

Record of Board Proceedings  
(Minutes)

The Kenton County Board of Education met in regular session on February 02, 2026 at 6:00 PM in the Karen L.W. Collins Boardroom located at 2044 Tuscanview Dr., Covington, Kentucky.

**I. CALL TO ORDER**

Chairperson Jessica Jehn called the meeting to order at 6:00pm.

A. Roll Call confirmed that board members Karen Collins, Shannon Herold, Jessica Jehn, Erin McConnell and Brian Remole were present. Superintendent Webb, Attorney Deters, Secretary Jones and Treasurer Bentle were also present.

B. Moment of Silence and Pledge of Allegiance was led by Shannon Herold.

**II. RECOGNITION**

A. Team Kenton Student Awards were presented to 7 students.

B. Team Kenton Staff Awards were presented to 31 staff members.

C. LETRS - COHORT 2 certificates were presented to 56 staff members.

**III. MONTHLY REPORTS**

A. Construction

B. Energy Management

C. Human Resource

1. Employee Days Without Pay

2. Personnel Actions (12/6/25 – 1/16/26)

Certified:

ALLEN, SYDNEY N	8/7/25 CERT CHG SUPP 1.0 TO 0.5 ELEM SPONSOR @ FW	FT WRIGHT ELEMENTARY SCHOOL
BORDERS, STEFANIE	1/5/26 CERT CHG LOC ELEM CLASSROOM INSTRUCTOR @ SVA TO @ CO	LEARNING & LEADERSHIP-CO
CAPAL, CAROLINE K	8/7/25 CERT ADD SUPP 1.0 RESTORATIVE PRACTICE COORD @ FW	FT WRIGHT ELEMENTARY SCHOOL
DAVIS, ANGELA HELEN	1/5/26 CERT CHG LOC MS CLASSROOM INSTRUCTOR @SVA TO @CO	LEARNING & LEADERSHIP-CO
DELANEY, JODI L	8/7/25 CERT ADD SUPP 1.0 ELEM DEPT CUR LEAD @ FW	FT WRIGHT ELEMENTARY SCHOOL
DRAKE, DAVID A	8/7/25 CERT CHG SUPP .75 TO 1.0 HS FB ASST COACH @ SK	SIMON KENTON HIGH SCHOOL
DRIVER, LAUREN M	11/24/25 CERT CHG CERT SUB TO MS TCHR RMVE SUB @ TF	TURKEY FOOT MIDDLE SCHOOL
EARLS, CASSANDRA	8/7/25 CERT ADD SUPP 1.0 RESTORATIVE PRACT COORD @ WT	WHITE'S TOWER ELEMENTARY SCHOO
FICKE, JONI E	11/14/25 CERT CHG STEP 0 TO STEP 8 MS TEACHER @ TF	TURKEY FOOT MIDDLE SCHOOL
HEINEKE, REBECCA S	8/7/25 CERT CHG SUPP .5 TO 1.0 RESTORATIVE PRACTICE COORD@SC	SCOTT HIGH SCHOOL
HILMANDOLAR, CHAD R	8/7/25 CERT ADD SUPP 1.0 ELEM ATHLETICS DIRECTOR @ FW	DIXIE HEIGHTS HIGH SCHOOL
HOERLEIN, CHRISTINE R	8/7/25 CERT ADD SUPP .5 HS SPONS 2 & .5 HS SPONS 3 @ SK	SIMON KENTON HIGH SCHOOL
HOERLEIN, CHRISTINE R	8/7/25 CERT CHG SUPP 1.0 TO .5 HS SPONSOR @ SK	SIMON KENTON HIGH SCHOOL
HORINE, CLARK	8/7/25 CERT ADD SUPP 1.0 ELEM SPONSOR @ HN	RC HINSDALE ELEMENTARY SCHOOL

