

Menifee County Schools
P.O. Box 110
Frenchburg, Ky 40322
606-768-8002

REQUEST FOR PROPOSAL

Reference Number: **MOWING27** Title: **MOWING SERVICES PROPOSAL**

Proposal Due Date: **March 10, 2026 @ 10:00 a.m.** Date RFP Released: **February 20, 2026**

Proposals are requested for audit services, subject to conditions of this request for proposal.

GENERAL CONDITIONS

1. A completed proposal package (with original signatures) must be submitted in an envelope clearly marked on the outside with **“PROPOSAL—MOWING SERVICES”**.
2. To receive consideration, proposals must be received according to the date/time designated in this RFP, and none will be accepted afterward. **No proposal will be accepted by fax, email or any other electronic method.**
3. Proposals must be submitted on the forms provided and signed by an owner/partner of the mowing service who is authorized to legally bind the company.
4. Any changes made on the proposal forms (erasures, strikeouts, white-out, etc.) must be clearly initialed.
5. The Board of Education reserves the right to waive defects and informalities in proposals, to reject any and all proposals, or to accept any proposal as may be deemed to be in its best interest.
6. All proposals shall be effective from the date of opening until the date specified in the special conditions of proposing, and no proposal may be withdrawn prior to that time.
7. All proposals shall remain in effect for the time frame specified in the special conditions of proposing, unless otherwise stated on the proposal form.
8. All eligible candidates will be required to provide proof of insurance.
9. All eligible candidates, and any employees who will work on district property, shall be required to complete, or provide, background verification.
10. **CONFLICTS OF INTEREST:**
 - a. KRS 45A.455 prohibits conflicts of interest, gratuities, and kickbacks to employees of the Board of Education in connection with a contract for supplies or services, whether such gratuities or kickbacks are direct or indirect.
 - b. KRS 45A.990 provides severe penalties for violations of the laws relating to gratuities or kickbacks to employees which are designed to secure a public contract for supplies or services.

SPECIAL CONDITIONS

MISCELLANEOUS ITEMS

Contact: The Board of Education's point of contact for bid documents and process is Lorri Bartley, Chief Financial Officer; whom can be reached at 606-768-8015 or by email at lorri.bartley@meniffee.kyschools.us. The Board of Education's point of contact for services is Kelly Bowman, Facility Director; whom can be reached at 606-768-8002 or by email at kelly.bowman@kyschools.us.

Term of Agreement: The initial term shall be April 1, 2026- October 2027.

Service Schedule: Each location shall receive services every 10 (ten) days during regular mowing seasons or as requested by the Facility Director, and per request by authorized school or district personnel otherwise.

Services Included: Services to be included are mowing, trimming/spraying, pavement and sidewalk clean up, and other general maintenance done in order to perform the task of mowing (i.e. trimming shrubs and low hanging limbs). In the event there are obstacles, or areas of concern, that may prevent all required services to be rendered, communication shall be made with Facility Director immediately.

Payment Schedule: Invoices shall be submitted to the Finance Department at P.O. Box 110 Frenchburg, Ky 40322 or by email to accounts.payable@meniffee.kyschools.us at least monthly, no more than weekly. Invoices shall be processed for payment upon receipt. Invoices shall reflect services rendered. Advanced payment is not permissible.

ACKNOWLEDGEMENT OF GENERAL AND SPECIAL CONDITIONS

Reference Number: **MOWING2627**

I have read and agree to all General Conditions and Special Conditions outlined in this RFP.

Business Name _____

Address _____

Telephone _____

Signature _____

Printed Name _____ Date _____

SERVICES BID

Reference Number: **MOWING27**

School/Location	Address	Price
Menifee Central	359 Wynn Flat Rd Frenchburg, Ky 40322	
Botts Elementary School	6882 US Hwy 460 East Denniston, Ky 40316	
Menifee County High School	119 Indian Creek Road Frenchburg, Ky 40322	
Menifee County Central Office	440 Wynn Flat Road Frenchburg, Ky 40322	

By signing this bid sheet, I understand the prices listed shall remain in effect for the duration of the time frame specified in the special conditions section of this RFP.

