



JESSE BACON, SUPERINTENDENT
ADRIENNE USHER, ASSISTANT SUPERINTENDENT
BRANDY HOWARD, CHIEF ACADEMIC OFFICER
TROY WOOD, CHIEF OPERATIONS OFFICER

TO: Dr. Jesse Bacon
FROM: Troy Wood *TW*
DATE: February 6, 2026
RE: A/E Services for District Facilities

I am requesting the Board's approval for the attached proposal from Studio Kremer. This proposal will provide architectural services for the upcoming District Facilities Plan (DFP) due to the Kentucky Department of Education in June, 2027.

Studio Kremer will provide services on an hourly rate of \$175/hour. The anticipated time spent will be up to 40 hours over the course of the DFP process, which would amount to approximately \$7,000.00.

Contact me should you have questions or need additional information.

TDW:at

Attachments:

- Studio Kremer Architectural Services Proposal

3 February 2026

Mr. Troy Wood
Chief Operations Officer
Bullitt County Public Schools
1040 Highway 44 East
Shepherdsville, KY 40165



Re: District Facility Plan and Local Planning Committee Assistance
Architectural Services Proposal

Mr Wood –

Studio Kremer Architects appreciates the opportunity to present this proposal to provide architectural services for Bullitt County Public Schools' (BCPS) upcoming District Facility Plan, to be submitted to the Kentucky Board of Education for approval in 2026. We would welcome the opportunity to continue the relationship with the BCPS leadership team, your Board, and with Bullitt County community stakeholders.

Studio Kremer will review the KFICS AssetPlanner audits, already prepared as part of previous DFP processes, so that we have an accurate understanding of BCPS's facilities. We will not need to perform an exhaustive review will confirm that what is presented in AssetPlanner is current and relevant to the DFP process. If necessary, we will put together any necessary updates to school space inventories completed through the Ameresco SpacePlanner database.

As we understand it, there have been no significant capital improvements since the last District Facilities Plan submission except for the renovation of Bernheim Middle School and outdoor athletic facilities that are not listed as facilities on the DFP. The Bullitt East Fine Arts project will not be complete prior to the submission of the updated DFP. Work to update AssetPlanner with any new or revised school plans, space inventories and audit information will be completed under our close out services for each construction project and no additional billing will be requested for this effort.

We have been in communication with Mr Tim Eaton who will act as a facilitator of the process. Based on my discussion with him, he will coordinate the meeting agendas for all four LPC meetings. Our involvement will begin in LPC meetings 3 and 4 to describe facilities, improvements and anticipated costs based on KDE's cost estimation assumptions. We will also summarize and describe KDE comments on any draft DFP submitted to the KDE reviewer, Theresa Hester.

Studio Kremer Architects will provide document preparation, any necessary planning/design concept services, and preparation of the DFP documents on an hourly basis at a rate of \$175/hour. We anticipate that we will spend up to 40 hours over the course of your DFP / LPC process. These are estimates based on experience, with the expectation that the DFP / LPC process will not extend beyond the typical 6-8 weeks. Based on these assumptions, our services would amount to approximately \$7,000.

Travel costs are included in this rate. The only reimbursable will be the cost of reproduction of drawings. These should be minor. We may be able to print most in-house, or, if handled through a commercial printing company like Lynn Imaging, we can have them invoiced directly to the district after BCPS authorizes a purchase order.

As part of our service to the district, we will have at least one representative of Studio Kremer attend as a non-voting participant in each of your Local Planning Committee's meetings. Because we are knowledgeable about the process as pursued in other districts and about conversations that have occurred state-wide regarding facilities planning over the past few years, we can be a resource in the LPC's discussions. This participation will not be part of the cost of our consulting services and will not be invoiced.

If you agree with the proposal as described, your signature on this letter can serve as our agreement for services. Please sign one copy and return it to me while retaining the second copy for your records.

We are looking forward to working with BCPS and your Local Planning Committee to create a plan that appropriately outlines future facility needs.

Thank you.

Accepted:

Sincerely,
Studio Kremer Architects

A handwritten signature in black ink that reads "Cate Noble Ward". The signature is written in a cursive, flowing style.

Cate Noble Ward, AIA
Architect/Partner

Bullitt County Public Schools Board of Education