

**School-Related Student Trip Request Form**

SUBMIT THIS FORM ONE WEEK PRIOR TO THE BOARD MEETING.

FACULTY MEMBER(S) SPONSORING TRIP Courtney Scott

TYPE OF TRIP (CHECK ONE):

- Classroom Field Trip  Class Trip (i.e., junior, senior), specify \_\_\_\_\_
- Organization/Club Trip, specify \_\_\_\_\_  Other (athletic, band, if applicable) \_\_\_\_\_

DESTINATION Bellewood Lanes ADDRESS 1211 Waterworks Rd Newport PHONE 859.781.1211

- Out of State  Out of County  Within County
- Overnight; give name, address, phone of lodging \_\_\_\_\_

DATE(S) OF TRIP 2/26/26 DEPARTURE TIME 11:45 RETURN TIME 2:15

PURPOSE/EDUCATIONAL VALUE Going bowling after finishing a 6 week ball unit.

SOURCE OF FUNDING FOR TRIP preschool

*NO STUDENT SHALL BE DENIED THE TRIP BECAUSE OF AN INABILITY TO PAY.*

BILL TRIP EXPENSES TO:  SPONSORING ORGANIZATION  SCHOOL COUNCIL  BOARD  OTHER, SPECIFY preschool

NUMBER OF: STUDENTS 26 FACULTY SPONSORS 7 OTHER CHAPERONES \_\_\_\_\_  
TOTAL # OF PARTICIPANTS 33

MODE OF TRANSPORTATION

- CERTIFICATED COMMON CARRIER; SPECIFY Campbell County
- PRIVATE VEHICLE, AS ALLOWED BY POLICY; SPECIFY DRIVER(S) \_\_\_\_\_

SUPERVISION (ATTACH LIST OF NAMES OF ADULTS ACCOMPANYING STUDENTS ON TRIP.)

Have all chaperones undergone the required records check and been designated by the principal/designee to supervise students?  Yes  No

Courtney Scott  
Signature of Faculty Sponsor

2/11/26  
Date

  
Signature of Principal

2/11/26  
Date

\_\_\_\_\_  
Signature of Additional Faculty

\_\_\_\_\_  
Date

Trip has been  approved  disapproved. Reason for disapproval \_\_\_\_\_

\_\_\_\_\_  
Signature of Board Chairperson

\_\_\_\_\_  
Date

For overnight and/or out-of-state trips, approval of the Board may be required by policy 09.36.