Business Name _____

Address _____

Telephone _____

Signature _____

Printed Name _____ Date _____



Menifee Central - areas to be mowed

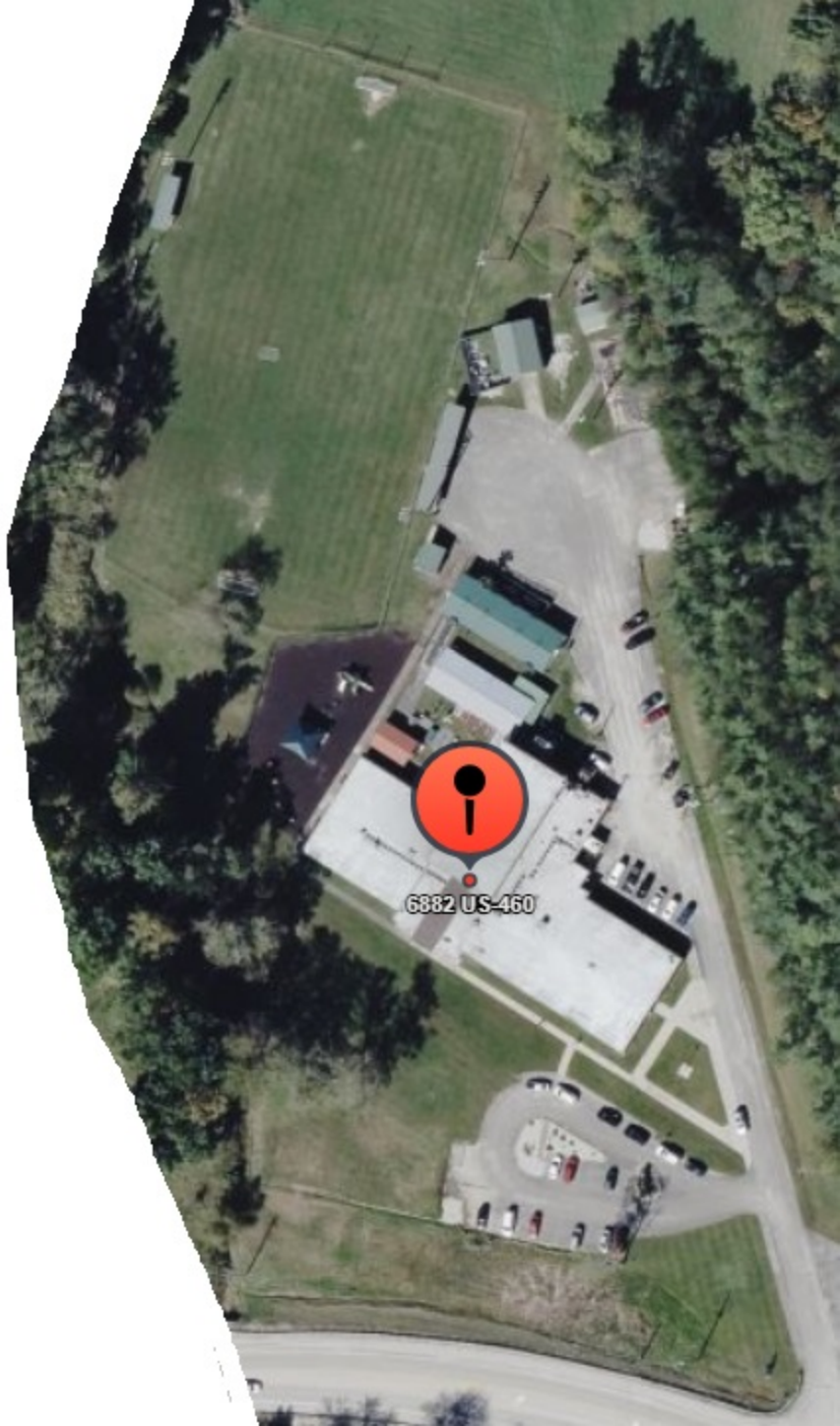
- Around Building and entire front including front outside of the fence
- Bus Loop
- Back parking lot to the pump station
- One mower path around the bus loop hillside

DOES NOT INCLUDE:

- hillside in the front side and back of building

**Botts Early
Learning Center-**

- front , sides and
back of building
- soccer field



MCHS - mowing areas

- Around entire MCHS building and parking lots
- Track to Gateway Building
- Not the field



Menifee Board office
- around building , front , sides

DOES NOT INCLUDE -
- Back hillside