HOUSTON, D'ANNA SHARON	12/31/25 CERT REMOVE NATIONAL BOARD STIPEND ELEM TEACHER @KN	KENTON ELEMENTARY SCHOOL
HOWELL, AARON L	8/7/25 CERT ADD SUPP 1.0 RESTORATIVE PRACTICES COORD @ KN	KENTON ELEMENTARY SCHOOL
JACKSON, JEFFREY B	2/10/26 CERT ADD SUPP 1.0 HS TENNIS-BOYS-HEAD COACH @ SC	SCOTT HIGH SCHOOL
JONES, ANNA E	8/7/25 CERT ADD SUPP 0.5 ELEM SPONSOR @ FW	FT WRIGHT ELEMENTARY SCHOOL
LANG, SIDNEY E	8/7/25 CERT CHG SUPP 0.5 TO 1.0 ELEM ACADEMIC COMPETITION@BG	BEECHGROVE ELEMENTARY SCHOOL
LEWIS, LEANN S	8/7/25 CERT ADD SUPP .5 HS SPONS 3 @ SK	SIMON KENTON HIGH SCHOOL
LEWIS, LEANN S	8/7/25 CERT CHG SUPP 1.0 TO .5 HS SPONS @ SK	SIMON KENTON HIGH SCHOOL
MASTIN, HEATHER L	8/7/25 CERT ADD SUPP .5 HS SPONS 2 & .5 HS SPONS 3 @ SK	SIMON KENTON HIGH SCHOOL
MASTIN, HEATHER L	8/7/25 CERT CHG SUPP 1.0 TO .5 HS SPONS @ SK	SIMON KENTON HIGH SCHOOL
MILAR, JOHN E	2/28/26 CERT RETIRE MS ASSISTANT PRINCIPAL @ WD	WOODLAND MIDDLE SCHOOL
REINHOLD, BARBARA	6/30/25 CERT REMOVE SUPP 1.0 ELEM SPONSOR @ RR	RIVER RIDGE ELEMENTARY SCHOOL
ROTT, ANN E	1/5/26 CERT CHG LOC EXCEPTIONAL CHILD INSTRUCT @ VLC TO @ CO	LEARNING & LEADERSHIP-CO
SHUFFLEBARGER, HANNAH M	6/30/25 CERT REMOVE SUPP 1.0 ELEM SPONSOR @ HN	RC HINSDALE ELEMENTARY SCHOOL
THELEN, KATHLEEN G	12/31/25 CERT RETIRE ELEMENTARY TEACHER @ RR	RIVER RIDGE ELEMENTARY SCHOOL
WRIGHT, ERIC STEVEN	1/4/26 CERT RESIGN HS TCHR @ SC	SCOTT HIGH SCHOOL
ZWICK, JACQUELINE	1/05/26 CERT LOC CHG VLC SUPERVISOR @ VLC TO @ CO	LEARNING & LEADERSHIP-CO

Classified:

ADKINS, ANNE B	12/31/25 CLAS RETIRE BUS DRIVER & ALL POSITIONS @ 901T	TRANSPORT-TWENHOFEL LOT/OFFICE
ANDERSON, DEVIN J	8/7/25 CLAS CHG SUPP 1.0 MARCH BND SPT LVL 2 TO LVL 1 @ SK	SOC-TECHNOLOGY
CHOW, DEREK R	6/30/25 CLAS RMV SUPP 1.0 HS TENNIS-BOYS-ASST COACH @ SC	SCOTT HIGH SCHOOL
CURRY, ZACHARY A	12/01/25 CLAS NEW HIRE BUS DRIVER @ 901T	TRANSPORT-TWENHOFEL LOT/OFFICE
HOUSER, BRITTANY N	11/20/25 CLAS CHG CERT & CLAS SUB TO SPED IA REMOVE SUBS@ FW	FT WRIGHT ELEMENTARY SCHOOL
JOHNSON, JOHN M	11/17/25 CLAS CHG 5.5 TO 6.25 HR BUS DRIVER @ 901T	TRANSPORT-TWENHOFEL LOT/OFFICE
PHELPS, RONALD CLAY	1/5/26 CLAS CHG LOC FROM BLDG OPS SPT @ SVA TO @ CO	CENTRAL OFFICE
REEVES, HANNA ELIZABETH	11/28/25 CLAS RESIGN & CHG ADDRESS BLDG OPS SPT @ WT	WHITE'S TOWER ELEMENTARY SCHO
SOLIS, HILDA	12/9/25 CLAS NEW HIRE CAFE WORKER @ RR	RIVER RIDGE ELEMENTARY SCHOOL
TINKER, KAREN S	11/19/25 CLAS ADD EMPLOYEE INCENTIVE ELIGIBILITY MET FS @ CY	CAYWOOD ELEMENTARY SCHOOL
WILLIAMS, KELLY L	10/1/25 CLAS ADD SUPP 1.0 HS DANCE COACH @ SK	SIMON KENTON HIGH SCHOOL

Paraprofessional Personnel:

