

MEMORANDUM

TO: Dr. Jesse Bacon, Superintendent

FROM: Thomas Stokes, Director of Facilities *TAS*

DATE: February 16, 2026

SUBJECT: Selection of CMTA, for Progressive Performance Based Renovation for Lebanon Junction Elementary HVAC upgrades.

Recommendation to request Bullitt County Public Schools formally confirm the selection of CMTA, Inc. to provide development services for a Progressive Performance-Based Renovation (PPBR) for the referenced project.

This selection is made through the Kentucky Educational Development Corporation (KEDC) Cooperative Purchasing Program (Contract #: 10100577-RFP-Progressive Performance-Based Renovation). Utilizing this cooperative contract allows the district to secure comprehensive renovation services under pre-established pricing and terms while maintaining compliance with procurement requirements. The scope of services to be provided by CMTA, Inc. includes, but is not limited to:

- Facility assessments and energy audits
- Design and engineering of the renovation scope
- Development of bid-ready documents for the selected scope
- Coordination of the competitive bidding process for implementation

A separate agreement will be presented to the Board of Education for approval prior to proceeding with construction or implementation. This agreement will be based on the results of the design and bidding process.

Attached paperwork is listed below with action item:

OUR MISSION IS TO INSPIRE AND EQUIP OUR STUDENTS TO SUCCEED IN LIFE

BULLITT COUNTY PUBLIC SCHOOLS IS AN EQUAL EDUCATION AND EMPLOYMENT INSTITUTION

February 11, 2026

Lebanon Junction Elementary School
10920 Preston Hwy
Lebanon Junction, KY 40150

Attn: Bullitt County Board of Education

Re: Lebanon Junction Elementary School Renovation

To whom it may concern,

CMTA proposes to perform the scope of work outlined herein to make improvements to Lebanon Junction Elementary School. CMTA has worked directly with Bullitt County Schools to obtain preferred vendors and budgetary numbers for this scope. The draft budget came in at **\$2.1 million** and is subject to change upon receiving final bid numbers.

Upon acceptance of this proposal, CMTA will begin work immediately so construction can begin summer 2026 with final construction schedules to be coordinated between CMTA, Bullitt Co. Schools, and the preferred contractors & vendors.

The scope of work is as follows:

- Replace existing VRF systems.
 - The VRF at LJE has led to numerous hot and cold complaints over the past few years, after discussion with the facilities team this was determined to be the highest priority. (Not to include kitchen VRF).
- Replace all refrigerant piping.
 - Installing modern VRF equipment requires updated refrigerant piping. Since different refrigerants cannot share piping and new systems use safer, updated refrigerant types, the existing piping cannot be reused and must be replaced.
- Replace 3 rooftop units.
 - This will include the 2 units serving the media center and 1 unit for the gym. Newer units will help regulate temperature in these spaces, leading to a more comfortable experience for occupants.

We appreciate the opportunity to provide this proposal and look forward to partnering with Bullitt County Schools on this project. Please review the scope and letter of intent attached, and do not hesitate to contact us with any questions or clarifications.

Sincerely,
CMTA Team



LETTER OF SELECTION FOR PROGRESSIVE PERFORMANCE-BASED RENOVATION SERVICES

Via Kentucky Educational Development Corporation Cooperative Purchasing Agreement

Project Name: Lebanon Junction Elementary Renovation

Project Address/Location: 10920 Preston Hwy, Lebanon Junction, KY 40150

To Whom It May Concern,

This letter serves as formal confirmation that I, the undersigned, am selecting **CMTA, Inc.** to provide development services for a **Progressive Performance-Based Renovation (PPBR)** for the project referenced above.

This selection is made under the **Kentucky Educational Development Corporation Cooperative Purchasing Program (Contract #:10100577-RFP-Progressive Performance-Based Renovation)** to select **CMTA, Inc.** to provide a comprehensive renovation under pre-established pricing and terms.

The scope of services to be provided includes, but is not limited to:

- Facility assessments and energy audits
- Design and engineering of renovation scope
- Development of bid-ready documents for selected scope
- Coordination of the competitive bidding process for implementation

A separate agreement will be required to proceed with construction or implementation based on the results of the design and bidding process.

By signing below, I affirm that I am authorized to engage **CMTA, Inc.** for PPBR development services under the KEDC cooperative agreement.

Sincerely,

Dr. Jesse Bacon, Superintendent

Authorized Representative Name, Title

Bullitt County Public Schools

Organization Name

Signature

Date