

Child of District Employee Application Form

INSTRUCTIONS

1. This form is to be completed by the parent or guardian for each student request.
2. Requests are to be submitted to the: Pupil Personnel Office: **Oldham County Board of Education, 6165 W. HWY 146, Crestwood, KY 40014.**
3. Children of full-time employees may be enrolled, following a review of the student’s prior attendance, behavior, and academic effort.

STUDENT INFORMATION

Student’s : _____
Last Name First Name Middle Name

School Requested: _____ Grade Level: _____

Date of Request: _____ Home County: _____

Reason for Request: _____

If your child has an IEP or 504 Plan, or requires special services, please check here. Placement decisions for students with IEPs or 504 Plans are made by Committee.

Please List Services: _____

EMPLOYEE INFORMATION

Parent/Guardian: _____
Last Name First Name Middle Name

Address: _____
House Number Street Name City Zip Code

Home Phone: _____ Work Phone: _____

School/Building Assignment: _____

Position: _____

Certified Classified Full Time Part Time # of Hours: _____

THIS SECTION COMPLETED BY PUPIL PERSONNEL OFFICE

Principal of school receiving transfer contacted? Yes No

Comments: _____

Director of Pupil Personnel Recommendation to Superintendent: Yes No

Comments: _____

Superintendent Approval: Yes No

Comments: _____

STUDENTS

09.12 AP.21
(CONTINUED)

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RELATED PROCEDURE:

09.124 AP.21

Review/Revised:5/20/2024