

**School-Related Student Trip Request Form**

All requests for overnight trips shall be submitted two (2) months prior to the trip. All other trips shall submit requests two (2) weeks prior to the trip.

SCHOOL BmHS FACULTY MEMBER(S) SPONSORING TRIP Lily Profitt (Paff Admin)

TYPE OF TRIP (CHECK ONE):

- Classroom Field Trip
- Class (i.e., junior, senior) Trip, specify Senior Trip
- Organization/Club Trip, specify \_\_\_\_\_
- Other (athletic, band, if applicable) \_\_\_\_\_

DESTINATION Gatlinburg, TN ADDRESS 610 Airport rd. TN PHONE 865-317-4342

- Out of State
- Out of County
- Within County
- Overnight; give name, address, phone of lodging \_\_\_\_\_

DATE(S) OF TRIP 3/12-3/15 DEPARTURE TIME 7:00 am RETURN TIME 5:00 pm

PURPOSE/EDUCATIONAL VALUE Social/Emotional Learning, Cultural experiences, Appalachian - Social Studies.

*No student shall be denied the trip because of an inability to pay.*

SOURCE OF FUNDING FOR TRIP Student funded

BILL TRIP EXPENSES TO:

- SPONSORING ORGANIZATION
- SCHOOL COUNCIL
- BOARD
- OTHER, SPECIFY Student funded

SUPERVISION: (ATTACH LIST OF NAMES OF ADULTS ACCOMPANYING STUDENTS ON TRIP.)

NUMBER OF: STUDENTS 26 FACULTY SPONSORS 3 OTHER CHAPERONES possible (2)  
TOTAL # OF PARTICIPANTS 31

ALL CHAPERONES HAVE UNDERGONE THE REQUIRED RECORDS CHECK AND BEEN DESIGNATED BY THE PRINCIPAL/DESIGNEE TO SUPERVISE STUDENTS?  Yes  No

I have an event specific emergency action plan for the trip site and will distribute to all personnel attending the event in an official capacity.  Yes  No

MODE OF TRANSPORTATION:

IS DISTRICT TRANSPORTATION NEEDED?  NO  YES, SEE PROCEDURE 09.36 AP.212.

- CERTIFICATED COMMON CARRIER; SPECIFY Bally Bus Corp
- PRIVATE VEHICLE, IF ALLOWED BY POLICY; SPECIFY DRIVER(S) \_\_\_\_\_

Stacie Paff \_\_\_\_\_ 1/28/26  
*Signature of Faculty Sponsor* *Date*

[Signature] \_\_\_\_\_ 1/28/26  
*Signature of Principal* *Date*

[Signature] \_\_\_\_\_ 1/28/26  
*Signature of School Nurse* *Date*

N/A \_\_\_\_\_ \_\_\_\_\_  
*Signature of Food Service Director* *Date*

*(Only needed if field trip will cause students to miss lunch.)*

Trip has been  approved  disapproved. Reason for disapproval \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ *Signature of Superintendent/Designee* \_\_\_\_\_ *Date*

For overnight and/or out-of-state trips, approval of the Superintendent and/or Board may be required by policy 09.36.

*ok mm*

**School-Related Student Trip Request Form**

Event Specific Emergency Action Plan (EAP) for School Sanctioned Nonathletic Event Held Off-Campus

Destination/Venue Sidney James Lodge

Venue Address 610 Airport rd Gatlinburg, TN

Person or email contacted at venue to discuss EAP Heather

Position/Title of person contacted Manager

Date (s) of contact 1/21/26

Is there an Automatic External Defibrillator (AED) on site  Yes  No

If yes, where is it located front office

Does venue have an emergency response team (ERT)?  Yes  No

Process to request AED and/or ERT if needed at the scene staff are AED trained

Will a portable AED be taken from school on this trip  Yes  No

If yes, who will be responsible for oversight and location of AED Staci Paff

Is any other assigned emergency equipment available on field trip?

