use this form to submit your request to the Superintendent for items to be added to the Board Meeting Agenda.  
Principal –complete, print, sign and send to your Director. Director –if approved, sign and put in the Superintendent’s mailbox.*

**KENTON COUNTY SCHOOL DISTRICT  
59-LDBO-26.2 - LANDSCAPE DESIGN & BUILD SERVICES  
PROPOSAL EVALUATION**

	<b>NKY Lawn Pros</b>	<b>Evans Landscaping</b>	<b>JZ Landscaping</b>	<b>Maddox</b>	<b>Natorps</b>
	<b>Total Bid Price</b>	<b>Total Bid Price</b>	<b>Total Bid Price</b>	<b>Total Bid Price</b>	<b>Total Bid Price</b>
<b>Proposal Cost</b>	\$ 49,695.63	\$ 35,830.00	\$ 41,076.14	\$ 48,034.45	\$ 47,628.44
<b>EVALUATION TOTAL</b>					
<b>Overall Cost</b> <i>(50 Points Possible)</i>	30.65	50.00	42.68	41.53	33.54
<b>Design Concept</b> <i>(40 Points Possible)</i>	27.00	35.00	28.00	40.00	31.00
<b>Qualifications &amp; Experience</b> <i>(5 Points Possible)</i>	5.00	5.00	5.00	5.00	5.00
<b>References</b> <i>(5 Points Possible)</i>	5.00	5.00	5.00	5.00	5.00
<b>Total Points Awarded</b> <i>(100 points possible)</i>	<b>67.65</b>	<b>95.00</b>	<b>80.68</b>	<b>91.53</b>	<b>74.54</b>

*\*Precise Lawn Care submitted a proposal but their project cost was higher than the specified budget; their proposal was not evaluated*

= Best Evaluated Bidder



4720 Glendale Milford Rd. Cincinnati, OH 45242  
 P: 888-698-0763 F: 800-769-0246

# CONTRACT INVOICE

**Invoice Number:** 2116165  
**Invoice Date:** 2/18/2026  
**Account Number:** CCF371  
**Balance Due:** \$3.16

**Bill To:** Kenton County School District  
 Accounts Payable Dept.  
 2044 Tuscany View Dr.  
 Covington, KY 41017

**Customer:** Kenton County School District - KCAIT  
 3234 Innovation Way  
 Edgewood, KY 41017

Account No	Payment Terms	Due Date	Invoice Total	Balance Due
CCF371	15 Days	3/5/2026	\$3.16	<b>\$3.16</b>
<b>Invoice Remarks</b>				

Contract Number	Contact	Contract Amount	P.O. Number	Start Date	Exp. Date
23396-01		\$3.16	26001850	10/18/2024	
<b>Contract Remarks</b>					

X5

**Summary:**

Contract base rate charge for this billing period	\$0.00 *
Contract overage charge for the 1/18/2026 to 2/17/2026 overage period	\$3.10 **
Freight	\$0.06
	<b>\$3.16</b>

\*Sum of equipment base charges \*\*See overage details below

**Detail:**

**Equipment included under this contract**

**KMBS/958**

Number	Serial Number	Base Charge	Location
G16636	A796011002214	\$0.00	Kenton County School District - KCAIT 3234 Innovation Way Edgewood, KY 41017

3234 Turkeyfoot rd next to turkeyfoot middle school

Meter Type	Meter Group	Begin Meter	End Meter	Total	Covered	Billable	Rate	Overage
B\W	Black	4,367,432 *	4,368,432 *	1,000	0	1,000	\$0.003100	\$3.10
								* Estimated meter reading
								<b>\$3.10</b>

Remit Payment to:  
 Prosource  
 PO BOX 510  
 Middletown, OH 45042-0510

Invoice SubTotal	\$3.16
Tax:	\$0.00
Invoice Total	\$3.16
<b>Balance Due:</b>	<b>\$3.16</b>

To make a payment go to [www.totalprosource.com](http://www.totalprosource.com) and select Make a Payment

To receive invoices electronically please email [accountsreceivable@totalprosource.com](mailto:accountsreceivable@totalprosource.com)