



<b>JOB TITLE</b>	Maintenance Worker
<b>REPORTS TO</b>	Director of Building and Grounds
<b>SALARY SCHEDULE/GRADE</b>	Classified
<b>CONTRACTED DAYS AND/OR HOURS</b>	260 days/8 hrs
<b>JOB CLASS CODE</b>	7447
<b>POSITION CLASSIFICATION</b>	Classified
<b>DATE APPROVED</b>	

**QUALIFICATIONS**

Holds at least a high school diploma or high school certificate of completion or High School Equivalency Diploma, or shows progress toward obtaining a High School Equivalency Diploma. Prefer three (3) years industrial maintenance experience.

**POSITION SUMMARY**

To assist in the maintenance of all district-owned facilities and equipment.

**PERFORMANCE RESPONSIBILITIES**

- Assist maintenance supervisor in scheduling work and determining needs for equipment and supplies.
- Report to the maintenance supervisor regarding work completed, and refer unusual technical or personnel issues to the supervisor.
- Perform a variety of skilled work in the maintenance and repair of district facilities and equipment; prioritize, schedule, assign and coordinate the work to be accomplished.
- Works as a carpenter, concrete finisher, bricklayer, and playground equipment installer and repair person or as a helper for the above tasks.
- Perform maintenance needed to ensure appropriate functioning of athletic field sprinklers and school sprinkler systems.
- Operate light trucks to pick up and deliver equipment and supplies.
- Operate a variety of equipment needed to maintain district grounds, to include tractors and mowers
- Apply chemical treatment as needed to maintain grounds surrounding buildings and athletic fields.
- Maintain oversight of the district pool, to include chemical treatment systems, cooling towers, boilers, and grounds.
- Assists in providing substitute custodial and maintenance tasks as needed.
- Performs other duties as assigned.

**KNOWLEDGE AND ABILITIES**

- Record keeping.
- Appropriate health and safety precautions and procedures.
- Technical aspects of the field of specialty.

Proper methods of storing equipment, materials and supplies.
Interpret, explain and apply codes, rules and regulations involved in assigned maintenance activities.
Effectively and safely operate a variety of assigned tools and equipment.
Operation of computer and other technology.
Verbal and written communication skills.
Laws, rules and statutory regulations related to assigned activities.
Prioritize and schedule work.
Determine appropriate action within clearly defined guidelines.
Meet schedules and timelines.

<b>PHYSICAL DEMANDS</b>				
	<b>SELDOM/RARE</b>	<b>OCCASIONAL</b> <small>(UP TO 1/3 OF WORK DAY)</small>	<b>FREQUENT</b> <small>(1/3 TO 2/3 OF WORK DAY)</small>	<b>FREQUENT</b> <small>(2/3 OF WORK DAY)</small>
Standing/Walking				X
Sitting	X			
Handle/Finger/Feel				X
Reach/Push/Pull				X
Bend/Stoop/Crouch				X
Kneel/Crawl				X
Climb/Balance		X		
Lift/Carry (check weight and frequency)				
Up to 10 lbs.				X
Up to 20 lbs.				X
Up to 50 lbs.			X	
Up to 100 lbs.		X		
Over 100 lbs.		X		