

**BUS REQUEST FROM COMMUNITY**

COMMUNITY REQUESTER: Tina Benjamin, City of Florence

DATE OF TRIP: Saturday, April 25, 2026

LOCATION OF TRIP: City of Florence, KY

WHAT FORM OF TRANSPORTATION IS REQUESTED: BOONE COUNTY SCHOOL BUS

**BRIEF DESCRIPTION OF DETAILS FOR DRIVER:**

Transport volunteers from the Government Center Building, 8100 Ewing Blvd, to various pre-designated

locations within the city to clean the streets, right of ways, and parks. We anticipate 75-85 volunteers;

the event will go from 9:00 a.m - 11:00 a.m. The buses will return volunteers to 8100 Ewing Blvd.

**NOTE: FOR BOARD APPROVAL, THIS REQUEST MUST BE SUBMITTED BY THE DEADLINE TO BE INCLUDED ON THE NEXT BOARD MEETING**

COMMUNITY REQUESTER: Tina Benjamin DATE: 1/15/26

DISTRICT OFFICE USE ONLY

APPROVED BY: \_\_\_\_\_ DATE: \_\_\_\_\_



January 15, 2026

Ms. Marsha Kelly  
Fleet Secretary  
Boone County Schools Transportation  
8330 U.S. Highway 42  
Florence, KY 41042

Dear Ms. Kelly,

I am writing to request Boone County Schools transportation services for the City of Florence's Great American Cleanup event, scheduled for Saturday, April 25, 2026, from 9:00 a.m. to 11:00 a.m.

We are requesting transportation for approximately 75-85 volunteers from the Florence Government Center Building located at 8100 Ewing Blvd., to various cleanup locations throughout the City of Florence, including Mall Road, Hopeful Church Road, Cayton Connector Road and surrounding areas. We respectfully request two buses, one of which must be ADA compliant.

The buses would need to arrive by 8:45 a.m., with departure at 9:00 a.m. to transport volunteers to their assigned locations. We would also need return transportation at 11:00 a.m. to bring volunteers back to the Government Center for lunch. Bus drivers are welcome to stay for lunch if they wish.

Additionally, we kindly ask if consideration may be given for a reduced rate for the bus usage and mileage in support of this community service event.

I would appreciate your follow up regarding the status of this request after review by the Board of Education. Please feel free to contact me if you need additional information.

Thank you in advance for your time, consideration and continued support of our community efforts.

Best,

**TINA BENJAMIN**  
*Community Services Coordinator*  
**City of Florence, KY**  
8100 Ewing Boulevard | Florence, KY 41042