BAGBY, JUSTIN T	11/24/25 PARA NEW HIRE .75 HS BASEBALL LEVEL 1 @ SC	SCOTT HIGH SCHOOL
BERK, ANTHONY J	11/24/25 PARA NEW HIRE 1.0 HS TENNIS ASST COACH @ SC	SCOTT HIGH SCHOOL
BOTKIN, DANIEL G	11/25/25 PARA NEW HIRE .25 HS BASEBALL-LVL 1 @ SC	SCOTT HIGH SCHOOL
FROMME, THOMAS J	11/18/25 PARA NEW HIRE HS SOFTBALL-FAST PITCH-LEVEL I @ SC	SCOTT HIGH SCHOOL
MASSINGALE, DEBRA K	10/15/25 PARA ADD SUPP 1.0 MS BASKETBALL-GIRLS-6TH @ TF	TURKEY FOOT MIDDLE SCHOOL
ROBBINS, WYATT A	11/24/25 PARA RESIGN 1.0 MS ARCHERY HEAD COACH @ TF	TURKEY FOOT MIDDLE SCHOOL
SHUMATE, ADAM CLAYTON	6/30/25 PARA RESIGN 1.0 HS BASEBALL-LEVEL I @ DX	DIXIE HEIGHTS HIGH SCHOOL
STALLINGS, CHRISTOPHER E	12/1/25 PARA NEW HIRE 1.0 HS ARCH-ASST@SC & 1.0 MS ARCH-HD@WD	SCOTT HIGH SCHOOL

Student Personnel:

ADKINS, SHELBY LYNN	1/5/26 STDT CHG LOC FUTURE EDU STDT INTERN @ RR TO @TF	TURKEY FOOT MIDDLE SCHOOL
BOLEN, EMMA LYNN	1/05/26 STDT CHG FUTURE EDU STDT INTERN @FW TO @WT	WHITE'S TOWER ELEMENTARY SCHOOL
COMBS, AUDREY ELIZABETH	1/05/26 STDT CHG FUTURE EDU STDT INTERN @CY TO @KN	KENTON ELEMENTARY SCHOOL
DOLWICK, LINDSEY NICOLE	5/25/23 STDT NON RENEW STUDENT WORKER GRADUATED @ WD	WOODLAND MIDDLE SCHOOL
HOWARD, ALIVIA FAITH	1/05/26 STDT CHG FUTURE EDU STDT INTERN @TM TO @BG	BEECHGROVE ELEMENTARY SCHOOL
KIDD, EMMA MARIE	5/25/23 STDT NON RENEW STUDENT WORKER GRADUATED @ SK	SIMON KENTON HIGH SCHOOL
NACHAZEL, KATHRYN NICOLE	5/28/21 STDT NON RENEW STUDENT WORKER GRADUATED @ SVA	SUMMIT VIEW ACADEMY
SUPINGER, MATTHEW JOHN	5/26/22 STDT NON RENEW STUDENT WORKER GRADUATED @ TW	TWENHOFEL MIDDLE SCHOOL
WELLS, MADISON CRISTINE	1/05/26 STDT CHG FUTURE EDU STDT INTERN @WD TO @RY	RYLAND HEIGHTS ELEMENTARY SCHOOL

Substitute Personnel:

BAMBACH, ISABELLA M	12/4/25 SUBS NEW HIRE CERT SUB @ DW	DISTRICT WIDE
CROUCH, MEGAN E	12/4/25 SUBS NEW HIRE CERT SUB @ DW	DISTRICT WIDE
DEATON, ANNA L	12/4/25 SUBR REHIRE SUB LUNCHROOM MONITOR @ DW	DISTRICT WIDE
EVANS, BRIGITTE A	11/21/25 SUBS ADD CLAS LUNCHROOM MONITOR SUB PAY RECORD @DW	DISTRICT WIDE
GOFF, AVERY E	12/4/25 SUBS NEW HIRE CERT SUB @ DW	DISTRICT WIDE
GROSS, DANA A	11/20/25 SUBS NEW HIRE CERTIFIED & CLAS IA SUBSTITUTE @ DW	DISTRICT WIDE
GROSS, LAURA L	12/4/25 SUBR REHIRE CLASSIFIED CAFE WORKER SUBSTITUTE @ DW	DISTRICT WIDE
HUNLEDE, JOCELYN L	11/20/25 SUBS NEW HIRE CERT SUB @ DW	DISTRICT WIDE
LONG, MANDRICK A	11/21/25 SUBS NEW HIRE CLAS CUSTODIAN SUBSTITUTE @ DW	DISTRICT WIDE
MAHANEY, ISABELLA A	11/21/25 SUBS NEW HIRE CERT SUB & CLAS SUB IA & LUNCHRM MON@DW	DISTRICT WIDE

