

Lincoln Trail Elementary
Site Base Decision-Making Council
January 12, 2026
Meeting Minutes

Kelly Miller, chairperson of the LTES SBDM Council called the meeting to order at 2:45 PM. Members present were Lindsey Garverich and Kaila Simpson. Tracy Hardeman present via facetime. Lindsey Garverich made the motion to approve the meeting agenda. Kaila Simpson seconded.

Motion 26-26 Carried.

Kaila Simpson made the motion to approve the December Meeting Minutes. Lindsey Garverich seconded. **Motion 26-27** Carried.

Consult to Hire- Mrs. Miller announced the hiring of a full time classified pre-school assistant Lori Hightower and part-time pre-school assistant Haley Jurack.

Good News Report- The school had the highest attendance in our bracket and 1st in the entire district for the month of December.

Student Achievement- Recognitions held for the second quarter.

Reports- The council reviewed the school's Student Activity Budget, the Accident, PBIS data and Enrollment Reports for the month of December.

Upcoming Deadlines/Events-

- Report Cards went home 1/12
- Iready window has closed
- No School/Office Closed 1/19/26 MLK JR
- Pre School Shared Writing Event 1/29
- Kindergarten Shared Writing Event 1/30
- Next Site Base Meeting 2/09/26 at 2:45 PM in School's large Conference Room

Adjournment- Lindsey Garverich made the motion to adjourn and Kaila Simpson seconded the motion. **Motion 26-28** Carried. The meeting ended at 2:57 PM.