



Kenton County School District | *It's about ALL kids.*

# Issue Paper

## **DATE:**

1/21/2026

## **AGENDA ITEM (ACTION ITEM):**

Consider/Approve Direct Purchase Order Change Order No. 1 with ADI Global for the Piner Elementary Phase II Project – BG 25-353.

## **APPLICABLE BOARD POLICY:**

01.1 Legal Status of the Board; 04.31 Authority to Encumber and Expend Funds; Capital Construction Process – 702 KAR 4:160

## **HISTORY/BACKGROUND:**

This is the first (1<sup>st</sup>) change order for the Piner Phase II Construction Project associated with ADI Global. The original contracted amount Direct Purchase Order amount was \$31,591.42. This change order is a net zero change order for record keeping purposes only. The Direct Purchase Order amount of \$31,591.42 will be canceled from ADI Global and will be applied to ZW Telecom in the same amount.

Item No 1: General Contractor Requested: KCS D Purchase of Audio and Video systems assigned to ADI Global in the original purchase order summary will instead be assigned to ZW Telecom. Original vendor was unable to enter into an agreement with KCS D due to their business model requiring all product sales be through approved partners. There is no net change in cost to KCS D for the materials included in this direct purchase order.

DEDUCT FROM ADI GLOBAL: \$ 31,591.42

ADD TO ZW TELECOM: \$ 31,591.42

TOTAL CHANGE: \$ 0.00

## **SUMMARY OF CHANGE ORDER FOR PINER PHASE II BG 25-353**

|  |               |
|--|---------------|
| The original contingency for this project                        | \$ 147,835.00 |
| Total for prior approved change orders                           | (\$ 8,544.96) |
| Total for prior Material/Equipment direct purchase order changes | \$            |
| Total for current change orders                                  | \$ 0.00       |
| Contingency Balance  | \$ 139,290.04 |

## **FISCAL/BUDGETARY IMPACT:**

No fiscal change to the existing contract.

**RECOMMENDATION:**

Approve Direct Purchase Order Change Order No. 1 with ADI Global for the Piner Elementary Phase II Project – BG 25-353.

**CONTACT PERSON:**

Matt Rigg, Chief Operations Officer

\_\_\_\_\_  
*Principal/Administrator*

  
\_\_\_\_\_  
*District Administrator*

  
\_\_\_\_\_  
*Superintendent*

# AIA® Document G701® – 2017

## Change Order

**PROJECT: (Name and address)**

Piner Elementary Renovation  
2845 Piner Ridge Road  
Morning View, KY 41063

**CONTRACT INFORMATION:**

Contract For: Material Purchase Order  
Date: January 20, 2026

**CHANGE ORDER INFORMATION:**

Change Order Number: 01-ZWTelecom  
Date: January 20, 2026

**OWNER: (Name and address)**

Kenton County Board of Education  
2044 Tuscanview Drive  
Covington, KY 41017

**ARCHITECT: (Name and address)**

Emboss Design, PSC  
906 Monmouth Street  
Newport, KY 41071

**CONTRACTOR: (Name and address)**

ZW Telecom  
10838 Omaha Trace  
Union, KY 41091

**THE CONTRACT IS CHANGED AS FOLLOWS:**

*(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)*

KCSD Purchase Order for purchase of Audito & Video systems assigned to ADI Global in the original purchase order summary will instead be assigned to ZW Telecom. Original vendor was unable to enter into an agreement with KCSD due to their business model requiring all product sales be through approved partners. There is no net change in cost to KCSD for the materials included in this purchase order.

Cost Benefit to Owner: Provides identical material and quantity of material for the same price quoted by original vendor.

The original Contract Sum was

\$ 0.00

The net change by previously authorized Change Orders

\$ 0.00

The Contract Sum prior to this Change Order was

\$ 0.00

The Contract Sum will be increased by this Change Order in the amount of

\$ 31,591.42

The new Contract Sum including this Change Order will be

\$ 31,591.42

The Contract Time will be unchanged by Zero (0) days.

The new date of Substantial Completion will be June 15, 2026

**NOTE:** This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

**NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.**

  
ARCHITECT (Signature)

BY: Mark Perry, Sr. Project Manager

(Printed name, title, and license  
number if required)

1/20/2026

Date

\_\_\_\_\_  
CONTRACTOR (Signature)

\_\_\_\_\_  
(Printed name and title)

\_\_\_\_\_  
Date

\_\_\_\_\_  
OWNER (Signature)

BY: Matt Rigg, Chief Operations  
Officer

\_\_\_\_\_  
(Printed name and title)

\_\_\_\_\_  
Date