SCHRY, AMY P	11/20/25 SUBS NEW HIRE CERTIFIED SUBSTITUTE @ DW	DISTRICT WIDE
WHARTON, BRITTANY A	11/19/25 SUBS REHIRE CERTIFIED & CLASSIFIED IA SUB @ DW	DISTRICT WIDE
WOLFINBARGER, KENDRA A	12/4/25 SUBS NEW HIRE CERT SUB @ DW	DISTRICT WIDE
WOODWARD, WILLIAM M	11/20/25 SUBS NEW HIRE CERT & CLAS SUB @ DW	DISTRICT WIDE

- D. Professional Travel
- E. Purchasing
- F. School-Related Student Trips - Overnight
- G. Student Nutrition

**IV. PUBLIC INPUT** - None

**V. CONSENT AGENDA**

Approval of the following consent agenda Items A-1 thru L-2 passed with a motion by Ms. Shannon Herold and a second by Ms. Erin McConnell.

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|--------------------|-----|
| Mrs. Karen Collins | Yes |
| Ms. Shannon Herold | Yes |
| Mrs. Jesica Jehn   | Yes |
| Ms. Erin McConnell | Yes |
| Mr. Brian Remole   | Yes |

**A. Bid Requests**

1. Approved rejecting all proposals received for the Landscape Design & Build Services Request for Proposals and issue a new Request for Proposals with more detailed specifications.
2. Approved the disposition of District vehicles as surplus for sale in accordance with the attached spreadsheet using the Public Surplus Auction Website and approval to award to the highest bidders.
3. Approved the disposition of district equipment as surplus in accordance with the attached spreadsheet; offer the items for sale to the public through PublicSurplus.com, award items to the highest bidder, complete the sale and properly dispose of any items not sold through this process. Items marked as damaged or broken will be properly discarded in a safe and effective manner.
4. Approved the disposition of district technology equipment as surplus in accordance with the attached list. The items have been deemed unusable and will be disposed and/or recycled through an EScrap vendor.
5. Approved the disposition of district technology equipment as surplus in accordance with the attached spreadsheets; offer the items for sale to the public using a sealed bid process or online vendor, award items to highest/best bidder(s), complete the sale and properly dispose of any items not sold through this process.

**B. Board Meeting Minutes**

1. Approved the January 5, 2026 Regular Session Minutes

**C. Community Use of Facility Agreements**

1. Approved Community Use Facility contract with Child Evangelism Fellowship and Piner Elementary for use of the cafeteria on Mondays during non-school hours in February-March 2026.

2. Approved Community Use Facility contract with Kenton County Youth Sports for use of the Scott High School auxiliary gymnasium on various days during 2025-26 school year. Times and dates will be coordinated by the Athletic Director.
3. Approved Community Use Facility contract with Make It Rain Hoops for use of the Turkey Foot Middle School gymnasium on various dates during the 2025-26 school year. Times and dates will be coordinated by the Athletic Director.
4. Approved Community Use Facility contract with St. Cecilia School and Simon Kenton High School for use of the auditorium on various dates during non-school time in February 2026.
5. Approved Community Use Facility contract with Wildfire Softball team for use of the Summit View Academy gymnasium, baseball/football area and parking for conditioning on various dates during non-school hours in the 2025-26 school year.

**D. Construction Change Orders**

1. Approved Direct Purchase Order Change Order No. 1 with ADI Global for the Piner Elementary Phase II Project - BG 25-353.

**E. Contracts, Agreements, and Memorandums**

1. Approved the contract with Advantage Tent and Party Rental and Dixie Heights High School for table and chair rental for the upcoming SAT testing in the gym at Dixie being held in March 2026.
2. Approved the terms of the BOSCH Community Fund Grant.
3. Approved the 2026-27 Power Share Agreement between KCSD and Duke Energy.
4. Approved renewal of a 3 year subscription for the HUDL Athletic Department Package with Dixie Heights High School, Scott High School and Simon Kenton High School.
5. Approved Interim Health Care Staffing Agreement for school services with Interim Health Care to provide services for a newly enrolled medically fragile preschool student for the 2025-26 school year pending board attorney review.
6. Approved the contract with Say Cheese Photo Booths and Scott High School for the Pinnacle Ballroom in Covington, KY for the Class of 2026 Senior Dinner Dance on March 6, 2026.
7. Approved the contract with Tri-State Tent and Party Rentals and Dixie Heights High School for table and chair rental for the upcoming KSA and AP testing in the gym at Dixie being held in May of 2026.

