



Kenton County School District | It's about ALL kids.

Issue Paper

DATE:

2/18/2026

AGENDA ITEM (ACTION ITEM):

Consider / Approve Direct Purchase Order Change Order No. 1 with Kelley Brothers (26004209) for the White's Tower Renovation Project - BG 25-351.

APPLICABLE BOARD POLICY:

01.1 Legal Status of the Board; 04.31 Authority to Encumber and Expend Funds; 702 KAR 4:160

HISTORY/BACKGROUND:

This is the first (1st) change order for Direct Purchase Order No. 26004209 for the White's Tower Elementary School Phase II Construction Project associated with Morel Construction Company. The original DPO amount was \$271,400.00. This change order for a deduction of \$9,250.00 with no previous change orders makes the new contract sum \$262,150.00.

Item No. 1: Owner and Architect Requested: Delete cores and keying, and reassign Door 180A to hardware set No. 17.

DEDUCT: \$ 9,250.00

TOTAL DEDUCT: \$ 9,250.00

SUMMARY OF CHANGE ORDERS FOR WHITES TOWER PHASE II – BG 25-351

The original contingency for this project	\$ 523,350.00
Total for prior approved change orders	(\$ 3,141.00)
Total for prior Material/Equipment Direct Purchase Order changes	\$
Total for current change orders	<u>\$ 9,250.00</u>
Contingency Balance	\$ 529,459.00

FISCAL/BUDGETARY IMPACT:

Deduction of \$9,250.00 to Direct Purchase Order No. 26004209.

RECOMMENDATION:

Approve the Direct Purchase Order Change Order No. 1 with Kelley Brothers (26004209) for the White's Tower Renovation Project - BG 25-351.

CONTACT PERSON:

Matt Rigg, Chief Operations Officer

Principal/Administrator



District Administrator



Superintendent

AIA® Document G701® – 2017

Change Order

PROJECT: (Name and address) Renovation - White's Tower Elementary School 2977 Harris Pike Independence, KY 41051	CONTRACT INFORMATION: Contract For: Material Purchase Order Date: November 21, 2025	CHANGE ORDER INFORMATION: Change Order Number: 01-Kelley Bros Date: February 13, 2026
OWNER: (Name and address) Kenton County Board of Education 2044 Tuscaanyview Drive Covington, KY 41017	ARCHITECT: (Name and address) Emboss Design, PSC 906 Monmouth Street Newport, KY 41071	CONTRACTOR: (Name and address) Kelley Bros, LLC 7607 Easy Street Mason, OH 45040

THE CONTRACT IS CHANGED AS FOLLOWS:
(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)
 Per RFP-01, delete cores and keying and reassign Door 180A to hardware set No. 17. Requested by Owner and Architect.
 Cost Benefit to Owner: Deletes material no longer required or desired and returns value back to Owner.
DEDUCT: \$9,250.00 to KCSO Purchase Order No. 26004209

The original Contract Sum was	\$ 271,400.00
The net change by previously authorized Change Orders	\$ 0.00
The Contract Sum prior to this Change Order was	\$ 271,400.00
The Contract Sum will be decreased by this Change Order in the amount of	\$ 9,250.00
The new Contract Sum including this Change Order will be	\$ 262,150.00

The Contract Time will be unchanged by Zero (0) days.
 The new date of Substantial Completion will be August 13, 2027

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

 _____ ARCHITECT (Signature)	 _____ CONTRACTOR (Signature)	_____ OWNER (Signature)
BY: Mark Perry, Sr. Project Manager (Printed name, title, and license number if required)	 _____ (Printed name and title)	BY: Matt Rigg, Chief Operations Officer (Printed name and title)
2/13/2026 _____ Date	2-16-2026 _____ Date	_____ Date