No  
If so, list location of equipment N/A

The school personnel or volunteer attending in an official capacity who is in charge of the student is responsible for the main components of the EAP. The main components of this Cardiac Emergency Action Plan that need to be communicated include:

- Location of AEDs
- If possible, how to gain access
- Steps that must be taken quickly to initiate the chain of survival
- o Recognition of a sudden cardiac arrest event (assume cardiac arrest in anyone who is collapsed and unresponsive and not breathing)
- o Call 9-1-1 using cell phone or other means of communication
- o Begin Hands-Only CPR (push hard and fast in center of chest about 100times/minute)
- o Retrieve and use the nearest Automated External Defibrillator (AED)
- o Continuing supporting the victim until the local EMS arrives and takes over care
- o Direct EMS to the scene

**RELATED PROCEDURES:**

09.36 AP.211, 09.36 AP.212, 09.36 AP.23

Review/Revised:8/23/2023

## Senior Trip Itinerary March 12-15 2026

### Trip Cost- 500.00 per student

**Payment Plan is as follows:**

- \$100 at the time of Sign-Up (By Jan. 23rd)
- \$100.00 payment by Feb. 6th
- \$100.00 payment by Feb 17th
- \$100.00 payment by Feb. 27th
- \$100.00 payment by March 6th

\$500 includes: Charter Bus transportation with restroom, Lodging, Admission to Dollywood with lunch/drink, Admission to Lazer Port with lunch and drink, Alpine Coaster, Dave and Busters with game card and drink, Breakfast Buffet at Shoney's. The school will also provide grab and go breakfast items, snacks, and waters on hand.

**FUNDRAISING IDEA-** Adopt a day calendar! People make donations directly to you. Get a business sponsor. GoFundme, etc. See Carr if you need financial assistance. Sell candy bars.

The hotel has an indoor pool and hot tub and is within walking distance to Downtown Gatlinburg.

DATE	ACTIVITY	NOTES
<b>Thursday March 12</b>	Leave School at 7am Lunch stop at 11:00 (FAST FOOD)  Arrive at Hotel by 1pm -Check in, Unpack -Swim and hangout  5pm Depart Hotel (Walking) Walk Gatlinburg Strip with Chaperones  Meet at Dick's Last Resort for dinner at 7pm  Back to hotel by 9pm  Free time 9pm-10:30  Lights out 10:30	*Bring money for dinner and things you want to do on the strip. There are arcades, mini golfing, shopping, etc.  *Restroom on bus.  *Bring snacks and drinks (WITH LIDS)
<b>Friday March 13</b>	Breakfast at hotel (Donuts) 7-8am Depart hotel at 8am Arrival to Dollywood at 9am Depart Dollywood at 4pm  Arrive at Dave and Buster's 5pm (Dinner	*Bring Money for things you want to buy at Dollywood. ONE lunch is included for free with a drink with your paid entrance..

	<p>and Games)</p> <p>Arrive at hotel by 8pm</p> <p>SENIOR GAMES BY THE POOL!</p> <p>Lights out at 10:30</p>	<p>*Dave and Busters is paid for. \$20 game card each and dinner which includes a buffet of appetizers.</p>
<p><b>Saturday March 14</b></p>	<p>Walk to The Log Cabin Pancake House 8am.</p> <p>Walk the strip on your own</p> <p>Meet at the hotel and be ready to depart by 1pm</p> <p>Arrive at Alpine Mountain Coaster by 1:30</p> <p>3pm Lazer Port (Go Karts, Mini Golf, pizza, games)</p> <p>Depart Lazer Port by 6pm</p> <p>Arrive at The Island Pigeon Forge for dinner at Margaritaville Restaurant 6:30.</p> <p>Depart The Island at 10pm</p> <p>Arrive at the hotel, lights out at 11pm.</p>	<p>*Bring money for breakfast and Dinner.</p> <p>*Alpine Coaster, Lazer Port are paid for. Pizza at Lazer Port is paid for.</p> <p>*Bring money for activities at The Island Pigeon Forge and dinner at Margaritaville.</p>
<p><b>Sunday March 15</b></p>	<p>Wake up at 7:30. Pack Up</p> <p>Depart hotel at 9am.</p> <p>Breakfast stop- Shoney's in Pigeon Forge (Breakfast Buffet) 9:30</p> <p>Lunch stop (Fast Food) 1pm</p> <p>Home between 4-5pm.</p>	<p>*Breakfast is paid for.</p> <p>*Bring money for lunch.</p>

**What to Pack:** Clothes for 3 days. Pack warm and cool weather clothes, swim trunks/bathing suits, GYM SHOES, flip flops/slides, bathroom items (shampoo/conditioner, soap, deo, toothbrush, toothpaste, hair products, feminine products, etc.), money for personal spending/dinner/breakfast, phone charger, battery pack (for phone if you have one), headphones for bus ride, snacks and drinks for bus ride and hotel if you would like, any medications you may need including tylenol and ibuprofen, makeup, hair tools, small backpack/purse/fanny pack to carry your personal items while we walk, hats, sunglasses. **ONE LARGE BAG/SUITCASE per student with a LABEL that has your name.**