**F. Fund-Raising Requests - Schoolwide Activities - Approved**

**G. Leave of Absence Requests - Approved**

**H. Payment of Monthly Bills**

1. Accounts Payable – Approved
2. Purchase Card – Approved
3. Student Nutrition – Approved
4. Employee Reimbursement - Approved

**I. School Calendar Committee**

1. Approved the appointment of the District Calendar Committee to develop the 2027-28 KCSD Instructional Calendar.

**J. School-Related Student Trips – Approved all fees along with approving Common Carrier Croswell for Piner field trip on 4/24/26 and Simon Kenton field trip on 4/27/26.**

**K. Treasurer's Report - Approved**

**L. Various**

1. Approved the School Facilities Construction Commission Offer of Assistance in the amount of \$31,154.00 to be used towards proposed construction or major renovation of facilities outlined in the current District Facility Plan.
2. Approved registration of Superintendent Webb to participate in the KASS Synergy Executive Leadership Experience.

**VI. DISCUSSION AND ACTION**

**A.** Approval of the construction documents for the Kenton Elementary renovation project (BG 25-352) from Emboss Design passed with a motion by Mrs. Karen Collins and a second by Mr. Brian Remole.

Mrs. Karen Collins	Yes
Ms. Shannon Herold	Yes
Mrs. Jesica Jehn	Yes
Ms. Erin McConnell	Yes
Mr. Brian Remole	Yes

**B.** Approval of the BG-1 construction application for the Kenton Elementary School renovation construction project (BG 25-352) passed with a motion by Mrs. Karen Collins and a second by Ms. Erin McConnell.

Mrs. Karen Collins	Yes
Ms. Shannon Herold	Yes
Mrs. Jesica Jehn	Yes
Ms. Erin McConnell	Yes
Mr. Brian Remole	Yes

**C.** Approval of the bid award with Ashley Builders Group for the River Ridge Elementary Site Expansion Plan (BG 24-173) and corresponding construction contract pending Board Attorney review passed with a motion by Mrs. Karen Collins and a second by Ms. Shannon Herold.

Mrs. Karen Collins	Yes
Ms. Shannon Herold	Yes
Mrs. Jesica Jehn	Yes
Ms. Erin McConnell	Yes
Mr. Brian Remole	Yes

**D.** Approval of the revised BG-1 construction application for the River Ridge Elementary Site Expansion Plan (BG 24-173) passed with a motion by Ms. Erin McConnell and a second by Ms. Shannon Herold.

Mrs. Karen Collins	Yes
Ms. Shannon Herold	Yes
Mrs. Jesica Jehn	Yes
Ms. Erin McConnell	Yes

Mr. Brian Remole Yes

E. Approval of the design development plans for the Taylor Mill Elementary renovation project (BG 26-253) from Emboss Design passed with a motion by Mrs. Karen Collins and a second by Mr. Brian Remole.

Mrs. Karen Collins Yes  
Ms. Shannon Herold Yes  
Mrs. Jessica Jehn Yes  
Ms. Erin McConnell Yes  
Mr. Brian Remole Yes

**VII. MOTION MAKING AGENDA AND ATTACHMENTS PART OF THE OFFICIAL BOARD MEETING RECORDS**

Approval making the agenda and attachments part of the Official Board Meeting Records passed with a motion by Mrs. Karen Collins and a second by Mr. Brian Remole.

Mrs. Karen Collins Yes  
Ms. Shannon Herold Yes  
Mrs. Jessica Jehn Yes  
Ms. Erin McConnell Yes  
Mr. Brian Remole Yes

**VIII. OTHER BUSINESS**

- A. Board Members – None
- B. Staff and Teachers - None

**IX. MOTION TO ADJOURN**

Approval to adjourn at 6:48pm passed with a motion by Ms. Shannon Herold and a second by Ms. Erin McConnell.

Mrs. Karen Collins Yes  
Ms. Shannon Herold Yes  
Mrs. Jessica Jehn Yes  
Ms. Erin McConnell Yes  
Mr. Brian Remole Yes

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Jessica Jehn, Chairperson

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Misty Jones, Secretary